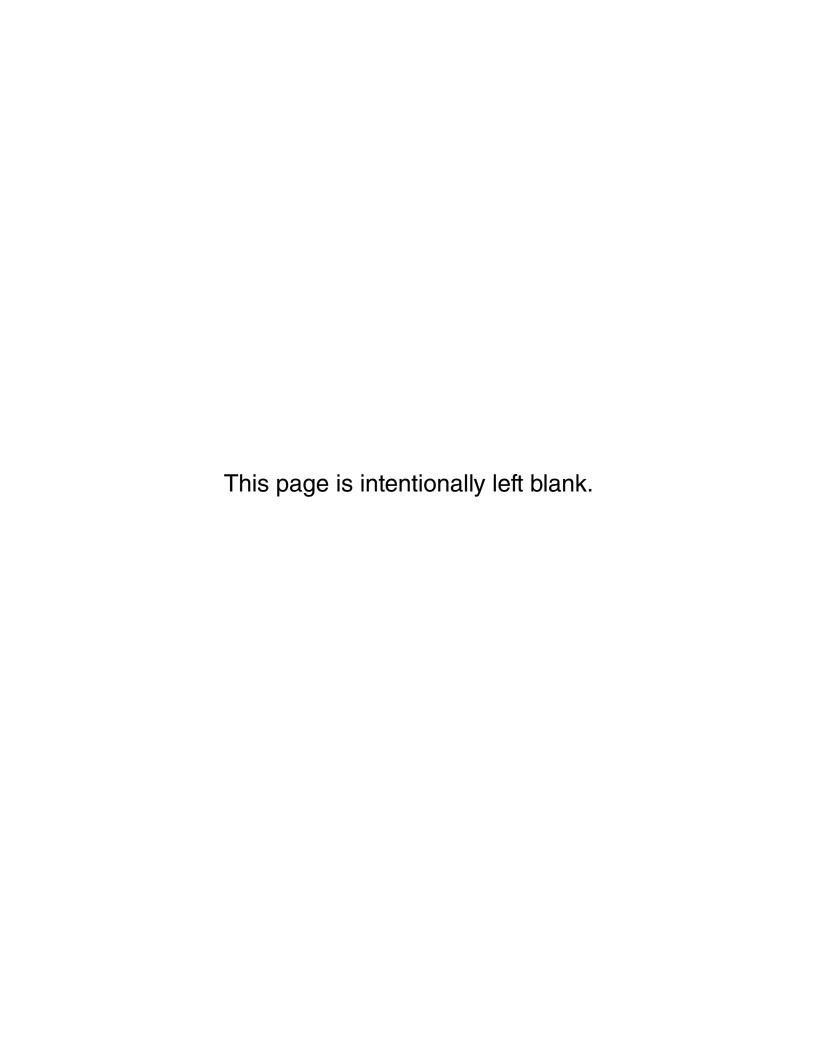
# Mandatory VA Policy Signs by Directive

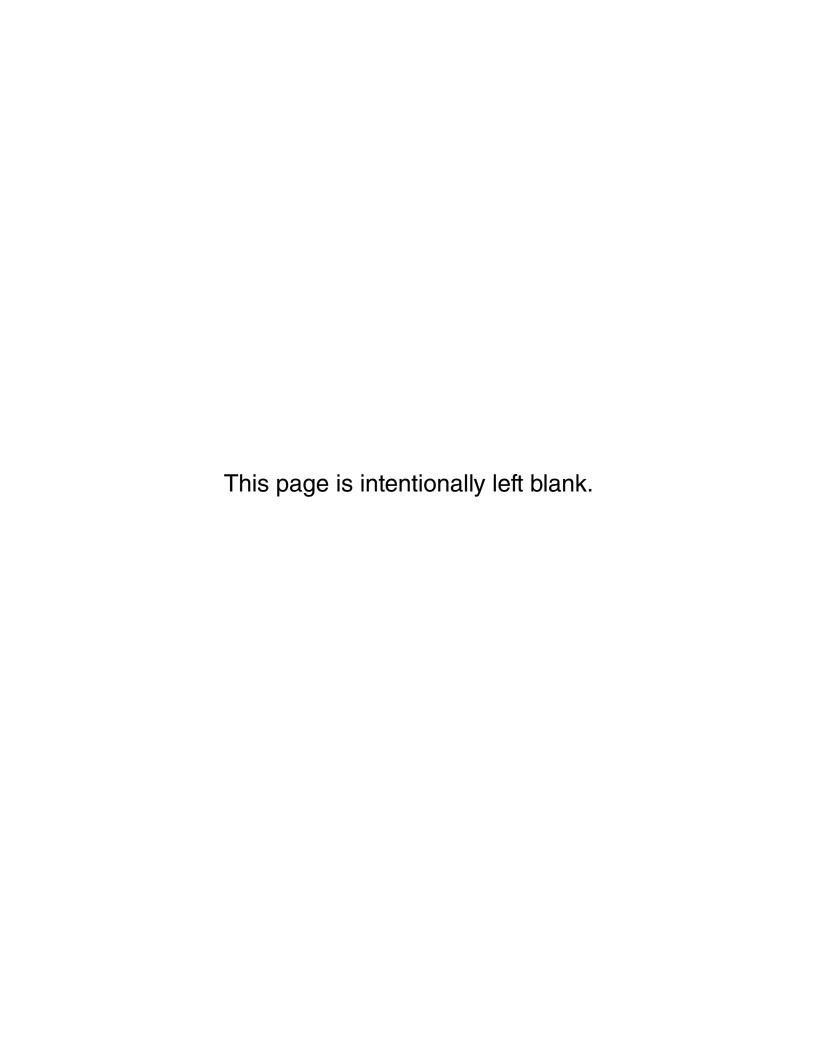
- Consent to Inspection
- No Smoking
- No Weapons Permitted
- Business Hours
- Notice of Weapons Search
- Parking Notice
- Patient Rights and Responsibilities
- Policies and Directives
- No Weapons
- Security Notice



# Introduction

This section of the Sign and Graphic Design Guide is comprised of signs that are REQUIRED to be posted by VA Policy Directive.

The text on each sign is specific and is not open to modification or revisions. Placement of the signs is also specifically directed in the Policy Directive.



#### **MANDATORY POLICY SIGN DESIGNATIONS**

Each sign in the program guide has been given a specific sign type number designation. This designation provides a common description that can be referenced when programming a site and ordering signs. The following explains how the sign type designations are derived:

# IN - 02.03 A

- Designates an interior sign.
- N Identifies the sign is non-illuminated.
  - **02** Two digit number identifies a particular sign type family.
    - **.03** The two digit number, following the period, identifies a specific sign within the sign family.
      - ▲ The letter designates a specific sign configuration, version and/or layout for graphics.

