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USACE / NAVFAC / AFCEC / NASA	**UFGS-01 14 00 (November 2011)** **Change 11 - 11/20**
Preparing Activity: NAVFAC	**Superseding** **UFGS-00 73 01 (August 2008)** **UFGS-00 73 04 (August 2008)** **UFGS-01 14 00 (May 2011)**

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SECTION 01 14 00

WORK RESTRICTIONS
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NOTE: This guide specification covers the requirements for work and site restrictions.

Adhere to UFC 1-300-02 Unified Facilities Guide Specifications (UFGS) Format Standard when editing this guide specification or preparing new project specification sections. Edit this guide specification for project specific requirements by adding, deleting, or revising text. For bracketed items, choose applicable item(s) or insert appropriate information.

Remove information and requirements not required in respective project, whether or not brackets are present.

Comments, suggestions and recommended changes for this guide specification are welcome and should be submitted as a Criteria Change Request (CCR).

This guide specification includes a variety of tailoring options for ease of initially editing the section. Selection or deselection of a tailoring option will include or exclude that option in the section but editing the resulting section to fit the project is still required.

****

PART 1 GENERAL

1.1 REFERENCES

****

NOTE: This paragraph is used to list the publications cited in the text of the guide specification. The publications are referred to in the text by basic designation only and listed in this paragraph by organization, designation, date,

and title.

Use the Reference Wizard's Check Reference feature when you add a Reference Identifier (RID) outside of the Section's Reference Article to automatically place the reference in the Reference Article. Also use the Reference Wizard's Check Reference feature to update the issue dates.

References not used in the text will automatically be deleted from this section of the project specification when you choose to reconcile references in the publish print process.

****

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AIR-CONDITIONING, HEATING AND REFRIGERATION INSTITUTE (AHRI)

ANSI/AHRI 210/240	(2008; Add 1 2011; Add 2 2012) Performance Rating of Unitary Air-Conditioning & Air-Source Heat Pump Equipment

AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE)

ASCE 7-16	(2017; Errata 2018; Supp 1 2018) Minimum Design Loads and Associated Criteria for Buildings and Other Structures

FLORIDA ADMINISTRATIVE CODE (F.A.C.)

F.A.C. Chapter 15C-1	Department of Highway Safety and Motor Vehicles

INSTRUCTIONS AND STANDARDS FOR NAVBASE GUANTANAMO BAY CUBA (COMNAVBASEGTMOINST)

11300.3	Base Energy Conservation Regulations

INTERNATIONAL CODE COUNCIL (ICC)

ICC IBC	(2018) International Building Code

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 70	(2020; ERTA 20-1 2020; ERTA 20-2 2020; TIA 20-1; TIA 20-2; TIA 20-3; TIA 20-4) National Electrical Code
NFPA 90A	(2021) Standard for the Installation of Air Conditioning and Ventilating Systems
NFPA 101	(2021) Life Safety Code

NAVAL FACILITIES ENGINEERING AND EXPEDITIONARY WARFARE CENTER (NAVFAC EXWC)

NFESC UG-2029-ENV	(1998) Cross-Connection Control and Backflow Prevention Program Implementation at Shore Facilities, User's Guide

U.S. Code (USC)

8 USC 1101	Definitions
10 USC 6011	Navy Regulations

U.S. DEPARTMENT OF DEFENSE (DOD)

UFC 3-301-01	(2019) Structural Engineering

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

24 CFR 3280	(2019) Manufactured Home Construction and Safety Standards

[1.2 DEFINITIONS

****
NOTE: This paragraph is tailored for NAVFAC MARIANAS.
****

1.2.1 State

"State" when used in reference to states of the United States also includes the Territory of Guam.

][1.3 SUBMITTALS

****
NOTE: Review Submittal Description (SD) definitions in Section 01 33 00 SUBMITTAL PROCEDURES and edit the following list, and corresponding submittal items in the text, to reflect only the submittals required for the project. The Guide Specification technical editors have classified those items that require Government approval, due to their complexity or criticality, with a "G." Generally, other submittal items can be reviewed by the Contractor's Quality Control System. Only add a "G" to an item if the submittal is sufficiently important or complex in context of the project.

For Army projects, fill in the empty brackets following the "G" classification, with a code of up to three characters to indicate the approving authority. Codes for Army projects using the Resident Management System (RMS) are: "AE" for Architect-Engineer; "DO" for District Office (Engineering Division or other organization in the District Office); "AO" for Area Office; "RO" for Resident Office; and "PO" for Project Office. Codes

following the "G" typically are not used for Navy, Air Force, and NASA projects.

The "S" classification indicates submittals required as proof of compliance for sustainability Guiding Principles Validation or Third Party Certification and as described in Section 01 33 00 SUBMITTAL PROCEDURES.

Choose the first bracketed item for Navy, Air Force, and NASA projects, or choose the second bracketed item for Army projects.
****

****
NOTE: The items in this Submittals Article contain tailoring for NAVFAC FE, NAVFAC MARIANAS, NAVFAC, SW, and NAVFAC SE. If the project is not at any of these locations, and no additional submittals are added, delete this Submittals Article altogether.
****

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are [for Contractor Quality Control approval.][for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government.] Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Meal Signature Record Book (MSRB)

Dining And Lodging Requirements

Housing Plan

Medical Plan

Contractor Regulations

Transportation of Personnel, Materials, and Equipment

Purchase Orders

List of Contact Personnel

Personnel List

Entry Approval for Employees; G[, [_____]]

SD-07 Certificates

[Proof of IMD Ordnance Work Authorization; G[, [_____]]

]][1.4 SPECIAL SCHEDULING REQUIREMENTS

****
NOTE: If there are special requirements, use those

portions of the following paragraph which apply to the project.
****

a. [_____] must be ready for operation as approved by Contracting Officer before work is started on [_____] which would interfere with normal operation.

b. Have materials, equipment, and personnel required to perform the work at the site prior to the commencement of the work. Specific items of work to which this requirement applies include:

(1) [_____]

(2) [_____]

c. The [_____] will remain in operation during the entire construction period. The Contractor must conduct his operations so as to cause the least possible interference with normal operations of the activity.

****
NOTE: Use 30 calendar days in bracket below for NBK Bangor, WA.
****

d. Permission to interrupt any Activity roads, railroads, or utility service must be requested in writing a minimum of [15] [_____] calendar days prior to the desired date of interruption.

[e. The work under this contract requires special attention to the scheduling and conduct of the work in connection with existing operations. Identify on the construction schedule each factor which constitutes a potential interruption to operations.

The following conditions apply:

(1) [_____]

(2) [_____]

]]1.5 CONTRACTOR ACCESS AND USE OF PREMISES

1.5.1 Activity Regulations

****
NOTE: Include the first bracketed sentence for projects at MCBH Kaneohe Bay. The two bracketed sentences are tailored for use at NAVFAC Hawaii.
****

Ensure that Contractor personnel employed on the Activity become familiar with and obey Activity regulations including safety, fire, traffic and security regulations. Keep within the limits of the work and avenues of ingress and egress.[Ingress and egress of Contractor vehicles at the Activity is limited to the H-3 gate.][To minimize traffic congestion, delivery of materials must be outside of peak traffic hours (6:30 to 8:00 a.m. and 3:30 to 5:00 p.m.) unless otherwise approved by the Contracting Officer.] Wear appropriate personal protective equipment (PPE) in designated areas. Do not enter any restricted areas unless required to do

so and until cleared for such entry. Mark Contractor equipment for identification.

1.5.1.1 Subcontractors and Personnel Contacts

Provide a list of contact personnel of the Contractor and subcontractors including addresses and telephone numbers for use in the event of an emergency. As changes occur and additional information becomes available, correct and change the information contained in previous lists.

