
USACE / NAVFAC / AFCEA / NASA UFGS-01 14 00 (November 2011)

Preparing Activity: NAVFAC Superseding
UFGS-01 14 00 (May 2011)

UNIFIED FACILITIES GUIDE SPECIFICATIONS

References are in agreement with UMRL dated October 2011

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SECTION 01 14 00

WORK RESTRICTIONS

11/11

NOTE: This guide specification covers the
requirements for work and site restrictions.

Adhere to UFC 1-300-02 Unified Facilities Guide
Specifications (UFGS) Format Standard when editing
this guide specification or preparing new project
specification sections. Edit this guide
specification for project specific requirements by
adding, deleting, or revising text. For bracketed
items, choose applicable items(s) or insert
appropriate information.

Remove information and requirements not required in
respective project, whether or not brackets are
present.

Comments, suggestions and recommended changes for
this guide specification are welcome and should be
submitted as a Criteria Change Request (CCR).

This guide specification includes tailoring options
for EFD and EFA regional requirements. Selection or
deselection of a tailoring option will include or
exclude that option in the section, but editing the
resulting section to fit the project is still
required.

PART 1 GENERAL

[1.1 DEFINITIONS

1.1.1 State

"State" when used in reference to states of the United States shall also
include the Territory of Guam.

] [1.2 SUBMITTALS

NOTE: Use for NAVFAC PAC projects only.

NOTE: Review submittal description (SD) definitions in Section 01 33 00 SUBMITTAL PROCEDURES and edit the following list to reflect only the submittals required for the project. Submittals should be kept to the minimum required for adequate quality control.

A "G" following a submittal item indicates that the submittal requires Government approval. Some submittals are already marked with a "G". Only delete an existing "G" if the submittal item is not complex and can be reviewed through the Contractor's Quality Control system. Only add a "G" if the submittal is sufficiently important or complex in context of the project.

For submittals requiring Government approval on Army projects, a code of up to three characters within the submittal tags may be used following the "G" designation to indicate the approving authority. Codes for Army projects using the Resident Management System (RMS) are: "AE" for Architect-Engineer; "DO" for District Office (Engineering Division or other organization in the District Office); "AO" for Area Office; "RO" for Resident Office; and "PO" for Project Office. Codes following the "G" typically are not used for Navy, Air Force, and NASA projects.

Choose the first bracketed item for Navy, Air Force and NASA projects, or choose the second bracketed item for Army projects.

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are [for Contractor Quality Control approval.][for information only. When used, a designation following the "G" designation identifies the office that will review the submittal for the Government.] The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Visit Request for Pearl harbor Naval Shipyard Form (PHNSY 14ND-SYD-5512/28) [; G] [; G, [____]]

Completed Special Access Determination (NAVSEA 5510/15) [; G] [; G, [____]]

Pier parking authorization [; G] [; G, [____]]

Government guard services [; G] [; G, [____]]

Meal Signature Record Book (MSRB) [; G] [; G, [____]]

Dining and lodging requirements [; G] [; G, [____]]

Housing plan[; G][; G, [____]]
Medical plan[; G][; G, [____]]
Contractor regulations[; G][; G, [____]]
Transportation of personnel, materials, and equipment[; G][; G, [____]]
Purchase orders[; G][; G, [____]]
List of Contact Personnel[; G][; G, [____]]
Personnel List[; G][; G, [____]]
Vehicle List[; G][; G, [____]]
Statement of Acknowledgement Form SF 1413[; G][; G, [____]]

] [1.3 SPECIAL SCHEDULING REQUIREMENTS

NOTE: If there are special requirements, use those
portions of the following paragraph which apply to
the project.

- a. [____] shall be ready for operation as approved by Contracting Officer before work is started on [____] which would interfere with normal operation.
- b. Have materials, equipment, and personnel required to perform the work at the site prior to the commencement of the work. Specific items of work to which this requirement applies include:
 - (1) [____]
 - (2) [____]
- c. The [____] will remain in operation during the entire construction period. The Contractor shall conduct his operations so as to cause the least possible interference with normal operations of the activity.
- d. Permission to interrupt any Activity roads, railroads, and/or utility service shall be requested in writing a minimum of [15] [____] calendar days prior to the desired date of interruption.
- [e. The work under this contract requires special attention to the scheduling and conduct of the work in connection with existing operations. Identify on the construction schedule each factor which constitutes a potential interruption to operations.