#### Sign Type IN-02

Policy Signs

#### IN-02.01

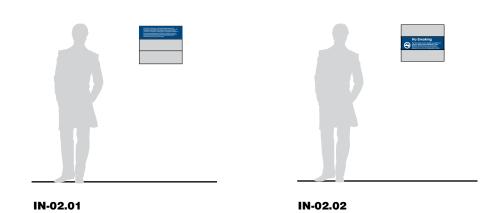
"Consent to Inspection" sign

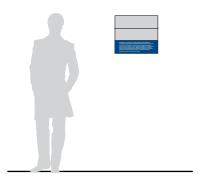
#### IN-02.02

"No Smoking" sign

#### IN-02.03

"No Weapons" sign





IN-02.03

# Sign Type IN-02 "Policy" Signs

#### IN-02.04

"Hours of Operation" sign

#### IN-02.05

"Notice of Weapons Search" sign

#### IN-02.06

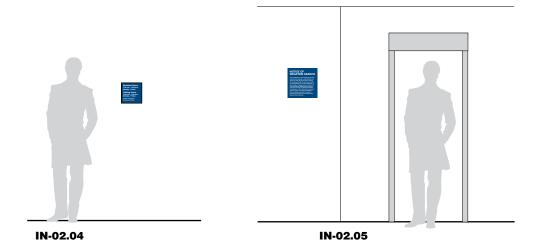
"Parking Restriction" sign

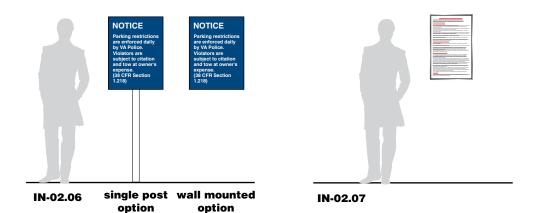
#### IN-02.07

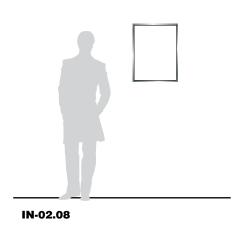
"Patient Rights and Responsibilities" sign

#### IN-02.08

"Policies and Directives" sign







12/2012 Page 7-3-2

# Sign Type IN-02 "Policy" Signs

#### IN-02.10

"No Weapons" sign - small

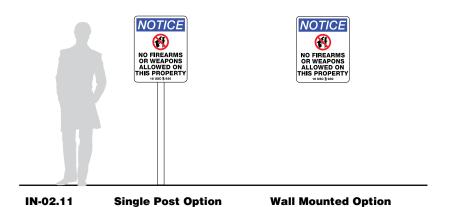
#### IN-02.11

"No Weapons" sign – large

#### IN-02.12

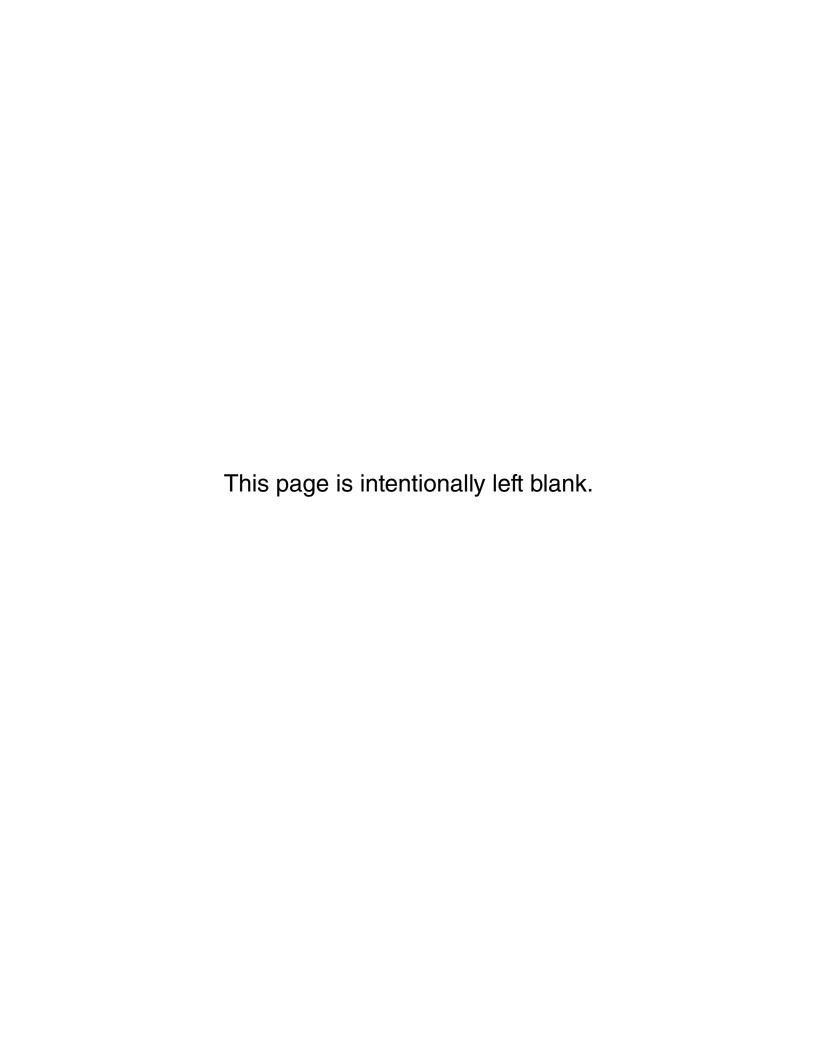
"Security Notice" sign







12/2012 Page 7-3-3



#### **Consent to Inspection**

#### **Size**

Sign Face: 152 mm H x 508 mm W (6" H x 20" W)

#### **Description**

"Consent to Inspection" sign is required to be placed at the entrance of a building.

#### **Message Configuration**

(Refer to message layout drawing for dimensions).

#### **Sign Components**

Acrylic plaque

#### **Graphic Process**

Silk-screened

#### **Colors**

For background and type colors, refer to VA color chart.

#### **Typography**

Helvetica Bold

#### **Mounting**

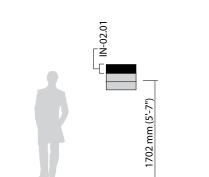
Double sided foam tape or silastic adhesive

#### Installation

Sign can be coordinated to be placed with other policy signs, IN-02.2 and IN-02.3 that are required at the entrance.