[1.5.1.2 Additional Personnel Requirements

****
NOTE: Include the following for projects that have a Sensitive Compartmented Information Facilities (SCIF) or Special Access Program Facilities (SAPF). For SCIF and SAPF, coordinate personnel requirements with the Site Security Manager and the Construction Security Plan. These requirements apply to the SCIF or SAPF and not the entire facility unless the entire facility is the SCIF or SAPF.
****

****
NOTE: This paragraph is tailored for Navy use only.
****

****
NOTE: Include this paragraph for projects within the U.S. and its territories. Include Sitework, utilities, foundations, structure when the entire facility is a SCIF or SAPF.
****

[1.5.1.2.1 General Construction and Finish Work

General construction and finish work of the [secure area][controlled area][_____] must be performed by U.S. firms using U.S. citizens. General construction includes construction activities such as [building sitework, utilities, foundations, structure, and]enclosure or shell, including doors, windows and façade work. Finish Work includes construction activities such as insulation, floor, partition, and ceiling systems; cabinet work; conveyor systems; specialties; building furnishings, fixtures, and equipment; and mechanical and electrical services and equipment including those specialized for fire protection, security, communication, control, energy conservation, safety, comfort, convenience, and similar purposes.

] **********
NOTE: Include the following paragraphs for projects outside the U.S. and its territories. Include Sitework, utilities, foundations, structure when the entire facility is a SCIF or SAPF. Refer to the Construction Security Plan to determine whether U.S. SECRET or TOP SECRET-cleared workers are required for finish work.
****

[1.5.1.2.2 General Construction

General construction of the [secure area][controlled area][_____] must be performed by U.S. firms using U.S. citizens. General construction includes construction activities such as [building sitework, utilities, foundations, structure, and]enclosure or shell, including doors, windows and façade work. Utility work that penetrates the [secure area][controlled area][_____] and installation of doors in these areas are not general construction.

][1.5.1.2.3 Finish Work

Finish Work within the [secure area][controlled area][_____] must be accomplished by [U.S. SECRET-cleared][U.S. TOP SECRET-cleared] personnel. Finish Work includes construction activities such as insulation, floor, partition, and ceiling systems; cabinet work; conveyor systems; specialties; building furnishings, fixtures, equipment; and mechanical and electrical services and equipment including those specialized for fire protection, security, communication, control, energy conservation, safety, comfort, convenience, and similar purposes.

][1.5.1.2.4 Electronic Security Systems Equipment

****

NOTE: For projects that include Electronic Security Systems for the protection of areas such as Secure Rooms (Secret or Top Secret Open Storage), Sensitive Compartmented Information Facilities (SCIF) or Special Access Program Facilities (SAPF) include the following personnel requirements.

1. For Secure Rooms (Secret or Top Secret Open Storage) select the first bracketed option.

2. For SCIF and SAPF within the U.S., its possessions or territories, select the second bracketed option.

3. For SCIF and SAPF outside the U.S., its possessions or territories, choose the third or fourth bracketed option.

****

Electronic Security Systems equipment such as processing control units, workstations, field panels, sensors, high security locks, card readers, cable installation, and system programming, testing and training must be performed by [U.S. citizens who have been subjected to a trustworthiness determination] [U.S. companies using U.S. citizens who have been subjected to a trustworthiness determination] [[U.S. companies using U.S. TOP SECRET-cleared personnel] [U.S. companies using U.S. SECRET-cleared personnel]].

]]1.5.1.3 Installation Access

****

NOTE: Use this paragraph for Navy and Marine Corps installations, with the exception of overseas locations that do not employ the Defense Biometric Identification System (DBIDS). Confirm with

installation security office and tailor DBIDS project requirements to local policy. This paragraph is tailored for Navy.
****

Obtain access to Navy installations through participation in the Defense Biometrics Identification System (DBIDS). Requirements for Contractor employee registration, and transition for employees currently under Navy Commercial Access Control System (NCACS), are available at https://www.cnic.navy.mil/om/dbids.html. No fees are associated with obtaining a DBIDS credential.

Participation in the DBIDS is not mandatory, and Contractor personnel may apply for One-Day Passes at the Base Visitor Control Office to access an installation.

1.5.1.3.1 Registration for DBIDS

Registration for DBIDS is available at https://www.cnic.navy.mil/om/dbids.html. Procedure includes:

a. Present a letter or official award document (i.e. DD Form 1155 or SF 1442) from the Contracting Officer, that provides the purpose for access, to the base Visitor Control Center representative.

b. Present valid identification, such as a passport or Real ID Act-compliant state driver's license.

c. Provide completed SECNAV FORM 5512/1 to the base Visitor Control Center representative to obtain a background check. This form is available for download at https://www.cnic.navy.mil/om/dbids.html.

d. Upon successful completion of the background check, the Government will complete the DBIDS enrollment process, which includes Contractor employee photo, fingerprints, base restriction and several other assessments.

e. Upon successful completion of the enrollment process, the Contractor employee will be issued a DBIDS credential, and will be allowed to proceed to worksite.

1.5.1.3.2 DBIDS Eligibility Requirements

Throughout the length of the contract, the Contractor employee must continue to meet background screen standards. Periodic background screenings are conducted to verify continued DBIDS participation and installation access privileges. DBIDS access privileges will be immediately suspended or revoked if at any time a Contractor employee becomes ineligible.

An adjudication process may be initiated when a background screen failure results in disqualification from participation in the DBIDS, and Contractor employee does not agree with the reason for disqualification. The Government is the final authority.

1.5.1.3.3 DBIDS Notification Requirements

a. Immediately report instances of lost or stolen badges to the Contracting Officer.

b. Immediately collect DBIDS credentials and notify the Contracting Officer in writing under the following circumstances:

(1) An employee has departed the company without having properly returned or surrendered their DBIDS credentials.

(2) There is a reasonable basis to conclude that an employee, or former employee, might pose a risk, compromise, or threat to the safety or security of the Installation or anyone therein.

1.5.1.3.4 One-Day Passes

Personnel applying for One-Day passes at the Base Visitor Control Office are subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government is not responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the DBIDS.

1.5.1.4 NCACS Identification Badges and Installation Access

****

NOTE: Use this paragraph for locations which continue to use NCACS, instead of DBIDS and delete the previous paragraph. This paragraph is tailored for NCACS and Navy. Do not use this paragraph at OCONUS locations, unless NCACS is available at that location. Edit installation-specific paragraphs in this section accordingly.

When issuance of identification badges involves some time-consuming process, identify process in bracketed blank space provided in following paragraph.

****

Application for and use of badges will be as directed. Obtain access to the installation by participating in the Navy Commercial Access Control System (NCACS), or by obtaining passes each day from the Base Pass and Identification Office. Costs for obtaining passes through the NCACS are the responsibility of the Contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge. Furnish a completed EMPLOYMENT ELIGIBILITY VERIFICATION (DHS FORM I-9) form for all personnel requesting badges. This form is available at http://www.uscis.gov/portal/site/uscis by searching or selecting Employment Verification (Form I-9) [____]. Immediately report instances of lost or stolen badges to the Contracting Officer.

a. NCACS Program: NCACS is a voluntary program in which Contractor personnel who enroll, and are approved, are subsequently granted access to the installation for a period up to one year, or the length of the contract, whichever is less, and are not required to obtain a new pass from the Base Pass and Identification Office for each visit. The Government performs background screening and credentialing. Throughout the year the Contractor employee must continue to meet background screening standards. Periodic background screenings are conducted to verify continued NCACS participation and installation access privileges. Under the NCACS program, no commercial vehicle inspection is required, other than for Random Anti-Terrorism Measures

(RAM) or in the case of an elevation of Force Protection Conditions (FPCON). Information on costs and requirements to participate and enroll in NCACS is available at http://www.rapidgate.com or by calling 1-877-727-4342. Contractors should be aware that the costs incurred to obtain NCACS credentials, or costs related to any means of access to a Navy Installation, are not reimbursable. Any time invested, or price(s) paid, for obtaining NCACS credentials will not be compensated in any way or approved as a direct cost of any contract with the Department of the Navy.

b. One-Day Passes: Participation in the NCACS is not mandatory, and if the Contractor chooses to not participate, the Contractor's personnel will have to obtain daily passes, be subject to daily mandatory vehicle inspection, and will have limited access to the installation. The Government will not be responsible for any cost or lost time associated with obtaining daily passes or added vehicle inspections incurred by non-participants in the NCACS.

[1.5.1.5 Additional Badge Requirements - NAS Patuxent River

****
NOTE: Use the following paragraph for projects at the Naval Air Station, Patuxent River, MD. This paragraph is tailored for NAVFAC WASH.
****

Identification badges will be issued to the Contractor and his employees in accordance with the Naval Air Station Security Regulations. A copy of the security regulations may be obtained from the security office. All badges must be returned or accounted for to the department of Public Safety's Pass and Identification Office upon expiration of the badge or contract, or termination of the employee.