The following conditions apply:

- (1) [____]
- (2) [____]

]1.4 CONTRACTOR ACCESS AND USE OF PREMISES

1.4.1 Activity Regulations

NOTE: Include the first bracketed sentence for projects at MCBH Kaneohe Bay.

Ensure that Contractor personnel employed on the Activity become familiar with and obey Activity regulations including safety, fire, traffic and security regulations. Keep within the limits of the work and avenues of ingress and egress. [Ingress and egress of Contractor vehicles at the Activity is limited to the H-3 gate.] [To minimize traffic congestion, delivery of materials shall be outside of peak traffic hours (6:30 to 8:00 a.m. and 3:30 to 5:00 p.m.) unless otherwise approved by the Contracting Officer.] Wear hard hats in designated areas. Do not enter any restricted areas unless required to do so and until cleared for such entry. The Contractor's equipment shall be conspicuously marked for identification.

1.4.1.1 Subcontractors and Personnel Contacts

Furnish a list of contact personnel of the Contractor and subcontractors including addresses and telephone numbers for use in the event of an emergency. As changes occur and additional information becomes available, correct and change the information contained in previous lists.

1.4.1.2 Identification Badges and Installation Access

NOTE: Contractor will have the option of participating in NCACS, which will be available Navy-wide in Marianas and CONUS locations, including Hawaii, or by obtaining one-day passes. Edit installation-specific paragraphs in this section accordingly. Do not use this paragraph at OCONUS locations, unless NCACS is available at that location.

When issuance of identification badges involves some time consuming process, identify process in bracketed blank space provided in following paragraph

Application for and use of badges will be as directed. Obtain access to the installation by participating in the Navy Commercial Access Control System (NCACS), or by obtaining passes each day from the Base Pass and Identification Office. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge. Furnish a completed EMPLOYMENT ELIGIBILITY VERIFICATION (DHS FORM I-9) form for all personnel requesting badges. This form is available at <http://www.uscis.gov/portal/site/uscis> by searching or selecting Employment Verification (Form I-9) [_____] Immediately report instances of lost or stolen badges to the Contracting Officer.

- a. NCACS Program: NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one year, or the length of the

contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit. The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures (RAM) or in the case of an elevation of Force Protection Conditions (FPCON). Information on costs and requirements to participate and enroll in NCACS is available at <http://www.rapidgate.com/vendors/how-to-enroll> or by calling 1-877-727-4342. Contractors should be aware that the costs incurred to obtain NCACS credentials, or costs related to any means of access to a Navy Installation, are not reimbursable. Any time invested, or price(s) paid, for obtaining NCACS credentials will not be compensated in any way or approved as a direct cost of any contract with the Department of the Navy.

b. One-Day Passes: Participation in the NCACS is not mandatory, and if the Contractor chooses to not participate, the Contractor's personnel will have to obtain daily passes, be subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government will not be responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the NCACS.

1.4.1.3 Additional Badge Requirements - NAS Patuxent River

**NOTE: Use the following paragraph for projects at
the Naval Air Station, Patuxent River, MD.**

[Identification badges will be issued to the Contractor and his employees in accordance with the Naval Air Station Security Regulations. A copy of the security regulations may be obtained from the security office. All badges must be returned or accounted for to the department of Public Safety's Pass and Identification Office upon expiration of the badge or contract, or termination of the employee.]

[1.4.1.4 Employee List

**NOTE: Include this paragraph for projects at Naval
Air Station, Patuxent River , Maryland.**

The Contractor shall provide to the Contracting officer, in writing, the names of two designated representatives authorized to request personnel and vehicle passes for employees and subcontractor's employees prior to commencement of work under this contract. The Contractor shall adhere to the requirements of "Important Clarifications - Contractors - How to Gain Access," dated 31 October 1995, in obtaining access to the Naval Air Station complex for the life of the contract. A copy of these requirements will be provided at the preconstruction meeting.

] 1.4.1.5 Personnel Entry Approval

NOTE: Include this paragraph for projects at Naval
Air Station, Patuxent River, MD.

Failure to obtain entry approval will not affect the contract price or time of completion.

] 1.4.1.6 FISC Pearl Harbor Safety/Security Policy

NOTE: Include this paragraph for projects at FISC
Pearl Harbor.