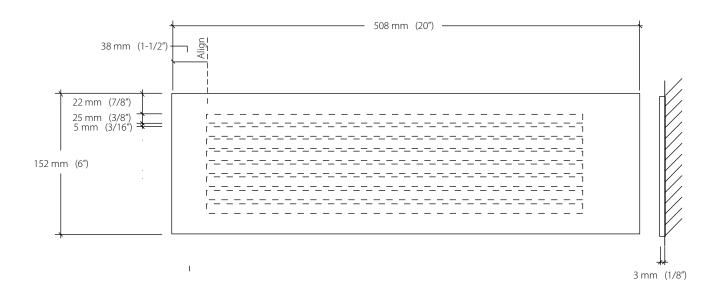
Introduction of weapons, unauthorized drugs and alcoholic beverages on this property is prohibited (Title 18 USC Section 930 and Title 38 CFR Section 1.218). Persons entering this property consent to an inspection of all packages, luggage and containers in their possession when arriving. Refusal of content to search is basis for denial of admittance. Violators are subject to arrest and prosecution. Refusal of consent to an authorized search by medical personnel is basis for discharge.

Introduction of weapons, unauthorized drugs and alcoholic beverages on this property is prohibited (Title 18 USC Section 930 and Title 38 CFR Section 1.218). Persons entering this property consent to an inspection of all packages, luggage and containers in their possession when arriving. Refusal of content to search is basis for denial of admittance. Violators are subject to arrest and prosecution. Refusal of consent to an authorized search by medical personnel is basis for discharge.





# **Consent to Inspection**



#### No Smoking

#### Size

Sign Face: 152 mm H x 508 mm W (6" H x 20" W)

#### **Description**

"No Smoking" sign is required to be placed at the entrance of a building.

#### **Message Configuration**

(Refer to message layout drawing for dimensions).

#### **Sign Components**

Acrylic plaque

#### **Graphic Process**

Silk-screened

#### Colors

For background and type colors, refer to VA color chart.

#### **Typography**

Helvetica Bold

#### **Mounting**

Double sided foam tape or silastic adhesive

#### Installation

Sign can be coordinated to be placed with other policy signs, IN-02.01 and IN-02.03 that are required at the entrance.

# **No Smoking**

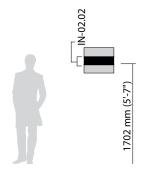


For the sake of your health & comfort of others, smoking is prohibited in this Medical Center. If you must smoke, please do so only in designated areas.

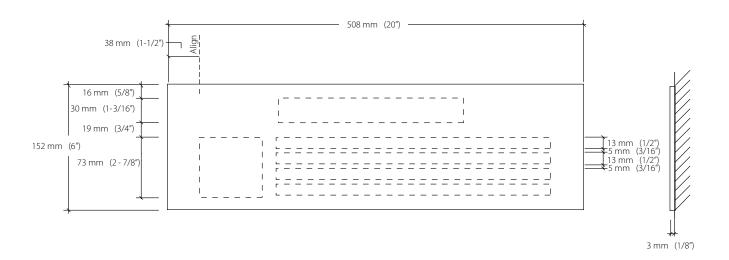
# No Smoking



For the sake of your health & comfort of others, smoking is prohibited in this Medical Center. If you must smoke, please do so only in designated areas.



# No Smoking



#### **No Weapons Permitted**

#### Size

Sign Face: 152 mm H x 508 mm W (6" H x 20" W)

#### **Description**

"No Weapons" sign is required to be placed at the entrance of a building.

#### **Message Configuration**

(Refer to message layout drawing for dimensions).

#### **Sign Components**

Acrylic Plaque

#### **Graphic Process**

Silk-screened

#### **Colors**

For background and type colors, refer to VA color chart.

#### **Typography**

Helvetica Bold

#### **Mounting**

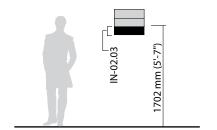
Double sided foam tape or silastic adhesive

#### Installation

Sign can be coordinated to be placed with other policy signs, IN-02.01 and IN-02.02 that are required at the entrance.

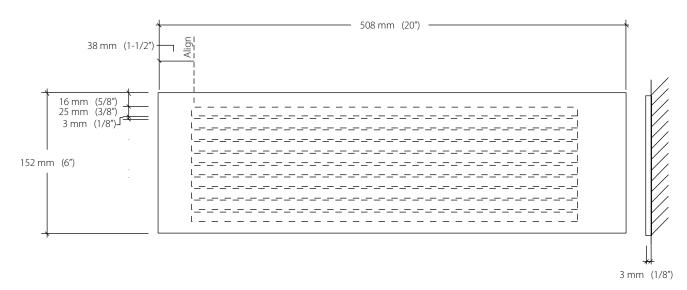
Whoever knowingly possesses or causes the presence of a firearm or other dangerous weapon on the grounds or buildings of this facility, or attempts to do so, is subject to fine or imprisonment of not more than one year, or both. 18 U.S.C. Section 930a. Whoever intends that a firearm or other dangerous weapon be used in the commission of a crime and knowingly possesses or causes the presence of a firearm or other dangerous weapon on the grounds or buildings of this facility, or attempts to do so, is subject to fine or imprisonment of not more than five years, or both. 18 U.S.C. Section 930b.

Whoever knowingly possesses or causes the presence of a firearm or other dangerous weapon on the grounds or buildings of this facility, or attempts to do so, is subject to fine or imprisonment of not more than one year, or both. 18 U.S.C. Section 930a. Whoever intends that a firearm or other dangerous weapon be used in the commission of a crime and knowingly possesses or causes the presence of a firearm or other dangerous weapon on the grounds or buildings of this facility, or attempts to do so, is subject to fine or imprisonment of not more than five years, or both. 18 U.S.C. Section 930b.





# **No Weapons Permitted**



#### **Business Hours**

#### Size

Sign Face: 229 mm H x 229 mm W (9" H x 9" W)

#### **Description**

"Hours of Operation" sign is required to be placed at the entrance of a building.

#### **Message Configuration**

(Refer to message layout drawing for dimensions).

#### NOTE:

Hours and days of operation are to be established on a facility by facility basis.

#### **Sign Components**

Acrylic plaque

#### **Graphic Process**

Surface applied vinyl

#### Colors

For background and type colors, refer to VA color chart.

#### **Typography**

Helvetica Bold

#### Mounting

Double sided foam tape or silastic adhesive

#### Installation

On wall, 1600 mm (63") to top of sign, at the entrance.