][1.5.1.6 Employee List

****
NOTE: Include this paragraph for projects at Naval Air Station, Patuxent River , Maryland. This paragraph is tailored for NAVFAC WASH.
****

The Contractor must provide to the Contracting officer, in writing, the names of two designated representatives authorized to request personnel and vehicle passes for employees and subcontractor's employees prior to commencement of work under this contract. The Contractor must adhere to the requirements of "Important Clarifications - Contractors - How to Gain Access," dated 31 October 1995, in obtaining access to the Naval Air Station complex for the life of the contract. A copy of these requirements will be provided at the preconstruction meeting.

][1.5.1.7 Personnel Entry Approval

****
NOTE: Include this paragraph for projects at Naval Air Station, Patuxent River, MD. This paragraph is tailored for NAVFAC WASH.
****

Failure to obtain entry approval will not affect the contract price or

time of completion.

]1.5.1.8 No Smoking Policy

Smoking is prohibited within and outside of all buildings on installation, except in designated smoking areas. This applies to existing buildings, buildings under construction and buildings under renovation. Discarding tobacco materials other than into designated tobacco receptacles is considered littering and is subject to fines. The Contracting Officer will identify designated smoking areas.

[1.5.2 Emergency Response Requirement

****
NOTE: Add the following paragraphs for projects at Norfolk Naval Shipyard (NNSY)
****

The Norfolk Naval Shipyard has instituted a requirement for all personnel to take shelter for personal safety in the event of certain emergencies. This policy includes Contractors, Subcontractors, and any person who is employed by the Contractor.

The most appropriate protective action for certain emergencies is to take shelter. Personnel must immediately seek shelter while an assessment is made of the threat and determinations are being made regarding subsequent actions such as "all clear" or selected building evacuations. The following procedures have been put in place in the event of an emergent condition.

1. NOTIFICATION: The primary means of alerting personnel must be emergency alert signals. The alerting signal to seek shelter must be three steady tones that last for thirty seconds separated by ten seconds of silence. The notification for "all clear" must be three short tones repeated three times.

2. SHELTERING: When personnel hear the alert signal, the area of work must be secured in a manner that will leave the site in safe condition. Personnel must seek shelter in the nearest occupied building in calm and orderly manner. If possible, secure all windows and doors and shut off ventilation. If working aboard ship, proceed into the interior of the ship and wait for further directions from official personnel. If in a vehicle, park the vehicle so that it does not block the normally traveled portion of the road and proceed into the nearest occupied building.

3. EVACUATION: In the event of an evacuation, personnel must receive directions from team members of the Crowd Control Center (CCC) or the building custodian acting on the directions from the CCC. Contract personnel must comply with instructions given at all times.

][1.5.3 Shipyard Regulations

****
NOTE: Add the following paragraphs for projects at Norfolk Naval Shipyard (NNSY).
****

Ensure that Contractor personnel employed on the Shipyard become familiar

with and obey Shipyard regulations. Wear appropriate personal protective equipment (PPE) in designated areas. Do not enter any restricted areas unless required to do so and until cleared for such entry. The Contractor's equipment must be conspicuously marked for identification. Comply with the following conditions:

a. Restrict employees/representatives to the work site and control travel directly to and from the work site.

b. Restore all traffic/parking/security signs and markings, including space numbers, designations, and lines, to their original form if such signs/markings are defaced or deleted during construction/repair.

c. Be responsible for control and security of Contractor-owned equipment and materials at the work site. Report immediately missing/lost/stolen property to the Shipyard Police Department (phone 396-7266) as each case occurs.

d. Ensure that no material is stacked within 3 meters 10 feet of the Controlled Industrial Area (CIA) perimeter. Remove from the work site, or secure ladders or other such equipment which could be used to climb the CIA perimeter fence. Ensure that no vehicles are parked within 3 meters 10 feet of the CIA perimeter.

e. Ensure that no openings in the roof/walls/windows/fence of the building exist at the end of the workday and do not exist where penetration is possible during non-working hours. If the building cannot be secured at the end of the workday, coordinate action with the Contracting Office to notify the cognizant code to arrange for a security watch by their personnel.

f. Seventy-two hours prior to making any penetrations (such as tunneling under, cutting through a fence or building) in a restricted area, contact the Shipyard Security Office to make arrangements for a security guard or other measures required to meet all security requirements. Cost of security guard will be charged to the Contractor.

]1.5.4 Entry to Radiologically Controlled Areas

****

NOTE: Add the following paragraphs for projects at Norfolk Naval Shipyard (NNSY).

****

Contractor personnel must not, under any circumstances, enter a radiologically controlled area or cross any posted radiological boundary. This paragraph applies to all phases of contract work. Radiation areas are posted with signs consistent with OSHA requirements. Ensure that employees are familiar with the radiation signs and symbols. All personnel entering the shipyard for the first time are required to receive radiological indoctrination training.

Should contract workers encounter radiological postings or boundaries which appear to limit their ability to access or carry out their intended work, they must notify their contract administrator for resolution of the problem.

1.5.4.1 Radioactive Materials and Equipment

All testing equipment, containing a radioactive source, must be operated in accordance with an approved radioactive equipment plan. This plan must be submitted to the Contracting Officer and approved by the Radiation Officer (Code 105.5), prior to bringing the equipment into the shipyard. This plan must include:

a. The name and type of equipment.

b. The type and size of radiation source.

c. The dates and locations of the equipment's usage.

d. The radiological controls that the Contractor will use while operating the equipment.

A different radioactive equipment plan will be required for each different type of equipment, type of radioactive source, or size of radioactive source. A data sheet of for each piece of new radioactive equipment must be submitted to the Contracting Officer to forward to the shipyard's Radiation Safety Officer. The data sheet must contain the following information:

a. Name of equipment.

b. Name and address of equipment manufacturer.

c. Type and size of radiation source.

d. The location of the installed radioactive equipment (i.e. building no., floor, code/shop area).

1.5.5 Working Hours

****

NOTE: When there is a need for special work periods, such as occupied family housing or when working in locations with non-traditional workdays such as Bahrain or Djibouti, modify this paragraph accordingly. Consult with the supported command or FEAD/ROICC office.

****

Regular working hours will consist of an [8 1/2 hour] [[_____] hour] period [established by the Contracting Officer], between [7 a.m. and 3:30 p.m.,] [[_____] a.m. and [_____] p.m.,] [Monday through Friday] [[_____] through [_____]], [and 7 a.m. to 3:30 p.m. on Saturday] [[_____] a.m. and [_____] p.m. on Saturday], excluding Government holidays.

1.5.6 Work Outside Regular Hours

****

NOTE: Discuss with the Contracting Officer when work outside regular hours is anticipated since it generally requires overtime pay for Government employees. When there is a need for special work periods, such in occupied family housing, modify this paragraph accordingly.

For MCBH Kaneohe Bay, use 30 calendar days in bracketed option.

For NAVFAC PAC and NAVFAC Hawaii, include the last bracketed item.

****

Work outside regular working hours requires Contracting Officer approval. Make application [15] [_____] calendar days prior to such work to allow arrangements to be made by the Government for inspecting the work in progress, giving the specific dates, hours, location, type of work to be performed, contract number and project title. Based on the justification provided, the Contracting Officer may approve work outside regular hours. During periods of darkness, the different parts of the work must be lighted in a manner approved by the Contracting Officer.[Make utility cutovers after normal working hours or on Saturdays, Sundays, and Government holidays unless directed otherwise.]

[1.5.7 Exclusionary Period

****

NOTE: Only use this paragraph and edit accordingly, only if project must shut down during certain, known dates or times.

****

No work may be performed during the period [_____] to [_____], inclusive, without prior written approval of the Contracting Officer. This period has not been considered in computing the time allowed for the performance of this contract.