Non-FISC personnel requiring access to FISC property shall check in at the Fuel Department, FISC Operations Division, B1757 1st deck, at the beginning and end of each work day. Keys to Fuel Facilities will be issued daily between the hours of 6:30 a.m. and 4:00 p.m. Keys must be returned by 7:00 p.m. the same day. An after-hours drop box is located outside B1757.

At the end of each workday, update the check-in board in the FISC Operations Division and provide information as follows for the next workday:

- a. Contract name or number
- b. Name of person responsible for work crew(s)
- c. Emergency phone numbers
- d. Number of workers in crew
- e. Location of work
- f. Type of work to be conducted
- g. FISC support required:
 - 1) Transportation
 - 2) Draining of pipe
 - 3) Outages
 - 4) Elevator use
 - 5) Other

Route hot work permits to the FISC Fuel Department (Code 701) for approval. Following approval, submit permit to the Federal Fire Department (FFD). After approval by the FFD, submit a copy of the permit and the Marine Chemist Gas Free Certificate to the Fuels Operations Division for record.

] 1.4.1.7 No Smoking Policy

Smoking is prohibited within and outside of all buildings on installations

under the cognizance of NAVFAC [_____] except in designated smoking areas. This applies to existing buildings, buildings under construction and buildings under renovation. Discarding tobacco materials other than into designated tobacco receptacles is considered littering and is subject to fines. The Contracting Officer will identify designated smoking areas.

[1.4.2 Emergency Response Requirement

**NOTE: Add the following paragraphs for projects at
Norfolk Naval Shipyard (NNSY)**

The Norfolk Naval Shipyard has instituted a requirement for all personnel to take shelter for personal safety in the event of certain emergencies. This policy includes Contractors, Subcontractors, and any person who is employed by the Contractor.

The most appropriate protective action for certain emergencies is to take shelter. Personnel shall immediately seek shelter while an assessment is made of the threat and determinations are being made regarding subsequent actions such as "all clear" or selected building evacuations. The following procedures have been put in place in the event of an emergent condition.

1. NOTIFICATION: The primary means of alerting personnel shall be emergency alert signals. The alerting signal to seek shelter shall be three steady tones that last for thirty seconds separated by ten seconds of silence. The notification for "all clear" shall be three short tones repeated three times.

2. SHELTERING: When personnel hear the alert signal, the area of work must be secured in a manner that will leave the site in safe condition. Personnel shall seek shelter in the nearest occupied building in calm and orderly manner. If possible, secure all windows and doors and shut off ventilation. If working aboard ship, proceed into the interior of the ship and wait for further directions from official personnel. If in a vehicle, park the vehicle so that it does not block the normally traveled portion of the road and proceed into the nearest occupied building.

3. EVACUATION: In the event of an evacuation, personnel shall receive directions from team members of the Crowd Control Center (CCC) or the building custodian acting on the directions from the CCC. Contract personnel shall comply with instructions given at all times.

] [1.4.3 Shipyard Regulations

**NOTE: Add the following paragraphs for projects at
Norfolk Naval Shipyard (NNSY).**

Ensure that Contractor personnel employed on the Shipyard become familiar with and obey Shipyard regulations. Wear hard hats in designated areas. Do not enter any restricted areas unless required to do so and until cleared for such entry. The Contractor's equipment shall be conspicuously marked for identification. Comply with the following conditions:

a. Restrict employees/representatives to the work site and control travel

directly to and from the work site.

- b. Restore all traffic/parking/security signs and markings, including space numbers, designations, and lines, to their original form if such signs/markings are defaced or deleted during construction/repair.
- c. Be responsible for control and security of Contractor-owned equipment and materials at the work site. Report immediately missing/lost/stolen property to the Shipyard Police Department (phone 396-7266) as each case occurs.
- d. Ensure that no material is stacked within 10 feet of the Controlled Industrial Area (CIA) perimeter. Remove from the work site, or secure ladders or other such equipment which could be used to climb the CIA perimeter fence. Ensure that no vehicles are parked within 10 feet of the CIA perimeter.
- e. Ensure that no opening in the roof/walls/windows/fence of the building exist at the end of the work day and do not exist where penetration is possible during non-working hours. If the building cannot be secured at the end of the workday, coordinate action with the Contracting Office to notify the cognizant code to arrange for a security watch by their personnel.
- f. Seventy-two hours prior to making any penetrations (such as tunneling under, cutting through a fence or building) in a restricted area, contact the Shipyard Security Office to make arrangements for a security guard or other measures required to meet all security requirements. Cost of security guard will be charged to the Contractor.