**Business Hours** 

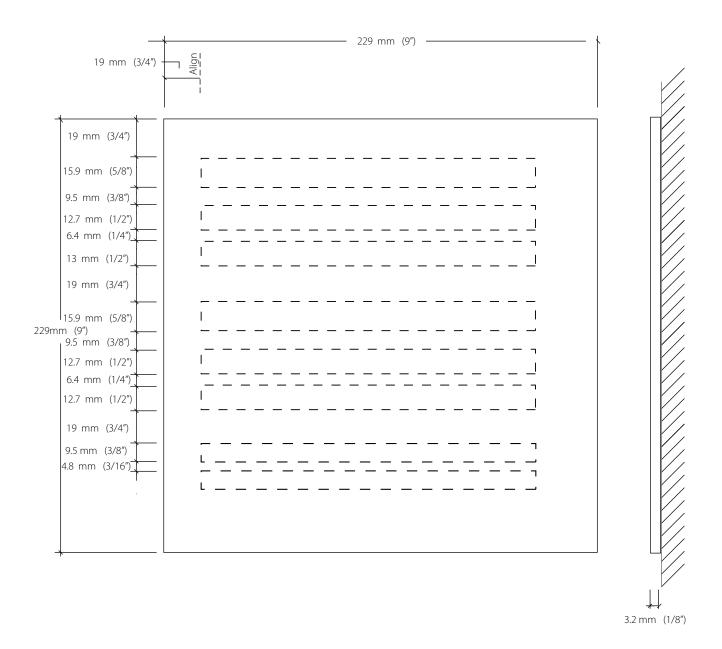
7:30 a.m. - 4:00 p.m. Monday - Friday

Visiting Hours 7:30 a.m. - 4:00 p.m. Monday - Friday

Closed for Regularly Scheduled Holidays



#### **Business Hours**



#### **Notice of Weapons Search**

#### Size

Sign Face: 381 mm H x 381 mm W (15" H x 15" W)

#### **Description**

This is only required at metal detector screening devices and is to be installed next to the detector and in a location that is visible before passing through the machine.

#### **Message Configuration**

(Refer to message layout drawing for dimensions).

#### **Sign Components**

Acrylic plaque

#### **Graphic Process**

Silk-screened

#### Colors

For background and type colors, refer to VA color chart.

#### **Typography**

Helvetica Bold

#### Mounting

Double sided foam tape or silastic adhesive

#### Installation

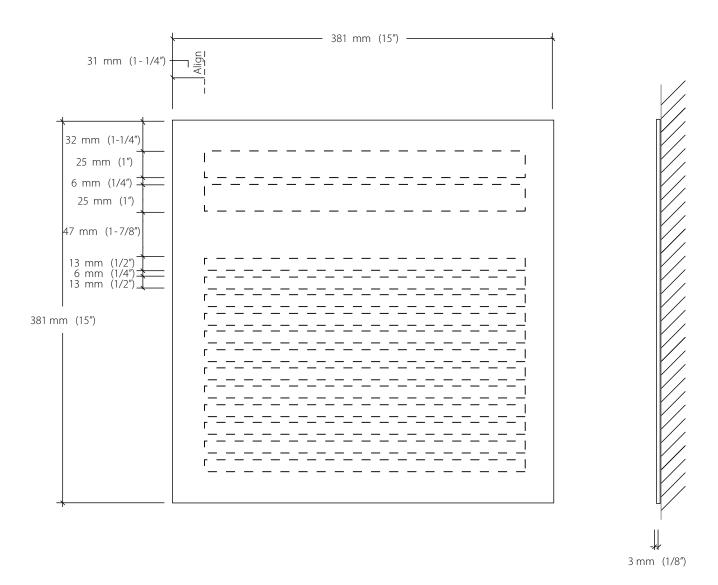
On wall, adjacent to metal detector/ screening device, 1702 mm (67") to top of sign

# NOTICE OF WEAPONS SEARCH

The possession of any weapon by persons entering this building is prohibited by law (38 cfr & 1.218 (a)(13)). Persons entering the building consent to a personal search by metal detector and to the inspection of all packages, luggage and all containers in their possession. Metal detector cannot harm you and will not affect pacemakers, hearing aids, or film. Refusal of consent to search is basis for denial of admittance. Person legally authorized to possess firearms must report to the center police. Medical Center Director.



# **Notice of Weapons Search**



#### **Single Post Parking Notice**

#### Size

Sign Face: 762 mm H x 610 mm W (30" H x 24" W)

#### **Description**

Large, non-illuminated single post or wall mounted tow away informational sign.

Sign is similar to sign type EN-05.01. See exterior sign section for construction and installation details.

#### **Message Configuration**

(Refer to message layout drawing for dimensions).

#### **Graphic Process**

Surface applied reflective vinyl

#### **Colors**

Text: white Background: refer to color chart. Post: refer to color chart.

#### Installation

It is recommended that this sign be placed at the entrance drive to the VA site.

Position sign so drivers have a clear, unobstructed view of the sign.

When placing this type of sign near curbs or parking places, be sure the sign is set far enough back that over hanging front and rear of automobiles do not come in contact with the sign post.



Parking restrictions are enforced daily by VA Police. Violators are subject to citation and tow at owner s expense. (38 CFR Section 1.218)

**Single Post Option** 

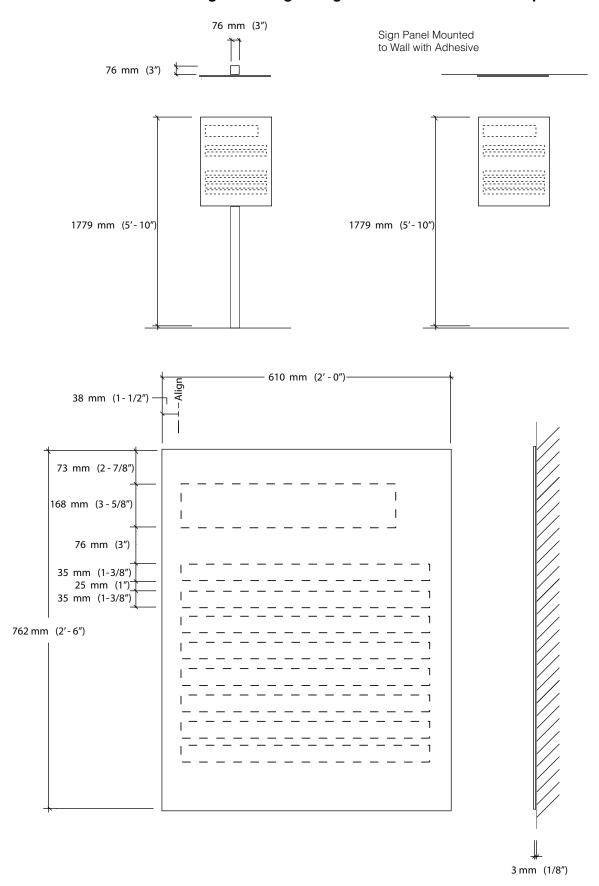
**Wall Mounted Option** 

#### **Message Layout**

# **NOTICE**

Parking restrictions are enforced daily by VA Police.
Violators are subject to citation and tow at owner's expense.
(38 CFR Section 1.218)

# Parking Notice Sign: Single Post and Wall Mounted Options



#### **Patient Rights and Responsibilities**

#### Size

Display Window: Minimum size to fit graphic insert: 914 mm H x 610 mm W (36" H x 24" W)

Frame Size / Outer Dimensions: to vary.