][1.5.8 Occupied and Existing Building[s]

****

NOTE: Edit for all projects as appropriate. Delete this paragraph and its subparagraphs unless the work is in or around existing occupied buildings or unless Activity operations will materially affect the Contractor's operations. In most projects, the Government will remove furniture and equipment before the Contractor begins work. In this case the last subparagraph should be used. Examples of Activity operations materially affecting Contractor's operations include:

1. Restrictions regarding the time of day (or other period) or the duration of work in an area

2. Interruptions of work in an area for operations, one time or periodic

3. Interruption of work for a specific time for operations

4. Location or restrictions on location of construction equipment

5. Maintaining access.

Contact the Government to determine the complete details of scheduling restraints which may impact on the successful bidder's time or cost of performance of the work, and incorporate such details in this paragraph. Note that this paragraph defines the impact of Activity operations upon the Contractor. If the Contractor affects Activity operations, include that information in paragraph SPECIAL SCHEDULING REQUIREMENTS and not in this paragraph.
****

The Contractor shall be working [in an existing building] [around existing buildings] which [is][are] occupied.[Do not enter the building[s] without prior approval of the Contracting Officer.]

[The existing buildings and their contents must be kept secure at all times. Provide temporary closures as required to maintain security as directed by the Contracting Officer.

][Provide dust covers or protective enclosures to protect existing work that remains, and Government material located in the [_____] during the construction period.

] [Relocate movable furniture [approximately [1.8 m] [6 feet] [_____] away from the Contractor's working area] [as required to perform the work], protect the furniture, and replace the furniture in [its] [their] original location[s] upon completion of the work.][Leave attached equipment in place, and protect [it] [them] against damage, or temporarily disconnect, relocate, protect, and reinstall [it] [them] at the completion of the work.]

[The Government will remove [and relocate] other Government property in the areas of the building[s] scheduled to receive work.

]]1.5.9 Utility Cutovers and Interruptions

a. Make utility cutovers and interruptions after normal working hours or on Saturdays, Sundays, and Government holidays. Conform to procedures required in paragraph WORK OUTSIDE REGULAR HOURS.

****
NOTE: Use the next two paragraphs on all projects involving potential conflicts with existing utility systems. Clearly detail the permissible extent, the sequencing, or the duration of outages. Contact the Government to determine the complete details of outage or scheduling restraints which may impact on the successful bidder's time or cost of performance of the work, and incorporate such details in this paragraph.
****

b. Ensure that new utility lines are complete, except for the connection, before interrupting existing service.

c. Interruption to water, sanitary sewer, storm sewer, telephone service, electric service, air conditioning, heating, fire alarm, compressed air, and [_____] are considered utility cutovers pursuant to the

paragraph WORK OUTSIDE REGULAR HOURS.[Such interruptions are further limited to [_____] hours. This time limit includes time for deactivation and reactivation.]

[d. Operation of Station Utilities: The Contractor must not operate nor disturb the setting of control devices in the station utilities system, including water, sewer, electrical, and steam services. The Government will operate the control devices as required for normal conduct of the work. The Contractor must notify the Contracting Officer giving reasonable advance notice when such operation is required.
]

****
NOTE: The following paragraph is tailored for Navy and NASA use only. Coordinate with Installation to determine if permit is required and if so, time period required prior to connection. Edit Section 33 30 00 SANITARY SEWERAGE to specify permits and requirements for connections to existing sanitary sewer lines.
****

e. Connection to Existing Sanitary Sewer Line: Provide positive verification that the existing line conveys sanitary sewer; verify line is not incorrectly connected to a storm drain.[Obtain Installation's Sanitary Sewer Connection Permit[2 weeks][_____] prior to connection and in accordance with Section 33 30 00 SANITARY SEWERAGE.]

[1.5.10 Shipyard Area Work Clearance Request

****
NOTE: Include for Pearl Harbor Shipyard projects. This paragraph is tailored for NAVFAC HI.
****

Coordinate excavation and electrical work, including testing and troubleshooting of circuits, within the NAVFAC Hawaii Utilities Management (UM) and PHNSY&IMF via the Contracting Officer. Furnish the:

a. Contract title and number

b. Specific location of work

c. Reason for work

d. Duration of work

[1.5.10.1 Shipyard Hazardous Areas

Do not enter into work areas where Shipyard personnel are using protective equipment such as respirator and masks or marked boundary areas without prior approval.

]][1.5.11 Restrictions on Use of Yellow[, Orange-Yellow, Red, and Magenta] Materials

****
NOTE: Add the following for projects at Norfolk Naval Shipyard (NNSY). This paragraph is tailored

for NNSY.
****

[Contractor must refrain from use of yellow or orange-yellow materials for the following purposes: sheeting, tarpaulins, polyethylene bottles or other containers, tapes, bags, banding of identification marks on tools, boundary markers such as ribbons. Contractor generated yellow waste materials such as torn foul weather gear must be disposed of by the Contractor off-yard. Shipyard dumpsters and trash cans must not be used for disposal of Contractor generated yellow waste materials. Yellow colored items such as described above are of specific significance within the shipyard and are subject to strict controls.

] **********
NOTE: Add the following for shipyard projects at NAVFAC PAC. This paragraph is tailored for NAVFAC PAC.
****

[The use of yellow, yellow-orange, red and magenta materials for the following purposes is prohibited: sheeting, tarpaulins, polyethylene bottles or other containers, tapes, bags, banding of identification marks on tools, and boundary markers such as ribbons. Obtain Contracting Officer's prior approval for use of such colored materials for other purposes, such as buried vapor barrier membranes.

]][1.6 SECURITY REQUIREMENTS

****
NOTE: Add special or extraordinary security requirements which are unique to the station at which the work is to be performed because of the location of the project site on the station. This information will be made available by the station through the Government. For NAVFAC ML, include if the project involves Contractor access to "Classified" information or "Classified" areas.

This paragraph is tailored for several NAVFAC FECs.
****

[Contract Clause FAR 52.204-2 Security Requirements and Alternate II and the following apply:

[_____].

][1.6.1 Naval Air Station (NAS), Patuxent River, MD

Foreign Nationals: The Contractor is responsible for notifying the Contracting Officer, at least five days in advance, of any foreign nationals coming into a restricted area so that proper clearance and escort procedures may be initiated.

][1.6.2 Naval Observatory(NOBSY), Washington, DC, Quarters "A"

Provide full name, date of birth, and social security number of all employees and representatives of the Contractor who need access to the Quarters "A" compound to the Contracting Officer at least 7 days in advance of the date on which access is desired. The Contractor will be

advised should any of the proposed employees not meet security requirements for access to the Quarters "A" compound. For individual cases, access to the Quarters "A" compound can occasionally be obtained with a 4-hour advance notice; however, the Contracting Officer reserves the right to utilize the full 7 days should he determine it necessary.

[a. Personal identification: Before entering the Quarters "A" compound, all persons must furnish personal identification and receive a badge furnished by the Government. Badges must be worn so they are clearly visible at all times. Return badges to the issuing office when leaving the Quarters "A" compound.

][b. Security processing: Allow for a processing period of [15] [_____] minutes as employees enter the Quarters "A" compound at the beginning of each workday. All materials entering or in the Quarters "A" compound will be subject to search.

]][1.6.3 Naval Surface Warfare Center (NSWC), Dahlgren, VA

A copy of the security regulations may be obtained from the security office of the station.

][1.6.4 Naval Surface Warfare Center (NSWC), Indian Head, MD

No employee or representative of the Contractor will be admitted to the work site unless he furnishes satisfactory proof that he is a citizen of the United States or is specifically authorized admittance by the OICC.

a. Identification Badges - A list of all employees to be engaged in the performance of work must be furnished to the Security Department. In the event employees are hired or discharged, a corrected list of employees must be furnished reflecting the change in personnel. Identification badges for the Contractor and his employees must be furnished by the Security Department, Indian Head Division, Naval Surface Warfare Center, Indian Head, MD. Immediately report instances of lost or stolen badges to the Contracting Officer. Upon completion of the contract or termination of the service of any employee, the Contractor must return the badges to the Security Pass Office. Compliance with this requirement is mandatory and certification thereof to the Contracting Officer is required prior to submitting final invoices. Failure to return badges will hold up Contractor's final payment.

b. Vehicles and Equipment - In addition to other conditions and requirements set forth hereinbefore, attention is invited to the fact that vehicles and equipment admitted to the Indian Head Division, Naval Surface Warfare Center, Indian Head, MD will be required to meet standards established be the Station Safety Department. The vehicular and equipment conditions must satisfactorily meet the following provisions:

(1) Steering mechanism must be satisfactory and safe condition.

(2) Horns and warning devices must be operable.

(3) Windshield wipers must be satisfactory in place, clean and unbroken.

(4) Rearview mirrors must be satisfactory in place, clean and unbroken.