]1.4.4 Entry to Radiologically Controlled Areas

**NOTE: Add the following paragraphs for projects at
Norfolk Naval Shipyard (NNSY)**

Contractor personnel shall not, under any circumstances, enter a radiologically controlled area or cross any posted radiological boundary. This paragraph applies to all phases of contract work. Radiation areas are posted with signs consistent with OSHA requirements. Ensure that employees are familiar with the radiation signs and symbols. All personnel entering the shipyard for the first time are required to receive radiological indoctrination training.

Should contract workers encounter radiological postings and/or boundaries which appear to limit their ability to access or carry out their intended work, they shall notify their contract administrator for resolution of the problem.

1.4.4.1 Radioactive Materials and Equipment

All testing equipment, containing a radioactive source, shall be operated in accordance with an approved radioactive equipment plan. This plan shall be submitted to the Contracting Officer and approved by the Radiation Officer (Code 105.5), prior to bringing the equipment into the shipyard. This plan shall include:

- a. The name and type of equipment.

- b. The type and size of radiation source.
- c. The dates and locations of the equipment's usage.
- d. The radiological controls that the Contractor will use while operating the equipment.

A different radioactive equipment plan will be required for each different type of equipment, type of radioactive source, or size of radioactive source. A data sheet of for each piece of new radioactive equipment shall be submitted to the Contracting Officer to forward to the shipyard's Radiation Safety Officer. The data sheet shall contain the following information:

- a. Name of equipment.
- b. Name and address of equipment manufacturer.
- c. Type and size of radiation source.
- d. The location of the installed radioactive equipment (i.e. building no., floor, code/shop area).

1.4.5 Working Hours

 NOTE: When there is a need for special work periods, such as at occupied family housing, this paragraph should be modified accordingly. Obtain this information from the Activity via the Government.

Regular working hours shall consist of an [8 1/2 hour] [[_____] hour] period [established by the Contractor Officer], between [7 a.m. and 3:30 p.m.,] [[_____] a.m. and [_____] p.m.,] Monday through Friday, [and 7 a.m. to 11 p.m. on Saturday], excluding Government holidays.

1.4.6 Work Outside Regular Hours

 NOTE: For NAVFAC PAC projects, discuss with the Contracting Officer when work outside regular hours is anticipated since it generally requires overtime pay for Government employees. When there is a need for special work periods, such as at occupied family housing, modify this paragraph accordingly. For MCBH Kaneohe Bay, change to 30 calendar days.

Work outside regular working hours requires Contracting Officer approval. Make application 15 [_____] calendar days prior to such work to allow arrangements to be made by the Government for inspecting the work in progress, giving the specific dates, hours, location, type of work to be performed, contract number and project title. Based on the justification provided, the Contracting Officer may approve work outside regular hours. During periods of darkness, the different parts of the work shall be lighted in a manner approved by the Contracting Officer. [Make utility

cutovers after normal working hours or on Saturdays, Sundays, and Government holidays unless directed otherwise.]

[1.4.7 Exclusionary Period

No work shall be performed during the period [_____] to [_____] inclusive, without prior written approval of the Contracting Officer. This period has not been considered in computing the time allowed for the performance of this contract.

] [1.4.8 Occupied and Existing Building[s]

NOTE: Edit for all projects as appropriate. Delete this paragraph and its subparagraphs unless the work is in or around existing occupied buildings or unless Activity operations will materially affect the Contractor's operations. Examples of the latter include:

1. Restrictions regarding the time of day (or other period) or the duration of work in an area
2. Interruptions of work in an area for operations, one time or periodic
3. Interruption of work for a specific time for operations
4. Location or restrictions on location of construction equipment
5. Maintaining access.

Contact the Government to determine the complete details of scheduling restraints which may impact on the successful bidder's time or cost of performance of the work, and incorporate such details in this paragraph. Note that this paragraph defines the impact of Activity operations upon the Contractor. If the Contractor affects Activity operations, include that information in paragraph entitled "SPECIAL SCHEDULING REQUIREMENTS" and not in this paragraph.

The Contractor shall be working [in an existing building] [around existing buildings] which [is] [are] occupied. [Do not enter the building[s] without prior approval of the Contracting Officer.]

[The existing buildings and their contents shall be kept secure at all times. Provide temporary closures as required to maintain security as directed by the Contracting Officer.]