#### **Description**

Non-illuminated enclosed display case / frame to accommodate foam core mounted paper print behind glass or acrylic.

#### **Options to include:**

Swing frame (frame/case with hinged glass door) or front loading snap/clip frame.

#### **Sign Components**

Non-illuminated

#### **Graphic Process**

VA provided poster

#### **Colors**

Finish and colors: To match or complement any existing or designated color and material palette.

#### **Mounting**

Wall mounted with bolts into heavy duty wall anchors.

#### Installation

It is recommended that this sign be placed at building entrances or in

Position display so visitors have a clear, unobstructed view of the sign.

#### PATIENT RIGHTS AND RESPONSIBILITIES

You will be treated with dignity, compassion and respect as an individual. Your privacy will be procare in a safe environment. We will seek to honor your personal and religious values.

You or someone you choose has the right to keep and spend your own money. You have the right to receive an accounting of VA held funds.

Treatment will respect your professional freedoms. In rare cases, the use of medication and physical restraints may be used if all other efforts to keep you or others free from harm have not worked.

\*As an inpatient or long term care resident you may wear your own clothes and keep personal items. This depends on your medical condition.

As an inpatient or long-term care resident, you have the right to social interaction and regular exercise. You will have the
opportunity for religious worship and spiritual support. You may decide whether or not to participate in these activities.
 You may decide whether or not to perform tasks in or for the Medical Center.

 As an inpatient or long-term care resident, you have the right to communicate freely and privately. You may have or ref visitors. You will have access to public telephones. You may participate in civic rights. As a long-term care resident, you can organize and take part in resident groups in the facility. Your family also can meet with the families of other residents.

In order to provide a safe treatment environment for all patients and staff, you are asked to respect other patients and staff and to follow the facility's rules. Avoid unsafe acts that place others at risk for accidents or injuries. Please immediately report any condition you believe to be unsafe.

You will receive information about the costs of your care, if any, before you are treated. You are responsible for paying for your portion of the costs associated with your care.

Your medical record will be kept confidential. Information about you will not be released without your consent unless authorized by law (for example, State public health reporting). You have the right to information in your medical record and may request a copyly our records. This will be provided except in are situations where your VA physician feels the information will be harmful to you. In that situation, you have the right to have this discussed with you by your VA provider.

You will be informed of all outcomes of care, including any injuries caused by your medical care. You will be info about how to request compensation for injuries.

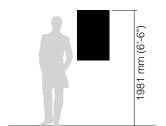
•You will be given in writing, the name and professional title of the provider in charge of your care. As a partner in the healthcare process, you have the right to be involved in choosing your provider. You will be educated about your role and responsibilities as a patient. This includes your participation in decision-making and care at the end of life.

Tell your provider about your current condition, medicines (including over-the-counter and herbals) and medical history.
 Also, share any other information that affects your health. You should ask questions when you don't understand something about your care. This will help in providing you the best care possible.

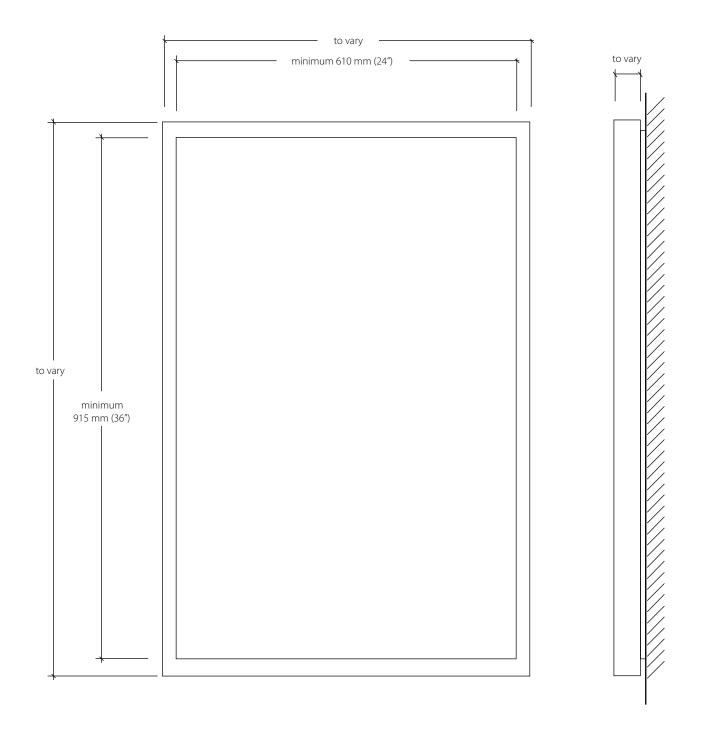
You have the right to have your pain assessed and to receive treatment to manage your pain. You and your treatment team will develop a pain management plan together. You are expected to help the treatment team by telling them if you have pain and if the treatment is working.

 You have the right to choose whether or not you will participate in any research project. Any research will be clearly identified. Potential risks of the research will be identified and there will be no pressure for you to participate. You will be included in resolving any ethical issues about your care. You may consult with the Medical Center's Ethics Committee and/or other staff knowledgeable about health care ethics.

You are encouraged and expected to seek help from your treatment team and/or a patient advocate if you have proble or complaints. You will be given understandable information about the complaint process available to you. You may complain verbally or in writing, without tear of retailation.



# **Patient Rights and Responsibilities**



#### **Policies and Directives**

#### Size

Display Window: Minimum size to fit graphic insert: 610 mm H x 457 mm W (24" H x 18" W )

Frame Size / Outer Dimensions: to vary

#### **Description**

Non-illuminated enclosed display case / frame to accommodate foam core mounted paper print behind glass or acrylic.