(5) General body conditions: Body must be satisfactory tight including fenders, bumpers, doors and latches thereto, and other parts which might become dislocated during travel.

(6) Lights: All lights required by the type of vehicle/equipment in use must be functional with satisfactory bulbs and lenses.

(7) Exhaust Systems: Exhaust systems must be completely functional with no leaks.

(8) Fuel system must be free of leaks and show no evidence of loss of fuel or fumes.

(9) Brakes: All brakes must be functional and give evidence of the ability to halt the loaded vehicles within safe distances.

(10) Tires need not be new but must contain sufficient tread to indicate safety at operating speed with vehicle loaded.

(11) Electric Wiring: All wiring must be completely insulated as required, and in cases considered appropriate, waterproofing of wiring is required.

(12) Motors must be reasonably clean from excess grease, dust, and dirt, and if required must be steam cleaned to the satisfaction of the inspection personnel.

(13) Where applicable, inspection will include other such items as gauges, thermometers, controls, relief valves, piping, mechanical locks, limit switches, connectors, and other safety related devices associated with vehicles and equipment admitted to the Station.

][1.6.5 NSS, Washington, DC

The station is a secured facility:

a. Application: Furnish to the Contracting Officer a list showing, for employees and representatives to be engaged at the site, the name, address, date and place of birth, social security number, and, for anyone who is not a United States citizen, an alien registration number. Update the list with each addition and deletion to such engagement.

b. Passes and badges: Each individual engaged at the site must obtain a temporary pass each day. Car passes will be issued for parking on the station. The Contractor must allow 15 minutes for this procedure at the beginning of each day. Additionally, the Contractor must expect to lose 25 crew hours over the duration of the contract due to delays in obtaining an escort while working in the inner compound. For the purpose of definition, a crew is defined as the size of the Contractor's workforce during any given workday. (If the Contractor has a crew of 10 men delayed 30 minutes on a given day, the delay period is one-half crew hour). Such delays will be at no additional cost to the Government.

[c. Escort: Work in or around Building[s] No. [_____] is in the inner compound and includes areas where an escort furnished by the

Government must accompany the Contractor and his representatives and employees at all times.

]][1.6.6 Naval Research Laboratory (NRL), Washington, DC

The Contractor is working in highly secured areas. These areas include [_____]. Furnish notice to the Contracting Officer 30 days prior to working in these areas.

][1.6.7 Marine Corps Base Quantico (MCBQ), Quantico, VA

All Contractor and its employees performing services on Marine Corps Base, Quantico (MCBQ) requiring physical access to the installation must be properly screened. Screening consists of identity proofing and vetting in accordance with the standards set forth in Marine Corps Base Order 4200.3 (28 JUL 10). The Contractor must request a copy of this policy from the Contracting Officer.

Hangars 2102 and 2103 are secured areas. The Contractor must comply with the following security requirements:

[_____].

][1.6.8 Naval Support Facility, Thurmont, MD

****
NOTE: Obtain information needed from NAVFAC WASH, Code 09F.
****

The station is a secured facility. The Contractor must comply with the following security requirements.

[_____].

][1.6.9 Joint Base Anacostia-Bolling (JBAB), Washington, DC

No employee or representative of the Contractor will be admitted to the work site unless he furnishes satisfactory proof that he is a citizen of the United States or is specifically authorized admittance by the OICC.

a. Personnel Information - All duty authorized non-military personnel utilizing the base are required to have in their possession at all times a Base Entry Pass. This pass is issued by the Visitors Control Center at the South Gate. Visitors Control is open Monday through Friday, 6:00 a.m. to 3:00 p.m. A minimum of 5 working days prior to start of work, the Contractor must furnish to the Joint Base Anacostia-Bolling (JBAB), Washington, DC, Security Department, via the Contracting Officer, the following information for Contractor and subcontractor personnel required to enter the Station:

(1) Name of the company

(2) Name of the employee

(3) Social Security Number

(4) Proof of U.S. citizenship

(5) A completed Contractor/Vendor Criminal History Record Request

(6) A completed application for Base Entry Pass

b. Proof of Citizenship - Proof of citizenship will consist of copies of birth certificates, military dependent ID card, or naturalization papers, which will be returned once entered into the security computer system. The Security Department will run a criminal history check on Contractor employees and, as a condition of employment, each employee must willingly sign an authorization form allowing the Security Department to conduct the criminal history check. Subject authorization form will be maintained on file by the Security Officer. Based on proof of U.S. citizenship and the results of the criminal history check, the Security Officer will or will not grant entry to the Station. If entry is denied, the Contractor will be immediately notified.

c. Contractor Responsibility for Employees - The Contractor is responsible for employees under his employment. Ensure that employees are familiar with and obey station traffic, safety, and security regulations.

d. Motor Vehicle Operation - Ingress and egress of personnel will be subject to the security regulations of the Station.

(1) All personnel must be made aware of the base speed limits:

Housing areas	5 mph
Parking areas	10 mph
All other areas	25 mph (unless otherwise posted)

(2) Parking is in designed areas only, between two white lines. No parking is permitted in fire lanes, on seeded areas, in parking slots reserved for general officers and handicapped personnel.

(3) Traffic accidents should be reported immediately to the Security Police Law Enforcement Desk by calling 767-5000, 5001.

(4) All personnel entering the installation are subject to random vehicle inspections. The purpose of these inspections is to detect the theft of Government and private property, and to detect contraband or illegal drugs.

(5) Required Information on Privately Owned Vehicles - Advise company employees who desire to use their privately owned vehicles to personally bring the vehicle, vehicle registration, copy of vehicle insurance policy, valid state inspection documentation, and driver's license to the Visitor Control Center at the South Gate.

(6) Access to Restricted Areas - Base entry passes allow access to designated areas on the installation only. Entry into off limits areas is prohibited unless the contract requires it.

(7) Current Information - Contractors will be responsible for keeping the vehicle and employee lists current, and for securing and returning identification cards belonging to terminated employees to the Command Manager's Officer.

(8) Base Entry Passes - Contractor base entry passes will be valid for each entry aboard Joint Base Anacostia-Bolling (JBAB) from 6:00 a.m. to 6:00 p.m., Monday through Friday only, unless prior arrangements have been made with the Resident Officer in Charge of Construction, NDW, and the Base Security Officer, Joint Base Anacostia-Bolling (JBAB), has been notified. The passes are the property of the base and are to be returned to Visitors Control at the South Gate upon completion of the contract or termination of employment. Replacement passes must be requested in writing and be accomplished by written authorization from the Contracting Officer.

(9) Providing Information to Subcontractors - Prime Contractors are responsible for ensuring that subcontractors receive security information. Failure to comply with the specified requirements will result in prime contractors and subcontractors being denied access to the construction site.

][1.6.10 Naval Weapons Station, Yorktown, VA

a. Personnel information. A minimum of 5 working days prior to start of work, the Contractor will furnish to the Naval Weapons Station (NWS), Yorktown, Security Department, via the Contracting Officer, the following information for Contractor and subcontractor personnel required to enter the station:

(1) Name of company

(2) Name of the employee

(3) Social Security Number

(4) Proof of U.S. citizenship

(5) Completed Contractor/Vendor Criminal History Record Request

(6) Completed application for gate badge

b. Proof of citizenship. Proof of citizenship must consist of copies of birth certificate, military dependent identification card (ID), or naturalization papers, which will be returned once entered into the security computer system. The Security Department will run a criminal history check on Contractor employees and, as a condition of employment, each employee must willingly sign an authorization form allowing the Security Department to conduct the criminal history check. Subject authorization form must be maintained on file by the Security Officer. Based on proof of U.S. citizenship and results of the criminal history check, the Security Officer will or will not grant entry to the station. If entry is denied, the Contractor will be immediately notified.

c. Contractor responsibility for employees. The Contractor is responsible for employees under his employment. Ensure that employees are familiar with and obey station traffic, safety, and security regulations.

d. Motor vehicle operation. Ingress and egress of personnel are subject to the security regulations of the station. Motor vehicles operated within the NWS, Yorktown, must comply with the vehicle codes of

Virginia which are incorporated into NWS Instruction 5510.5G, "Security and Traffic Regulations." Copies may be obtained from the Resident Officer in Charge of Construction, NWS, Yorktown, VA.