[Provide dust covers or protective enclosures to protect existing work that remains and Government material located in the [_____] during the construction period.]

[Relocate movable furniture [approximately [1.8 m] [6 feet] [_____] away

from the Contractor's working area] [as required to perform the work], protect the furniture, and replace the furniture in [its] [their] original location[s] upon completion of the work.] [Leave attached equipment in place, and protect [it] [them] against damage, or temporarily disconnect, relocate, protect, and reinstall [it] [them] at the completion of the work.]

[The Government will remove [and relocate] other Government property in the areas of the building[s] scheduled to receive work.]

]1.4.9 Utility Cutovers and Interruptions

- a. Make utility cutovers and interruptions after normal working hours or on Saturdays, Sundays, and Government holidays. Conform to procedures required in the paragraph "Work Outside Regular Hours."

NOTE: Use the next two paragraphs on all projects involving potential conflicts with existing utility systems. Clearly detail the permissible extent, the sequencing, or the duration of outages. Contact the Government to determine the complete details of outage or scheduling restraints which may impact on the successful bidder's time or cost of performance of the work, and incorporate such details in this paragraph.

- b. Ensure that new utility lines are complete, except for the connection, before interrupting existing service.
- c. Interruption to water, sanitary sewer, storm sewer, telephone service, electric service, air conditioning, heating, fire alarm, compressed air, and [_____] shall be considered utility cutovers pursuant to the paragraph entitled "Work Outside Regular Hours." [Such interruption shall be further limited to [_____] hours. This time limit includes time for deactivation and reactivation.]
- [d. Operation of Station Utilities: The Contractor shall not operate nor disturb the setting of control devices in the station utilities system, including water, sewer, electrical, and steam services. The Government will operate the control devices as required for normal conduct of the work. The Contractor shall notify the Contracting Officer giving reasonable advance notice when such operation is required.]

[1.4.10 SHIPYARD AREA WORK CLEARANCE REQUEST

NOTE: Include for Pearl Harbor Shipyard projects.

Coordinate excavation and electrical work, including testing and trouble shooting of circuits, within the Pearl Harbor Shipyard with Public Works Center Code 600 and NAVSHIPYD Code 308 via the Contracting Officer. Furnish the:

- a. Contract title and number
- b. Specific location of work

c. Reason for work

d. Duration of work

[1.4.10.1 Shipyard Hazardous Areas

Do not enter into work areas where Shipyard personnel are using protective equipment such as respirator and masks or marked boundary areas without prior approval.

][1.4.11 RESTRICTIONS ON USE OF YELLOW[, ORANGE-YELLOW, RED, AND MAGENTA] MATERIALS

NOTE: Add the following for projects at Norfolk
Naval Shipyard (NNSY).

[Contractor shall refrain from use of yellow or orange-yellow materials for the following purposes: sheeting, tarpaulins, polyethylene bottles or other containers, tapes, bags, banding of identification marks on tools, boundary markers such as ribbons. Contractor generated yellow waste materials such as torn foul weather gear shall be disposed of by the Contractor off-yard. Shipyard dumpsters and trash cans shall not be used for disposal of Contractor generated yellow waste materials. Yellow colored items such as described above are of specific significance within the shipyard and are subject to strict controls.]

NOTE: Add the following for shipyard projects at
NAVFAC PAC.

[The use of yellow, yellow-orange, red and magenta materials for the following purposes is prohibited: sheeting, tarpaulins, polyethylene bottles or other containers, tapes, bags, banding of identification marks on tools, and boundary markers such as ribbons. Obtain Contracting Officer's prior approval for use of such colored materials for other purposes, such as buried vapor barrier membranes.]

] [1.5 SECURITY REQUIREMENTS

NOTE: Add special or extraordinary security requirements which are unique to the station at which the work is to be performed because of the location of the project site on the station. This information will be made available by the station through the Government. For EFA/EFD North, include if the project involves Contractor access to "Classified" information or "Classified" areas.

[Contract Clause "FAR 52.204-2, Security Requirements and Alternate II," "FAC 5252.236-9301, Special Working Conditions and Entry to Work Area," and the following apply:

[_____] .]

[1.5.1 Naval Air Station (NAS), Patuxent River, MD

Foreign Nationals: The Contractor is responsible for notifying the Contracting Officer, at least five days in advance, of any foreign nationals coming into a restricted area so that proper clearance and escort procedures may be initiated.

