UNCLASSIFIED

|  |  |
| --- | --- |
| 1. DATE SUBMITTED | 2. DATE RECEIVED |
| 3. WON  | 4. PROJECT NUMBER  |
| 5. PROJECT TITLE | 6. FISCAL YEAR OF PROJECT |
| 7. NEW CONSTRUCTION GREATER THAN $750K | 8. RENOVATION GREATER THAN $5M |
| * YES
 | * NO
 | * YES
 | * NO
 |
| 9. DESIGN/CONSTRUCTION ORGANIZATION NAME, ADDRESS AND TELEPHONE NUMBER/EMAIL ADDRESS | 9a. RESPONSIBLE PERSON/TITLE (print) |
| 9b. SIGNATURE OF RESPONSIBLE PERSON/DATE |
| 10. OFFICE (FEC/IPT//PWD/OICC/ROICC etc.) | 10a. CONTRACT NUMBER/TASK ORDER NUMBER (if applicable) |
| 10b. NAME OF RESPONSIBLE PERSON/TITLE | 10c. TELEPHONE NUMBER/EMAIL ADDRESS |
| 11. PROJECT SUMMARY  |
| 12. REASON LID IS NOT APPROPRIATE |
| * TECHNICAL
 | * MISSION
 | * OTHER
 |
| 13. SIGNATURE |  | COMMENTS |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_Commanding Officer Date  | * APPROVED
* DISAPPROVED
 |  |

This form is for UNCLASSIFIED use only.

Navy Low Impact Development (LID) Policy (commonly referred to as the Penn Memo) authorized a waiver process to be used in those infrequent situations where LID is not appropriate given the characteristics of the site. This waiver process is required to include Regional Engineer (FEC Commander) level review and approval.

Navy and Marine Corps projects are required to comply with Navy LID policy. The Navy LID policy sets a goal of no net increase in stormwater and sediment or nutrient loading from major renovation and construction projects. Major renovation projects are defined as having a stormwater component and exceeding $5 million. Major construction projects are defined as exceeding $750,000. If LID is not implemented to the METF as defined in UFC 3-210-10, a Navy LID policy waiver must be obtained from the Regional Engineer. Coordinate waiver review and approval with the Government’s civil technical discipline coordinator (TDC).

Note: If LID is implemented to the METF as defined in UFC 3-210-10 a waiver is not required.

Request for waivers are discouraged except in those infrequent cases where there are compelling reasons. The waiver process is time consuming and waiver requests should be submitted as early as possible in the development of the project to avoid delays. Submit the LID waiver form along with DD 1391, basis of design, drawings, and specifications. For Post Award Design Build projects, the construction contractor is responsible for making the submittal to the Construction Manager (CM). For Pre Award Design Build and Design Bid Build projects, the Designer of Record (DOR) 1 is responsible for making the submittal to the Project Manager (PM). Refer to the FC 1-300-09N *Navy and Marine Corps Design Procedures* for additional criteria.

Note: The Navy LID Waiver is not applicable where LID is required in accordance with EISA Section 438. UFC 3-210-10 addresses DoD requirements for complying with EISA Section 438. Use UFC 3-210-10 paragraph titled Applicability to determine when LID is required to comply with EISA Section 438.

Block 1. Enter date submitted to the CM/PM by the Contractor/DOR. Date format is DD/MM/YYYY.

Block 2. The NAVFAC CM/PM shall enter the date received by the Contractor/DOR. Date format is DD/MM/YYYY.

Block 3. Enter project Work Order Number (WON).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The Architectural/Engineering firm or the design manager can be substituted as the DOR for pre award design build projects.

Block 4. Enter project number. Example: P-999

Block 5. Enter project title.

Block 6. Enter the fiscal year of the project.

Block 7. Indicate if the project is new construction greater than $750,000.

Block 8. Indicate if project is renovation greater than $5,000,000 with a stormwater component.

Note: If 7 and 8 are no, the Navy LID policy does not apply and a LID waiver is not required.

Block 9. Enter name, address, telephone number and email address of the Contractor/DOR.

Block 9a. Print the name of the responsible person and position title (Lead Engineer, Manager, President, etc). This information is especially important to ensure any questions related to the project and site design can be quickly directed to the appropriate point of contact, avoiding delays in processing.

Block 9b. Include signature and date of the responsible person.

Block 10. Enter the office (FEC, PWD, IPT, OICC, ROICC, etc.) in responsible charge of the project.

Block 10a. Enter the contract number. Include the task order number if applicable.

Block 10b. Enter name of the CM/PM for office indicated in block 10.

Block 10c. Enter the office phone number and email address for the person indicated in block 10b.

Block 11. Provide a brief summary of the project. Be sure to included details such as the project location, and size. The final approval authority should fully understand what the project is and why this project is necessary.

Block 12. Indicate the reason LID is not practical for this project, (e.g., conflicts with existing state or local regulations, site is contaminated, etc.) and select the appropriate check box.

Block 13. The Project Manager shall make the FEC CI Business Line Coordinator (CI BLC) aware of the waiver request and obtain approval or disapproval and signature of NAVFAC FEC Commanding Officer. Return the signed waiver to the PM who must add the signed waiver as an internal note in eProjects.