][1.6.11 Armed Forces Experimental Training Activity, Williamsburg, VA

This activity operates under strict security regulations and persons admitted to this activity will be accompanied by a military police escort or an official escort designated by the Security Officer, at all times. The activity Security Officer will authorize issuance of badges to selected responsible employees of the Contractor which permits the person issued the badge to act as an escort for other Contractor personnel on the activity.

][1.6.12 Norfolk Naval Shipyard, Portsmouth, VA

Contractor employees and representatives performing work under this contract are required to be United States citizens. If naturalized, the individual must present his naturalization papers to the Security Officer for inspection. Foreign born personnel must present evidence of citizenship regardless of citizenship of parents, as required by immigration laws. Contractors and Contractor personnel are the subject of a local police records check. Contractor personnel who possess a security clearance issued by the Defense Industrial Security Clearance Office (DISCO) must be issued a shipyard badge in the appropriate category. Each Contractor employee is required at the time of issuance of a personnel badge to submit a signed Privacy Act Release Form, in duplicate, to complete the local police check. Requested information must be furnished. Individuals who have felony convictions (e.g., murder, rape, drug offences, of theft) or who are deemed untrustworthy by the Security Department, Norfolk Shipyard will be denied access to the shipyard and their personnel badge will be recalled.

1.6.12.1 Shipyard CIA and Sensitive Areas

All Contractor or visitor personnel requesting access to the Controlled Industrial Area (CIA0) will be required to view an orientation videotape prior to receiving a badge. The videotape is 20 minutes in length and includes radiological indoctrination training as well as security, environmental, safety and health issues.

Entry into the CIA for those listed with the Contracting Officer may be authorized under one of the following conditions.

a. Contractors having a DOD Facility Security clearance and whose employees have a DOD security clearance may be badged for immediate unescorted access into the CIA.

b. Employees and representatives having current Shipyard ID badges authorizing CIA access will be permitted entry into the CIA.

c. Employees not holding a current DOD security clearance or current CIA access badge must establish suitability and eligibility prior to being badged for unescorted CIA access. Provide a Completed Special Access Determination (NAVSEA 5510/15) (Apr 90) for each employee.

d. For situations other than the above, US citizens who are employees or representatives requiring a CIA access may be issued an "Escort Required" ("ER") pass for CIA access under the escort of a cleared

individual employed by the activity. Processing of "ER" passes may take up to 5 days.

(1) The initial submittal of Visit Request forms need not be all inclusive. It may be expanded to meet essential requirements of the Contractor. Each individual added to the list, however, are subject to the same pre-entry screening requirements as outlined above.

(2) Shipyard ID badge will be issued by the Shipyard pass and Identification Office (Pass and ID Office).

1.6.12.2 Vehicle Regulations in the Shipyard CIA

No vehicle will be permitted access to a work site in the CIA without a DOD vehicle sticker and a valid Shipyard vehicle pass. The Shipyard vehicle passes are issued by the Shipyard Pass and ID Office. Shipyard vehicle passes will not be issued unless a DOD vehicle sticker has been obtained and proof of vehicle registration to the Contractor's company has been presented to Shipyard Pass and ID. Vehicles are required to conform to Shipyard traffic regulations. The speed limit is 15 mph in the CIA. Outside the CIA, the speed limit is as posted or marked. No privately owned vehicles are allowed inside the CIA with the exceptions of handicap, CO/XO/CMC of ships.

Only those Contractor vehicles meeting the following criteria will be allowed to enter the CIA with the Shipyard vehicle pass:

a. Vehicles must clearly display an authorized company sign or logo.

b. Vehicles must be company or commercial vehicles used to transport heavy equipment or material to the job site or to conduct bona fide and required inspections and surveillance at the job site. Privately owned vehicles will not be used to transport employees to the job site and will not be allowed in the CIA.

1.6.12.3 Commercial Vehicles

Vehicle passes will be issued to each commercial vehicle that is required for the job, authorizing entry and parking within the CIA. Every vehicle entering the CIA will display the pass on the dashboard or visor (facing outward). The pass will be visible at all times while in the CIA. Parking is limited to those areas that are specifically identified on the pass. If additional passes are required, present adequate justification to the Pass and ID Office via the Contracting officer.

1.6.12.4 Parking

Prohibited on any piers and dry dock/waterfront areas. Do not park on or block the marked fire lanes or crane rail traveling zones (marked in yellow) at any time. Vehicles may stop on the piers or dry dock/waterfront areas for 15 minutes for loading and unloading. An exception may be made for vehicles which are part of the equipment needed to do the required work and are attached or connected to the pier of ship; for example, a truck which uses a mounted generator or a vehicle with built-in equipment.

1.6.12.5 Vehicle Searches

Vehicles are subject to search while entering, remaining in, or leaving the Shipyard. Government material being transported out of the CIA must be covered by a Property Pass (OP-7), issued and signed by the Security Officer. Material found without a Property Pass will be confiscated and a police officer offense report issued.

1.6.12.6 Escort

For entrance to and work inside any building inside the CIA, the cognizant Shipyard code will provide escort services in the affected area.

1.6.12.7 Areas Not Covered by Contract

Contractor personnel will not be permitted to enter Shipyard buildings, spaces, and areas not covered by this contract except on prior approval of the Shipyard department/office/shop having jurisdiction of the areas. Coordinate action with the Contracting officer to obtain such entry approval.

1.6.12.8 Access to Unclassified Information

Access to unclassified U.S. Navy shipbuilding, conversion, or repair technology and related technical information manuals, documents, drawings, plans, specifications, and other unclassified information is restricted to official need-to-know basis, designated by physical markings to show the appropriate control designations. Handle, control, and safeguard to prevent oral, visual, and documentary disclosure to the public, to foreign sources, and to personnel not having an official need-to-know. Return this information to the naval Shipyard upon completion of contracted work, except when specific retention authorization is granted by the Contracting Officer's Security Representative.

1.6.12.9 Photographs

Unofficial photograph is prohibited in the Naval Shipyard. When operationally required, submit a written request containing specific justification and details to the Security Officer prior to release.

1.6.12.10 Identification Badges

In addition to the requirements specified in Section 01 30 00 ADMINISTRATIVE REQUIREMENTS, comply with the following:

a. Submit a Visit Request (VR) and Special Access Determination (SAD) for each person listed to the Security Officer (Code 1125.2) via the Contracting Officer at least 6 weeks prior to the start date.

b. Employees and representatives requiring access are U.S. citizens or U.S. Nationals.

c. Under no circumstances must personnel hand carry their own visit request.

d. Employees must provide documented proof of U.S. citizenship to the Pass and ID Office prior to being issued a Shipyard badge.

e. Employees must be available for interviews upon request by the

Shipyard Personnel Security Specialist.

f. Employees must wear and display the Shipyard badge in the chest area at all times while entering, remaining in, and exiting Shipyard spaces and each badge must be used only by the specific individual named on the badge.

g. Maintain strict accountability over identification badges and passes issued by the Pass and ID Office. Return badges/passes to the Pass Office immediately upon termination of any employee, expiration, completion of contract, or when no longer required.

][1.6.13 Naval Air Station, Oceana, Virginia Beach, VA

Contractor personnel are required to obtain personnel identification badges. In accordance with Section 01 30 00 ADMINISTRATIVE REQUIREMENTS, paragraph "Subcontractors and Personnel," the Contractor must submit, in triplicate, a list of his subcontractors and the work each is to perform. On this listing must appear the names of the key personnel of the Contractor and subcontractors. A copy of the list of key personnel will be forwarded to the Naval Air Station, Oceana, Security Department by the Contracting Officer. The key personnel are responsible for identifying other Contractor and subcontractor personnel for the purpose of obtaining identification badges. Contractors working in restricted work areas are also required to obtain special identification badges for personnel requiring access to the restricted work areas. Immediately after award, the Contractor must submit a letter to the Contracting Officer with the following information for each employee: Company name, employee's name, Social Security number, height, and weight. Also, indicate the names of persons authorized to vouch for additional employees requiring badges.

][1.6.14 Fleet Trng Cntr Atlantic (FTCLANT), Dam Neck, Virginia Beach, VA

a. Required Company Information. Furnish the FTCLANT Base Security Officer (Code 14) with the following information on company letterhead:

(1) Contract number and duration of contract.

(2) List of make, model, and license number of company vehicles requiring decals.