] [1.5.2 Naval Observatory (NOBSY), Washington, DC, Quarters "A"

Provide full name, date of birth, and social security number of all employees and representatives of the Contractor who need access to the Quarters "A" compound to the Contracting Officer at least 7 days in advance of the date on which access is desired. The Contractor will be advised should any of the proposed employees not meet security requirements for access to the Quarters "A" compound. For individual cases, access to the Quarters "A" compound can occasionally be obtained with a 4-hour advance notice; however, the Contracting Officer reserves the right to utilize the full 7 days should he determine it necessary.

[a. Personal identification: Before entering the Quarters "A" compound, all persons shall furnish personal identification and receive a badge furnished by the Government. Badges shall be worn so they are clearly visible at all times. Return badges to the issuing office when leaving the Quarters "A" compound.]

[b. Security processing: Allow for a processing period of [15] [_____] minutes as employees enter the Quarters "A" compound at the beginning of each workday. All materials entering or in the Quarters "A" compound will be subject to search.]

] [1.5.3 Naval Surface Warfare Center (NSWC), Dahlgren, VA

A copy of the security regulations may be obtained from the security office of the station.

] [1.5.4 Naval Surface Warfare Center (NSWC), Indian Head, MD

No employee or representative of the Contractor will be admitted to the work site unless he furnishes satisfactory proof that he is a citizen of the United States or is specifically authorized admittance by the OICC.

a. Identification Badges - A list of all employees to be engaged in the performance of work shall be furnished to the Security Department. In the event employees are hired or discharged, a corrected list of employees shall be furnished reflecting the change in personnel. Identification badges for the Contractor and his employees shall be furnished by the Security Department, Indian Head Division, Naval Surface Warfare Center, Indian Head, MD. Immediately report instances of lost or stolen badges to the Contracting Officer. Upon completion of the contract and/or termination of the service of any employee, the Contractor shall return the badges to the Security Pass Office. Compliance with this requirement is mandatory and certification thereof to the Contracting Officer is required prior to submitting final invoices. Failure to return badges will hold up Contractor's final payment.

b. Vehicles and Equipment - In addition to other conditions and requirements set forth hereinbefore, attention is invited to the fact

that vehicles and equipment admitted to the Indian Head Division, Naval Surface Warfare Center, Indian Head, MD will be required to meet standards established by the Station Safety Department. The vehicular and/or equipment conditions shall satisfactorily meet the following provisions:

- (1) Steering mechanism must be satisfactory and safe condition.
- (2) Horns and warning devices must be operable.
- (3) Windshield wipers must be satisfactory in place, clean and unbroken.
- (4) Rearview mirrors must be satisfactory in place, clean and unbroken.
- (5) General body conditions: Body must be satisfactory tight including fenders, bumpers, doors and latches thereto, and other parts which might become dislocated during travel.
- (6) Lights: All lights required by the type of vehicle/equipment in use shall be functional with satisfactory bulbs and lenses.
- (7) Exhaust Systems: Exhaust systems shall be completely functional with no leaks.
- (8) Fuel system must be free of leaks and show no evidence of loss of fuel and/or fumes.
- (9) Brakes: All brakes shall be functional and give evidence of the ability to halt the loaded vehicles within safe distances.
- (10) Tires need not be new but shall contain sufficient tread to indicate safety at operating speed with vehicle loaded.
- (11) Electric Wiring: All wiring shall be completed insulated as required and in cases considered appropriate waterproofing of wiring shall be required.
- (12) Motors shall be reasonably clean from excess grease, dust, and dirt, and if required shall be steam cleaned to the satisfaction of the inspection personnel.
- (13) Where applicable, inspection will include other such items as gauges, thermometers, controls, relief valves, piping, mechanical locks, limit switches, connectors, and other safety related devices associated with vehicles and equipment admitted to the Station.

] [1.5.5 NSS, Washington, DC

The station is a secured facility:

- a. Application: Furnish to the Contracting Officer a list showing, for employees and representatives to be engaged at the site, the name, address, date and place of birth, social security number, and, for anyone who is not a United States citizen, an alien registration number. Update the list with each addition and deletion to such engagement.

