

Container Booking Request Form

Use this form when requesting SEAVAN container bookings from the FISC Norfolk Ocean Terminal. FISC will translate the information from this form into an ETRR and/or electronic booking request for submission to the Military Traffic Management Command (MTMC), and to create TCMDs and RF-Tags for your shipment.

Section 1: Point of Contact

1a. Name of Person Submitting Request	1b. Phone Number
1c. Email Address	1d. Fax Number
1e. Command or Activity Represented	1f. DODAAC
1g. Mailing Address	

Section 2: Container Location

2a. POC at container loading location	2b. Phone Number
2c. Email Address	2d. Fax Number
2e. Command or Activity Represented	2f. DODAAC
2g. Delivery Address	
2h. Days of Week Available for Delivery/Pickup of Containers and Receiving Hours	
2i. Special instructions for container delivery (e.g., appointment phone number, etc.)	

Section 3: Container Requirements

3a. Number of containers Required	20 Foot	40 Foot	Pre-set Temperature Range
	Dry	Freeze	Chill
	Other		
3b. Date Containers Required			
3c. Required Delivery Date to Consignee			

Section 4: Consignee Delivery Information

4a. Consignee Name	4b. DODAAC
4c. Delivery Address	

Provide at least one copy of this page for each container being booked. For containers destined to CENTCOM, a copy of this page is required for each specific container content. For all HAZMAT, a content page is required for each shipment.

5a. Transportation Control Number (TCN)		5b. Commodity Code	5c. Project Code	5d. TAC
5e. Consignee	5f. Pieces	5g. Weight	5h. Cube	5i. Dimensions

5g. Supply/Line Item Information (Requested for all shipments. Required for shipments to CENTCOM.)

You may attach DD Form 1348s or commercial invoices instead of copying the information to the form.

Document Number	Suffix	NSN	Quantity	U/I	Unit Price	Nomenclature

5h. Miscellaneous Remarks / Annotations for TCMD

Section 6 - HAZMAT Information

6a. Proper Shipping Name

6b. UN / NA	6c. UN / NA Id	6d. Division / Class	6e. Packaging Group	6f. Label	6g. Flash Point	6h. Volume
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Mandatory Attachments: Signed Shipper Declaration of Dangerous Goods
 Material Safety Data Sheet (MSDS)

Section 7 - Container Information

7a. Container Number

If you are ordering more than one container, identify which shipments go together with one-another. Annotations such as Dry # 1 or with TCN such-and-such will work. If the container to which contents will be loaded is not known until after loading has been completed, please indicate such. Please note: to ensure HAZMAT compatibility and proper booking, all HAZMAT shipments must be designated into a specific container before we can book it.

Contractor's Name

Construction Contract Number: N62470-06-C-1234
Project Title: **Example Project**
Lajes Field, Azores

Contract Shipment Summary		
Shipment Number	Shipment Date	Containers Shipped
Voyage # 264	September-06	6
Voyage # 265	October-06	
Voyage # 266	November-06	
Voyage # 267	December-06	
Voyage # 268	January-06	
Voyage # 269	February-06	
Voyage # 270	March-06	
Voyage # 272	April-06	
Total Number of Containers Shipped to Date		6
Contract Number of Containers		150
Balance Number of Containers to be Shipped		144

Contractor's Name

Construction Contract Number N62470-06-C-1234

Project Title:

Example Project
Lajes Field, Azores

Contract Government Packed Shipment Summary		
Contract Packing Number	Packing Date	Volume Packed (Measurement Tons)
Packed Shipment #001	10/4/2006	38 MTON
Total Packed Shipment Volume to Date		38 MTON
Contract Packed Shipment Volume		60 MTON
Balance of Packed Shipment Volume		22 MTON

Contractor's Name

Construction Contract Number: N62470-06-C-1234

Project Title:

Example Project
Lajes Field, Azores

Cargo Shipping Date: September, 2006
Departure Point: USA
Contract Shipment Number# VOYAGE # 264

Container TCN	Contents TCN	Description of Commodity	CF	Measurement Ton
N45631 2151 M005 KK2	FB4486 2024 0001 XVX	Panelized court system, Misc Construction Material	2000	50.0
N45631 3004 M015 KK2	FB4486 4024 0001 XQX	Roof insulation	1536	38.4
N45631 3004 M016 KK2	FB4486 4024 0001 XMX	Insulation	1890	47.3
N45631 3004 M017 KK2	FB4486 4024 0001 XPX	Roof insulation	1500	37.5
N45631 3004 M030 KK2	FB4486 4024 0001 XSX	Electrical supplies	987	24.7
N45631 3004 M035 TKA	FB4486 4024 0001 XRX	Door frames	1780	44.5
				0.0
Total MTON Shipment			9693	242.3 MTON
Total Containers Ship				6 Containers

TRANSPORTATION CONTROL AND MOVEMENT DOCUMENT

1. Doc Id		2. Trlr Cont		3. Consignor		4. Comm-Spec Hdng		5. Air Dim		6. POE		7. POD	
TX2		09374		CAXU40		713Z9		3		1MJ		GA3	
8. Mode		9. Pack		10. Trans Control No		11. Consignee		12. Phi		13. RDD		14. Proj	
V		ZD		N456312151M005KK2		FB4486		3					
16. Carrier		17. Flight-Truck-Voy Doc No		18. Flight-Truck-Voy Doc No		19. Flight-Truck-Voy Doc No		20. Ref		21. Remarks		22. Pieces	
				Container		TCN						196	
25.a. Tranship Point (1)		b. Date Rec		c. Bay Whse		d. Date Shpd		e. Mode Carrier		f. Flight-Truck-Voy Doc No		g. Ref	
26.a. Tranship Point (2)		b. Date Rec		c. Bay Whse		d. Date Shpd		e. Mode Carrier		f. Flight-Truck-Voy Doc No		g. Ref	
27.a. Tranship Point (3)		b. Date Rec		c. Bay Whse		d. Date Shpd		e. Mode Carrier		f. Flight-Truck-Voy Doc No		g. Ref	
28. Consignee		29. Date Received-Offered (Sign)		30. Condition		31. Remarks		32. Consignee		33. P R I		34. 43. REMARKS AND/OR	
												VN00409374-600001526SVOC 1	
												STRONG PATROIT A2151 2	
												PCFN 345491/345491 3	
												X N802 196 22292 2000	
												NNSN	
												PANELIZED COURT SYSTEM 1	
												MISC CONSTRUCTION MATERIAL2	
												N62470-C-C 3	
												4	
												5	
TX9													
TX9													
TX9													
TX4	09374	FB4486	713 Z9				GA3						
TX6			713 Z9										
TX9													
TX9													
TX9													
TX9													

Contents TCN

FB448620240001XVX

SAMPLE