#### **Options to include:**

Swing frame (frame/case with hinged glass door) or front loading snap/clip frame.

#### **Sign Components**

Non-illuminated

#### **Graphic Process**

VA provided poster

#### Colors

Finish and Colors: To match or complement any existing or designated color and material palette.

#### Mounting

Wall mounted with bolts into heavy duty wall anchors.

#### Installation

It is recommended that this sign be placed at building entrances or in lobbies.

Position display so visitors have a clear, unobstructed view of the sign.

#### Rules and Regulations Governing Conduct on Veterans Affairs Property

DECEMBER, 200

TITLE 39 - PENSIONS, BONUSES, AND VETERANS' RELIEF, CHAPTER 1 - DEPARTMENT OF VETERANS AFFAIRS
TITLE 38 CFR 1.218 - SECURITY AND LAW ENFORCEMENT AT VA FACILITIES

(a) Authority and rules of conduct. Pursuant to 38 U.S.D. 991, the following nations and regulations apply at all properly under the change and control of VA (and not under the change and control of the General Services Administration) and to all persons enter ing in or on such properly. The head of the facility is changed with the responsibility for the enforcement of these rules and regulations and shall cause these rules and regulations also provided in the control of the second of the second of the second of the second of the control of the second of second second of second second of second of second of second second of second sec

(I) Casing properly in public. The head of the facility, or designess shall establish visiting bours for the convenience of the public can fall establish system, specific hours for the investigate of public can fall establish specific hours for the investigate of public charge specific hours and public charge of the fall to the hours as established, in energy manual hardeness, the property what to desire the public charge sexually recessary to ensure the confect product of Coverments because in the charge of the public of the public charges are set of the public charges and the charge of the charge of the public charges are set of the public charges and the charge of the public charges are set of the public charges and the charge of the public charges are set of the public charges and the charge of the public charges are set of the public charges and the public charges are set of the public charges and the public charges are set of the public charges and the public charges are set of the public charges and the public charges are set of the public charges are set of the public charges and the public charges are set of the public charges and the public charges are set of the public charges and the public charges are set of the

(2) Recording presence. Admission to properly during periods when such properly is close of the public will be initial to send properly in Cone of the public will be initial to period to the public will be initial to period to send the period to select the period to select an explaint and/or display. Such period to the period to select an extra period to select a select and the select and the period to select a select and the selection a

(a) insertation of property. In a improper acquired or freezen on property, the large on the property, the creation of any hazard on property the profession of any final transition of any final from a failing, the declared purpose in the role of any final from a failing, the facilities price on the role of any section of any final from a failing, the admitting of the hallot, and the section of the hallot, and the section of the section o

(4) Conformity with signs and emergency conditions. The head of the facility, or designes, shall have authority to post signs of a prohibitory and directory raisture. Personan, in and on properly, shall comply with such signs of a prohibitory or directory nature, and during emergencies, with the direction of polios authorities and other authorised officials. Temporing with, destruction,

menting, or removed of such pointed gains prohibited.

(D) Distributess, Control peopley with the least and or unusual relates with contrassentially distributed. But seed and or sections, below, the distributes of the section of th

(5) Gambling. Participating in games for money or for tangible or intangible things, or the operating of gambling devices, the conduct of a lottery or pool, or the selling or purchasing of

If) include the results and execution. Conjusting a settle which is reported by a present under the relations of administration of the results of the result

(8) Soliciting, vending, and debt collection. Soliciting alms an combinations, commercial soliciting and vending of all binds, displaying or debtoking commercial soliciting, producing probable debts in or on properly is probibled. This rais does no or other purposes as subtrooted under Exacultive Order 1200. Chartable Furd Phisting (March 23, 1962), as memoided by Describe Chart Packly (Palmaurs) (100)), and englations issued by the Office of Phistings (March 20).

(3) Distribution of handbills. The distributing of materials such as pamphiets, handbills, unclor flyers, and the displaying of placards or posting of materials on bulletin boards or elsewhere on property is prohibited, except as authorized by the head of the facility or designee or when such distributions or displays are

(10) Photographs for news, advertising, or commercial purposes.

Discovering for advertising or commercial purposes may be

designee.

Photographs for news purposes may be taken at enfrances, lobbles, foyers, or in other places designated by the head of the

(11) Dogs and other animals. Dogs and other animals, escept seeing-eye dogs, shall not be brought upon property except as authorized by the head of the facility or designee.

(12) Vehicular and pedestrian traffic. Drivers of all vehicles in o on properly shall drive in a careful and safe manner at all times and shall comply with the signals and directions of police and all posted traffic signs. The blocking of entrances, driveways, walks, loading platforms, or the hydrants in or on property is

reserved for other persons or confrary to the direction of posted signs is prohibited. Creating excessive noise on ho tall or cemetery premises by mullier cut out, the escessive of a horn, or other means is prohibited. Operation of a vel in a necideas or unsate manner, drag racing, bumping, over in a necideas or unsate manner, drag racing, bumping, over the contractions or unsate manner.

(13) Weapons and explosives. No person while on properly shall carry finance, other dangerous or deadly weapons, or explosives, either openly or concealed, except for official

(14) Demonstrations, (i) All visitors are expected to observe proper standards of decours and decency while on VA properly. Toward his end, any service, ceremony, or demonstration, except as authorized by the head of the facility or designess prohibited. Jogging, bloyding, alleding and other branof physical recoration on cereating grounds is prohibited.

(ii) To the purpose of the prohibition expressed in this paradefended as, the first leading is plusting or midder contact on VA properly, may outline or admit contact to assembled younged peeply, since the contact to assembled younged peeply, since the contacts to act the substances on VA properly unless approved by the head of the beliefly or or VA properly unless approved by the head of the beliefly or video, or brunkloss behavior, unreascosable noise or consequence of the contact of the contact of the properly of the properly of the contact of the properly of the properly of the commence of the properly of the properl

(15) Key security. The head of the facility of designee, will determine which employees, by virtue of their duties, shall have access to keys or barrier-card keys which operate lock

The unauthorized possession, manufacture, and/or use of such keys or barrier cards is prohibited. The surreptitious opening or attempted opening of locks or card-operated barrie

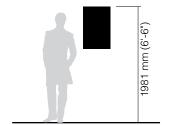
(16) Sexual misconduct. Any act of sexual gratification on VA properly involving two more persons, who do not reside in quarters on the opposety, is prohibited. Acts of prostitution or asolization for acts of prestitution on VA property is prohibited. For the purposes of this paragraph, an act of prostitution is defined as the performance or the offer or agreement to perform the profit of the presence of the other or agreement to per-

Scheduler or eventres and Spirithenia. Londout in Voldborn or the reside and regulations and their his paragraph (o) of this section which are shall be found guilly of voldering these sizes and regulations within on any properly under the change and control of VA is to the payment of a fixed sum in liss of apparament of VA is to the payment of a fixed sum in liss of apparament of VA is to the payment of a fixed sum in liss of apparament professions of collections of the control of VA is to the payment of a fixed sum in list of an local behalf attains. Existing Court. Volations included in the scheduler of ofference and personalism any changing and scheduler of ofference and personalism any analysisms of piece fixed for in a ferm of improcurated of not more than as in crooting, as may be determined approprise by an angulativate or piece of any angulativate or piece.