(3) Copy of insurance policy covering company vehicles, indicating the Virginia State minimum insurance requirements have been met.

(4) List of employees who will require ID cards with normal work hours.

(5) Name and sample signature of the representative responsible for obtaining and returning ID cards.

The preceding information must be received by the Commanding Officer, Fleet Training Center Atlantic, Dam Neck, Virginia Beach, VA 23461-5000, Attn: Base Security Officer (Code N31, Bldg. 543); or brought to the Base Security Office located in Building 448, prior to the first day of work.

b. Required Information on Privately Owned Vehicles. Advise company employees who desire to use their privately owned vehicles to personally bring the vehicle, vehicle registration, copy of vehicle insurance policy, valid State inspection documentation, and driver's

license to the pass and decal office located at the main gate.

c. Current Information. Contractors are responsible for keeping the vehicle and employee lists current, and for securing and returning identification cards belonging to terminated employees to the command security manager's office.

d. Valid ID Cards. Contractor ID cards must be valid for each entry aboard FTCLANT from 6 a.m. to 6 p.m., Monday through Friday only, unless prior arrangements have been made with the Resident Officer in Charge of Construction, Naval Air Station Oceana, and the Base Police Officer, FTCLANT, has been notified.

e. Providing Information to Subcontractors. Prime Contractors are responsible for ensuring that subcontractors receive security information. Failure to comply with specified requirements shall result in prime Contractors and subcontractors being denied access to construction sites.

][1.6.15 Naval Base, Norfolk, VA

a. Contractor registration. Register with the Base Police Truck Investigation Team, located behind pass and ID Office (Bldg CD-9) on Hampton Boulevard, Naval Air Station, Norfolk, VA 23511-5000, telephone number (757) 322-2979.

b. Storage and office trailer registration. Register storage and office trailers to be used on base with the truck investigation team. Trailers must meet State law requirements and must be in good condition.

(1) Trailers must be lockable and must be locked when not in use.

(2) Trailers must have a sign in the lower left hand corner of left door of trailer with the following information: Company name, address, registration number of trailer or vehicle identification number, location on base, duration of contract or stay on base, contract number, local on-base phone number, off-base phone number of main office, and emergency recall person and phone number.

c. Equipment markings. Equipment owned or rented by the company must have the company name painted or stenciled on the equipment in a conspicuous location. Rented equipment is to be conspicuously marked with a tag showing who rented the equipment. Register the equipment with the truck investigation team.

d. Procedure information. For additional information regarding registration procedures, contact the Officer in Charge of Construction at (757) 445-1463 or Base Police at (757) 444-8856.

][1.6.16 Naval Security Group Activity (NSGA), Northwest, Chesapeake, VA

a. All Contractor personnel and vehicles must report to Truck Control upon initial visit. All Contractors working at NSGA Northwest must have activity badges. The Contractor must inform the Truck Control of the expected duration of the contract and its location. Truck Control hours are 6:00 a.m. to 5:00 p.m., Monday through Friday. Contractors required to work past 5:00 p.m. must notify Truck Control in person or by telephone at 421-8383, no later than 2:00 p.m. of that day.

Contractors required to work weekends, or on Government holidays, must notify Truck Control no later than 11:30 a.m. the preceding normal workday.

b. The pass/ID clerk will issue an identification badge upon completion of part A of the activity pass application form. This outlines proper procedures and instructions to be followed when issuing activity badges and vehicle passes to Contractors. The following procedures apply:

(1) Contractors must submit to the Security Office via the Contracting Officer, an access list of all personnel who will be working on the contract job. The Contractor must present a valid picture ID that the pass clerk can compare against the access list.

(2) A blue activity pass with photo will be issued for no longer than one year and no less than thirty days, corresponding with the length of time listed on the access list. Activity passes without photo will be issued to Contractors who will be at the job site for less than twenty-nine days. Contractors who will be at the job site for less than five days are required to check in and out through Truck Control daily, between the hours of 6:00 a.m. and 5:00 p.m. A Department of Defense decal with a black NSGA decal will be issued to the Contractor vehicles that will be utilized on-site for over ninety days. This will be verified by the company or the designated on-site supervisor. All privately owned vehicles and company vehicles used on-site less than ninety days will be issued temporary passes, renewable as required,

(3) Renewal of activity/vehicle passes, or decals will be done after verifying applicant against a valid access list.

(4) Replacement of a lost or stolen pass will be granted after the applicant completes a signed statement outlining the circumstances. The applicant will be verified against a valid access list.

c. All vehicle operators must have a valid state driver's license. All Contractor vehicles must meet the state law requirements of the state in which it is registered.

d. All Contractors will be issued a badge/pass and it must be returned to Truck Control upon completion of the contract.

e. Any construction materials being removed from the NSGA Northwest base must be accompanied by a property pass signed with an original authorized signature.

][1.6.17 AEGIS Systems Combat Center, Wallops Island, VA

a. The Contractor will be working in the AEGIS Combat Systems Center (ACSC), a Navy facility. As soon as possible, and before work begins, the Contractor must submit to the Contracting Officer a list of all employees who will work on the project, including names, social security numbers, and dates and places of birth. The Contractor must verify that all employees are not known felons nor have felony charges pending. Only United States citizens will be admitted to the work site.

b. At all times, while on Government property, the Contractor, subcontractors, and their employees must wear badges, and vehicle passes are required to access the jobsite. These badges and passes will be issued for the Navy by the Wallops Flight Facility Security Office at the direction of the Contracting Office. The Contractor must make application for badges to the Navy Contracts Office. Badges previously issued by NASA for NASA projects must not be used to access Navy jobsites. Upon entering the AEGIS Combat Systems Center facility, employees and their gear are subject to inspection.

c. The Contractor shall be held accountable for identification badges and vehicle passes for the life of the contract. The Contractor is required to report badge loss or theft immediately to the Contracting Officer. Failure to surrender all badges and passes at the contract's end may result in the retainment of funds or the withholding of final payment by the Contracting Officer.

][1.6.18 Employment Restrictions For NAVFAC SW

The Contractor must not employ any person, for any work required by this contract, who: (1)is a non-immigrant as described in section 101(a)(15)(H)(ii) of the Immigration and Nationality Act 8 USC 1101 (a)(15)(H)(ii), (2)is an alien having a residence in a foreign country which he has no intention of abandoning and who is coming to the United States to perform temporary services or labor.

1.6.18.1 Personnel List

Submit for approval, at least 15 days prior to the desired date of entry, an original alphabetical list of personnel who require entry into Government property to perform work on the project. Furnish for each person:

a. Name

b. Date and place of birth

c. Citizenship

d. Home address

[e. Social security number

][f. Current pass expiration date

][g. Naturalization or Alien Registration number

][h. Passport number, place of issue, and expiration date

][The request for personnel passes must be accompanied with the following certification:

"I hereby certify that all personnel on this list are either born U.S. citizens, naturalized U.S. citizens with the naturalization number shown[, or legal aliens with the alien registration number indicated]."

Signature/Firm Name

]]1.6.19 Employment Restrictions For Guam

****

NOTE: Use this paragraph and its subparagraphs ONLY for contracts for base operations support (BOS) on Guam that: (1) Are awarded as a result of a competition conducted under OMB Circular A-76; and (2) Are entered into or modified on or after November 18, 1997.

****

The Contractor must not employ any person, for any work required by this contract, who: (1)is a non-immigrant as described in section 101(a)(15)(H)(ii) of the Immigration and Nationality Act (8 U.S.C. 1101(a)(15)(H)(ii), (2) is an alien having a residence in a foreign country which he has no intention of abandoning and who is coming to the United States to perform temporary services or labor.

1.6.20 Personnel List

Submit for approval, at least 15 days prior to the desired date of entry, an original alphabetical list of personnel who require entry into Government property to perform work on the project. Furnish for each person:

a. Name

b. Date and place of birth

c. Citizenship

d. Home address

[e. Social security number

][f. Current pass expiration date

][g. Naturalization or Alien Registration number

][h. Passport number, place of issue, and expiration date

][i. Guam Police clearance report for last six months

][The request for personnel passes must be accompanied with the following certification:

"I hereby certify that all personnel on this list are either born U.S. citizens, naturalized U.S. citizens with the naturalization number shown[, or legal aliens with the alien registration number indicated]."

