

**CHAPTER 801. VETERANS BENEFITS ADMINISTRATION - REGIONAL OFFICE -  
BUILDING SUPPORT FACILITIES**

**CONTENTS**

<u>PARAGRAPH</u>	<u>PAGE</u>
1. Approval of Criteria .....	801-1
2. Definition .....	801-1
3. Program Data Required.....	801-1
4. Space Determinations .....	801-1
5. Operating Rationale (or Basis of Criteria) .....	801-2
6. Design Considerations .....	801-2

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1. APPROVAL OF CRITERIA

Criteria approved by the Department of Veterans Affairs (VA) on June 15, 1988.

2. DEFINITION

These facilities will support the operation of the building and will be shared by the Regional Office. Therefore, portions of each division's "Program Data Required" must be considered during the development of space requirements.

3. PROGRAM DATA REQUIRED

- a. Projected number of daily visitors to all VBA Divisions and percentages of males and females.
b. See individual VBA criteria chapters for additional requirements.

4. SPACE DETERMINATIONS

a. Toilet Facilities

The following requirements are based on the projected VBA staff (FTE) and 30 percent of visitors:

(1) Male

Table with 2 columns: Facility description and NSM (NSF) values. Rows include: Up to 10 males (4.9 NSM / 52 NSF), 11-25 males (14.1 NSM / 152 NSF), 26-50 males (19.1 NSM / 206 NSF), 51-75 males (24.2 NSM / 260 NSF), 76-100 males (29.2 NSM / 314 NSF), and Each add'l 50 males (7.5 NSM / 81 NSF).

(2) Female

Table with 2 columns: Facility description and NSM (NSF) values. Rows include: Up to 10 females (4.9 NSM / 52 NSF), 11-25 females (14.1 NSM / 152 NSF), 26-50 females (19.1 NSM / 206 NSF), 51-75 females (24.2 NSM / 260 NSF), 76-100 females (29.2 NSM / 314 NSF), and Each add'l 25 females (5.0 NSM / 54 NSF).

NOTE: The above schedule includes 3.7 NSM, (40.5 NSF) for a vestibule for each toilet room over two fixtures. The total number of fixtures and NSM (NSF) should be divided and strategically located on each floor, including facilities for males and females.

**b. Environmental Management Service**

(Based on total VBA NSM (NSF))

**(1) Storage Room**

Up to 2790 NSM (29,999 NSF) .....	13.9 NSM (150 NSF)
2791-4185 NSM (30,000-44,999 NSF) .....	27.9 NSM (300 NSF)
4185 NSM (45,000 NSF) and over .....	41.8 NSM (450 NSF)

**(2) Housekeeping Aids Closet (HAC)** (1 per each 1208 NSM (13,000 NSF)) ..... 3.7 NSM ( 40 NSF)  
 (Minimum of 1 per floor)

**5. OPERATING RATIONALE (or BASIS OF CRITERIA)**

These criteria were developed in concert with the Veterans Benefits Administration. They represent input from the field, program officials and central office personnel. They also represent a distillation of many factors: existing VBA facilities, correction of space inadequacies, technological innovations and projected program requirements.

It is recognized that VBA functions, requirements and the physical variations of buildings will cause deviations in determining the amount of space assigned and its division into private, semi-private, open areas, or other uses.

**6. DESIGN CONSIDERATIONS**

a. The location of the support areas will depend on the design, size (GSM (GSF) and the number of floors), and whether the facility is the result of renovation or new construction.

b. The first water closet and lavatory in each toilet facility is sized to accommodate a handicapped person.