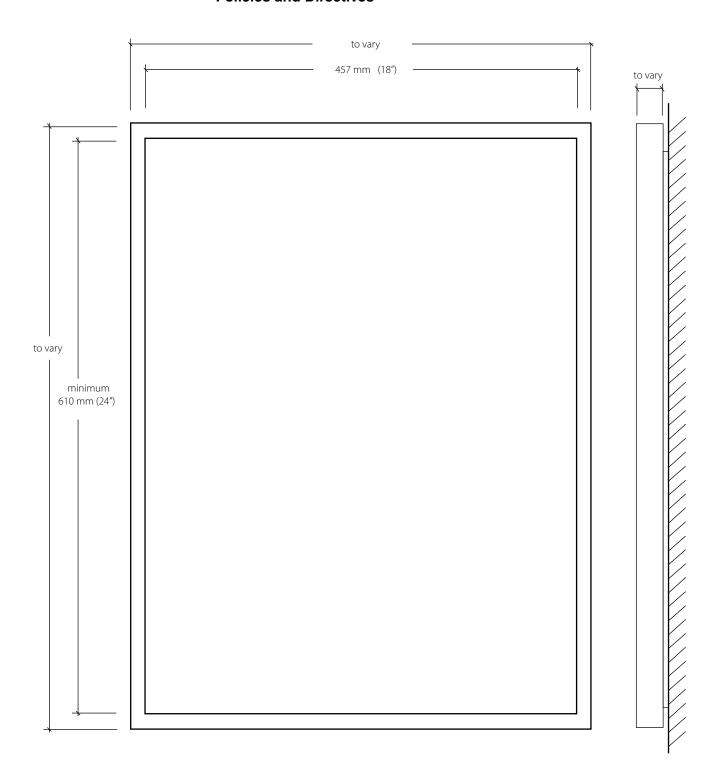
#### WARNING

WEAPONS PROHIBITED

Federal law prohibits the possession of frearms or other dangerous weapons in Federal facilities by all persons not specifically authorized by Title 10, United States Code, Section 93



# **Policies and Directives**



No Weapons Sign: Small

#### Size

152 mm H x 508 mm W (6" H x 20" W )

#### **Description**

"No Weapons" sign to be placed at all public building entrances.

#### **Message Configuration**

Refer to message layout drawing for dimensions.

#### **Sign Components**

Acrylic plaque

#### **Graphic Process**

Silk-screened

#### **Colors**

Background: white Graphics: red, white, blue, and black

#### **Typography**

Helvetica Medium Condensed: Regular Condensed

#### Mounting

Double sided foam tape or silastic adhesive.

#### Installation

On wall, 1676 mm (66") to top of top sign. When placed adjacent to door, sign should be mounted on hinged side of door.

# FOR YOUR SAFETY No Guns, Knives or

Other Weapons Allowed

# FOR YOUR SAFETY No Guns, Knives or

Other Weapons Allowed



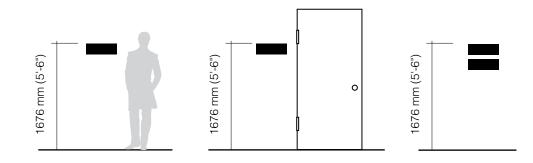
**English Version** 

# PARA LA SEGURIDAD

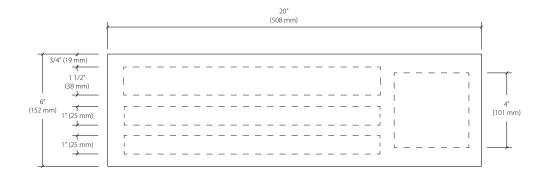
Prohibido portar armas de fuego, cuchillos o otras armas



Spanish Version



# No Weapons Sign: Small



#### IN-02.11

# **Mandatory Policy Signs**

#### No Weapons Sign: Large

#### Size

762 mm H x 610 mm W (30" H x 24" W )

#### **Description**

Non-illuminated wall mounted or single post "No Weapons" sign. To be placed at all public drive entrances to site.

#### **Message Configuration**

Refer to message layout drawing for dimensions.

#### **Sign Components**

Aluminum sign panel

#### **Graphic Process**

Silk-screened or surface applied vinyl

#### **Colors**

Background: white Graphics: red, white, blue, and black

#### **Typography**

Helvetica Medium Helvetica Regular Italic

#### Installation

It is recommended that this sign be placed at all public drive entrances to site.

Position signs so drivers have a clear, unobstructed view of the sign.

When placing this type of sign near curbs or parking places, be sure the sign is set far enough back that over hanging front and rear of automobiles do not come in contact with the sign post.



**Single Post Option** 



**Wall Mounted Option** 

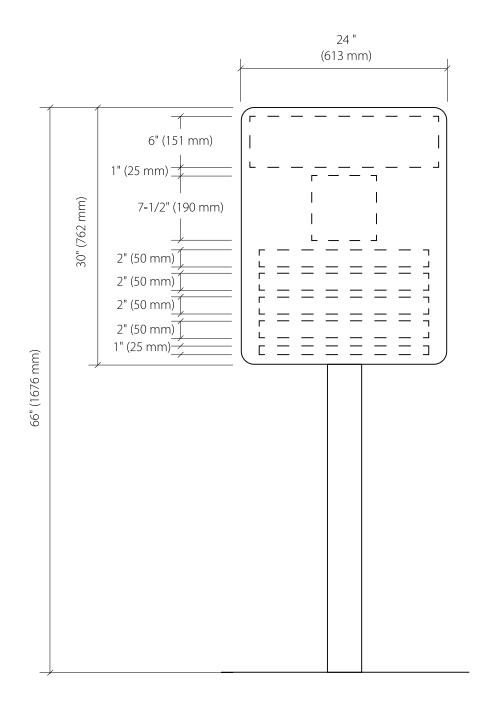


**Message Layout: English Version** 



**Message Layout: Spanish Version** 

No Weapons Sign: Large



#### **Security Notice Sign**

#### Size

Sign Face: 610 mm H x 457 mm W (24" H x 18" W)

#### **Description**

Large, non-illuminated single post or informational sign

Sign is similar to sign type EN-05.01. See exterior sign section for construction and installation details.

