Update References for a Local Master

SpecsIntact provides the Unified Master Reference List (UMRL), which contains all the Reference publications used in the latest UFGS. Your local Master may contain References that appear in the UFGS/UMRL, as well as other local/unique References. In order to update a local Master's unified References using the current UMRL, as well as update or leave other, local/unique References unchanged, perform the following steps in order:

You should backup the Local Master prior to performing the steps below!

Generate Local Masters Master Reference List (MRL)

- 1. From the SI Explorer
- 2. Select the Local Master (NDBM, NASAKSC, etc)
- 3. Right-Click and choose Release Processing, leave the Default Settings selected
- 4. Select OK

Update the Local Masters References

Only use this step when updating the Local Masters unique References, otherwise proceed to the next step!

- 1. Open Windows Explorer
- 2. Browse to the Local Master (NDBM, NASAKSC, etc)
- 3. Locate and Open the Master.ref file
- 4. Manually update the References
- 5. Save and Close the SI Editor

Reference Processing using the UMRL

- 1. From the SI Explorer
- 2. Select the Process dropdown menu
- 3. Select Reference Processing for Master
- 4. Select the Reconciliation Tab
- 5. Under Action, *choose* Generate New Reference Articles in Sections
- 6. Under the Master/Supplemental Reference List to Use, *choose* the **Unified Master Reference List**
- 7. Select OK

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Reference Processing using the Master Reference (MRL)

- 1. From the SI Explorer
- 2. *Select* the **Process** dropdown menu
- 3. Select Reference Processing for Master
- 4. *Select* the **Reconciliation Tab**
- 5. Under Action, *choose* Reconcile References in Reference Articles
- 6. Under the Master/Supplemental Reference List to Use, *choose* the Local Master (NDBM or NASAKSC, etc.)
- 7. Select OK

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If the procedure was followed in order, the Local Master References will reflect the updates from both the current UMRL, and the Local Masters MRL (Master.ref). The References that were not updated in the MRL will remain unchanged. Be sure to verify the local/unique References.