- b. Passes and badges: Each individual engaged at the site shall obtain a temporary pass each day. Car passes will be issued for parking on the station. The Contractor shall allow 15 minutes for this procedure at the beginning of each day. Additionally, the Contractor shall expect to lose 25 crew hours over the duration of the contract due to delays in obtaining an escort while working in the inner compound. For the purpose of definition, a crew shall be defined as the size of the Contractor's workforce during any given workday. (If the Contractor has a crew of 10 men delayed 30 minutes on a given day, the delay period is one-half crew hour). Such delays will be at no additional cost to the Government.
- c. [Escort: Work in or around Building[s] No. [_____] is in the inner compound and includes areas where an escort furnished by the Government must accompany the Contractor and his representatives and employees at all times.]

] [1.5.6 Naval Research Laboratory (NRL), Washington, DC

The Contractor shall be working in highly secured areas. These areas include [_____]. Furnish notice to the Contracting Officer 30 days prior to working in these areas.

] [1.5.7 Marine Corps Base Quantico (MCBQ), Quantico, VA

All Contractor and its employees performing services on Marine Corps Base, Quantico (MCBQ) requiring physical access to the installation shall be properly screened. Screening consists of identity proofing and vetting in accordance with the standards set forth in Marine Corps Base Order 4200.3 (28 JUL 10). The Contractor shall request a copy of this policy from the Contracting Officer.

Hangars 2102 and 2103 are secured areas. The Contractor shall comply with the following security requirements:

[_____].

] [1.5.8 Naval Support Facility, Thurmont, MD

NOTE: Obtain information needed from NAVFAC WASH,
Code 09F.

The station is a secured facility. The Contractor shall comply with the following security requirements.

[_____].

] [1.5.9 Joint Base Anacostia-Bolling (JBAB)), Washington, DC

No employee or representative of the Contractor will be admitted to the work site unless he furnishes satisfactory proof that he is a citizen of the United States or is specifically authorized admittance by the OICC.

- a. Personnel Information - All duty authorized non-military personnel utilizing the base are required to have in their possession at all times a Base Entry Pass. This pass is issued by the Visitors Control

Center at the South Gate. Visitors Control is open Monday through Friday, 6:00 a.m. to 3:00 p.m. A minimum of 5 working days prior to start of work, the Contractor shall furnish to the Joint Base Anacostia-Bolling (JBAB), Washington, DC, Security Department, via the Contracting Officer, the following information for Contractor and subcontractor personnel required to enter the Station:

- (1) Name of the company
 - (2) Name of the employee
 - (3) Social Security Number
 - (4) Proof of U.S. citizenship
 - (5) A completed Contractor/Vendor Criminal History Record Request
 - (6) A completed application for Base Entry Pass
- b. Proof of Citizenship - Proof of citizenship will consist of copies of birth certificates, military dependent ID card, or naturalization papers, which will be returned once entered into the security computer system. The Security Department will run a criminal history check on Contractor employees and, as a condition of employment, each employee must willingly sign an authorization form allowing the Security Department to conduct the criminal history check. Subject authorization form will be maintained on file by the Security Officer. Based on proof of U.S. citizenship and the results of the criminal history check, the Security Officer will or will not grant entry to the Station. If entry is denied, the Contractor will be immediately notified.
- c. Contractor Responsibility for Employees - The Contractor is responsible for employees under his employment. Ensure that employees are familiar with and obey station traffic, safety, and security regulations.
- d. Motor Vehicle Operation - Ingress and egress of personnel will be subject to the security regulations of the Station.
- (1) All personnel must be made aware of the base speed limits:

Housing areas	5 mph
Parking areas	10 mph
All other areas	25 mph (unless otherwise posted)
 - (2) Parking is in designed areas only, between two white lines. No parking is permitted in fire lanes, on seeded areas, in parking slots reserved for general officers and handicapped personnel.
 - (3) Traffic accidents should be reported immediately to the Security Police Law Enforcement Desk by calling 767-5000, 5001.
 - (4) All personnel entering the installation are subject to random vehicle inspections. The purpose of these inspections is to detect the theft of Government and private property, and to detect contraband or illegal drugs.
 - (5) Required Information on Privately Owned Vehicles - Advise company employees who desire to use their privately owned vehicles to

personally bring the vehicle, vehicle registration, copy of vehicle insurance policy, valid state inspection documentation, and driver's license to the Visitor Control Center at the South Gate.