#### **Message Configuration**

Refer to message layout drawing for dimensions.

#### **Graphic Process**

Surface applied vinyl

#### **Colors**

Text: white Background: refer to color chart. Post: refer to color chart.

#### Installation

It is recommended that this sign be placed at hospital entrances, exits, and building ventilation intakes.



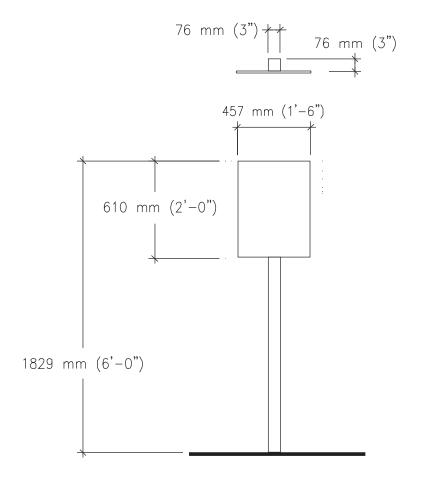
**Single Post Option** 

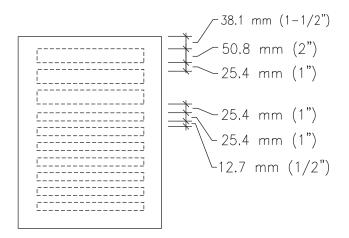
#### **Message Layout**

# Tobacco Smoke Control

Smoking is prohibited within the building and within 25 feet of all building entrances, operable windows, and building ventilation intakes during building occupancy.

# **Security Notice Sign**





# **Installation**

# **Mandatory Policy Signs**

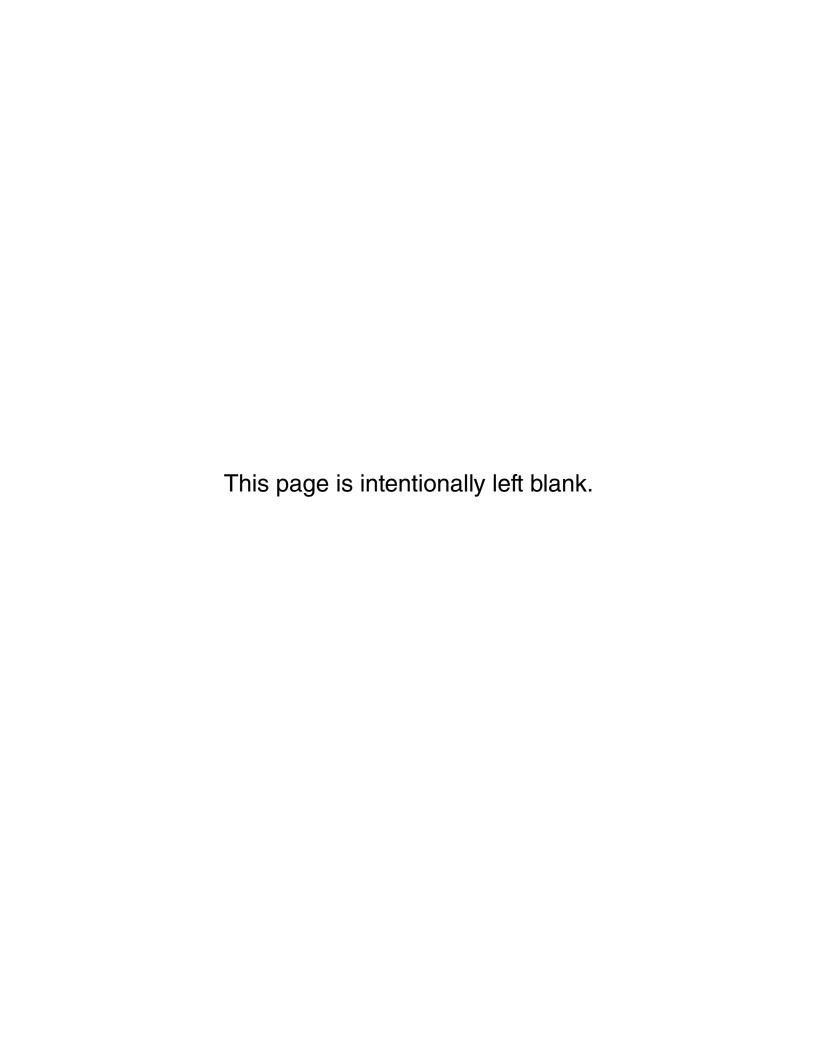
The VA Policy required sign types, for both the interior and exterior, are to be installed in a standard manner as shown in the interior and exterior sign section of the Signage Design Guide. Refer to the installation drawings pages for specific placement for each type of sign.

#### Interior

The interior policy required signs are acrylic and are to be installed using the same techniques as described in the interior sign installation section of the Signage Design Guide.

#### **Exterior**

The details showing the construction and installation of the exterior policy required signs are covered in the exterior sign construction section of the Signage Design Guide.

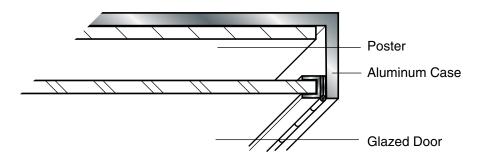


The VA Policy required sign types, for both the interior and exterior, are construct - ed in a standard manner with the only variable being color. This section provides an overview of the construction criteria.

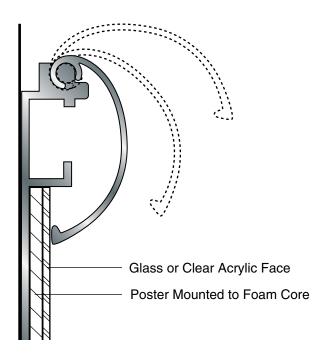
#### **Interior**

The interior signs are acrylic with silk-screened text.

**Detail 1: Hinged Swing Frame** 



**Detail 2: Snap/Clip Frame** 



#### **Exterior**

The details showing the construction of the Policy signs are based on a concept of an aluminum sign system. Refer to the Exterior Sign Section of the Signage Design Guide. The illustrations are intended to show the desired configuration and intent of the sign type.