- (6) Access to Restricted Areas - Base entry passes allow access to designated areas on the installation only. Entry into off limits areas is prohibited unless the contract requires it.
- (7) Current Information - Contractors will be responsible for keeping the vehicle and employee lists current, and for securing and returning identification cards belonging to terminated employees to the Command Manager's Officer.
- (8) Base Entry Passes - Contractor base entry passes will be valid for each entry aboard Joint Base Anacostia-Bolling (JBAB) from 6:00 a.m. to 6:00 p.m., Monday through Friday only, unless prior arrangements have been made with the Resident Officer in Charge of Construction, NDW, and the Base Security Officer, Joint Base Anacostia-Bolling (JBAB), has been notified. The passes are the property of the base and are to be returned to Visitors Control at the South Gate upon completion of the contract or termination of employment. Replacement passes must be requested in writing and be accomplished by written authorization from the Contracting Officer.
- (9) Providing Information to Subcontractors - Prime Contractors shall be responsible for ensuring that subcontractors receive security information. Failure to comply with the specified requirements will result in prime contractors and subcontractors being denied access to the construction site.

] [1.5.10 Naval Weapons Station, Yorktown, VA

- a. Personnel information. A minimum of 5 working days prior to start of work, the Contractor will furnish to the Naval Weapons Station (NWS), Yorktown, Security Department, via the Contracting Officer, the following information for Contractor and subcontractor personnel required to enter the station:
 - (1) Name of company
 - (2) Name of the employee
 - (3) Social Security Number
 - (4) Proof of U.S. citizenship
 - (5) Completed Contractor/Vendor Criminal History Record Request
 - (6) Completed application for gate badge
- b. Proof of citizenship. Proof of citizenship shall consist of copies of birth certificate, military dependent identification card (ID), or naturalization papers, which will be returned once entered into the security computer system. The Security Department will run a criminal history check on Contractor employees and, as a condition of employment, each employee shall willingly sign an authorization form allowing the Security Department to conduct the criminal history

check. Subject authorization form shall be maintained on file by the Security Officer. Based on proof of U.S. citizenship and results of the criminal history check, the Security Officer will or will not grant entry to the station. If entry is denied, the Contractor will be immediately notified.

- c. Contractor responsibility for employees. The Contractor is responsible for employees under his employment. Ensure that employees are familiar with and obey station traffic, safety, and security regulations.
- d. Motor vehicle operation. Ingress and egress of personnel shall be subject to the security regulations of the station. Motor vehicles operated within the NWS, Yorktown, shall comply with the vehicle codes of Virginia which are incorporated into NWS Instruction 5510.5G, "Security and Traffic Regulations." Copies may be obtained from the Resident Officer in Charge of Construction, NWS, Yorktown, VA.

] [1.5.11 Armed Forces Experimental Training Activity, Williamsburg, VA

This activity operates under strict security regulations and persons admitted to this activity will be accompanied by a military police escort or an official escort designated by the Security Officer, at all times. The activity Security Officer shall authorize issuance of badges to selected responsible employees of the Contractor which permits the person issued the badge to act as an escort for other Contractor personnel on the activity.

] [1.5.12 Norfolk Naval Shipyard, Portsmouth, VA

Contractor employees and representatives performing work under this contract are required to be United States citizens. If naturalized, the individual shall present his naturalization papers to the Security Officer for inspection. Foreign born personnel shall present evidence of citizenship regardless of citizenship of parents, as required by immigration laws. Contractors and Contractor personnel shall be the subject of a local police records check. Contractor personnel who possess a security clearance issued by the Defense Industrial Security Clearance Office (DISCO) shall be issued a shipyard badge in the appropriate category. Each Contractor employee shall be required at the time of issuance of a personnel badge to submit a signed Privacy Act Release Form, in duplicate, to complete the local police check. Requested information shall be furnished. Individuals who have felony convictions (e.g., murder, rape, drug offences, of theft) or who are deemed untrustworthy by the Security Department, Norfolk Shipyard will be denied access to the shipyard and their personnel badge will be recalled.

1.5.12.1 Shipyard CIA and Sensitive Areas

All Contractor or visitor personnel requesting access to the Controlled Industrial Area (CIA0) will be required to view an orientation videotape prior to receiving a badge. The videotape is 20 minutes in length and includes radiological indoctrination training as well as security, environmental, safety and health issues.

Entry into the CIA for those listed with the Contracting Officer may be authorized under one of the following conditions.

- a. Contractors having a DOD Facility Security clearance and whose employees have a DOD security clearance may be badged for immediate