Signature/Firm Name

]1.6.20.1 Citizenship Requirements

****

NOTE: Verify with the Activity on the security requirements for Contractor's personnel.

****

[Aliens will not be admitted to the work site without approval.][Aliens are not allowed on the project site.][Clearance for aliens may require approximately 20 workdays for approval.][Work under this contract is restricted to U.S. citizens.]

1.6.21 Guantanamo Bay, Cuba

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NOTE: This Article is tailored for NAVFAC SE. Use and edit for projects at Guantanamo Bay, Cuba.
****

1.6.21.1 Work Force

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NOTE: Fill in the brackets when more specific direction is required.
****

Due to the sensitive locale of the U.S. Naval Base, Guantanamo Bay, Cuba, foreign nationals from dissident political areas may be excluded and denied entry approval. In general, foreign nationals may be used [_____]. The Contractor agrees to dismiss from the site, when directed by the Contracting Officer, any individual whose continued employment is deemed to be contrary to the public interest or inconsistent with the best interest of the national security.

1.6.21.1.1 Entry Approval for Employees

No employee or representative of the Contractor will be admitted to the U.S. Naval Base, Guantanamo Bay, Cuba without prior entry approval. The background of Contractor personnel will be screened prior to entry to the U.S. Naval Base, Guantanamo Bay, Cuba. Submit to the Contracting Officer the full name, date and place of birth, Social Security number, and addresses of such persons. This information must be received by the Contracting Officer 45 calendar days prior to the scheduled or desired arrival at the Naval Base.

1.6.21.1.2 Identification of Employees

The Contractor is responsible for furnishing to each employee and for requiring each employee to display such identification as may be approved and directed by the Contracting Officer. Employees may be fingerprinted prior to employment as a condition of entry onto the Naval Base. Prescribed Government identification cards must immediately be delivered to the Contracting Officer for cancellation upon release of any employee.

1.6.21.1.3 Local Labor

Proselytizing of labor, that is the hiring of Government or Contractor on-base employees by offering higher wages or other amenities, is not permitted unless a release from the employer is executed or the employee resigns and leaves the base for a minimum of 90 days. Accordingly, labor which the Contractor proposes to use must be approved by the Contracting Officer.

1.6.21.1.4 Management Personnel

The Contractor is responsible for furnishing the personnel required, with

the necessary skills and qualifications, to perform the work as described. Additionally, the Contractor must provide an individual on-site, who is authorized to negotiate and financially commit change orders for the Principal.

1.6.21.2 Access Roads

The Contractor must refrain from the use of roads, grounds, or other facilities which have not been specifically authorized for their use.

]1.7 NAVFAC EURAFCENT REQUIREMENTS AND RESTRICTIONS

****
NOTE: This paragraph is tailored for NAVFAC EURAFCENT.
****

1.7.1 Building Entrance Restrictions

Contractor personnel are restricted from entering operational buildings or areas without the specific authorization of the Contracting Officer. To perform work, where "security escorts" are required for access to a facility, coordinate with the Contracting Officer for access to such facilities.

1.7.2 Public Release of Information

There must be no public release of information or photographs concerning any aspect of the materials or services relating to this contract or other documents resulting therefrom without the prior written approval of the Contracting Officer.

The Contractor agrees to insert the substance of above paragraph in each subcontract and purchase order generated for this contract.

1.7.3 Responsibility for Physical Security

The Contractor is responsible for physical security of construction materials, supplies, and equipment of every description (including property which may be Government furnished or owned) provided or utilized in the execution of this contract.

1.7.4 Employment

Should the continued employment of any person in connection with this contract, or any subcontract thereunder, be deemed by the Contracting Officer to be prejudicial to the interests of the Government, that person must immediately be removed from the work. In this connection the Contractor agrees that:

a. Cases which may involve disciplinary action against such persons, or the necessity of reassignment or termination of their services, shall be investigated, processed, reported and disposed of, as directed by the Contracting Officer.

b. Employment contracts of all persons employed in connection with this contract, or any subcontract thereunder shall include clauses containing the substance of this clause.

1.7.5 Compliance

Compliance with the foregoing provisions of this clause by subcontractors is the responsibility of the Contractor.

1.7.6 Cultural Resources

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NOTE: This paragraph and following paragraph covers special requirements for projects located in Italy.
****

Cultural resources such as archaeological remains or villa remains may be uncovered during construction excavation operations on and off the Installation. If during excavations, suspected cultural remains are found, excavation operations must immediately cease and Contractor must notify the Contracting Officer who will contact the Installation Environmental office.

1.7.7 Unexploded Ordnance

The Contractor is advised that unexploded ordnance may exist in areas where excavation work is required. During the entire life of this Contract, perform both visual and electronic inspection of the work areas to prevent danger to personnel and loss of equipment from inadvertently exploding old ordnance.

During excavation work, use caution when unknown objects are encountered and thoroughly identify the object prior to removal. Upon discovery of suspected unexploded ordnance in the course of contract work, immediately clear the area and contact the Contracting Officer. Resultant exploratory and removal work may be subject to negotiations for a contract change in accordance with the Contract Clauses.

[1.7.7.1 Ordnance Removal Requirements

****
NOTE: Use this paragraph if Installation requires Contractor to have ordnance removal team on-call and perform ordnance removal.
****

Upon issuance of contract change and notice to proceed by the Contracting Officer, provide exploratory excavation and removal of suspected unexploded ordnance. This work must be conducted only by a firm authorized by the Italian Ministry of Defense (IMD) to perform such work, and approved by the Contracting Officer. Submit proof of IMD ordnance work authorization to the Contracting Officer for review and approval prior to conducting ordnance work.

Have the approved ordnance removal firm committed to an on-call basis in the event that suspected unexploded ordnance is encountered during contract work.

][1.8 CONTRACTOR REGULATIONS FOR DIEGO GARCIA

****
NOTE: Use this paragraph for Diego Garcia projects.
****

The Contractor must develop, promulgate and enforce operating regulations for campsite and other facilities and equipment under his control. The regulations must include the maintenance of good discipline, security, sanitation, and a fire plan. Prepare and submit for approval after consultation with Navy authorities.

][1.9 BRITISH INDIAN OCEAN TERRITORY (BIOT) LAWS FOR DIEGO GARCIA

****

NOTE: Use the following paragraphs for projects at Diego Garcia.

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Applicable on Diego Garcia (DG) and enforced by the representative of the BIOT Commissioner on DG.

[1.9.1 BIOT Immigration Requirements

Third country Contractors and personnel must have valid passports. Requirements for Contractor employees who are residents of the BIOT must be as specified by the Commissioner of the BIOT.

][1.9.2 Contractor I.D.

Prepare and issue I.D. cards for each person with their equivalent General Schedule rating as prescribed in the JTR Manual Vol 11.

][1.9.3 Contractor-Owned Vehicles

Approved Contractor-owned vehicles will be permitted on the site. Motor scooters, mopeds, motorcycles, and privately owned vehicles are prohibited on DG. Drivers must have a valid international driver's license.

][1.9.4 Inspection

Personnel, equipment and plant are subject to customs inspection. Personnel are also subject to physical searches at random intervals.

][1.9.5 Business or Occupation on DG

Engaging in commercial enterprise or other than work covered by this contract is prohibited. This prohibition includes, but is not limited to, commercial fishing, oil or mineral exploration, and production in or under those areas of the waters, Continental shelf, and seabed around DG over which the United Kingdom has sovereignty or exercises sovereign rights.

][1.9.6 BIOT Taxes and Customs Duties

Base bids on the assumption that the Contractor's firm and employees are exempt from BIOT taxes and customs duties. There are import and export controls applicable to the BIOT. Personal household effects, privately-owned vehicles, drugs, firearms, and other controlled materials are not authorized. Authorized goods and materials for a non-U.S. Contractor must be consigned in care of the Contracting Officer.

]][1.10 BASE OPERATING SUPPORT (BOS) FOR WAKE ISLAND AND DIEGO GARCIA

****

NOTE: Use for Wake, Johnston Island, and Diego Garcia projects.
****

The BOS Contractor as mentioned herein is a private contractor retained by the Government for base operations support services. Coordinate with the Contracting Officer for services available from the BOS Contractor.

][1.11 FACILITIES AND SERVICES FOR WAKE ISLAND AND DIEGO GARCIA

****
NOTE: Use for Wake, Johnston Island, and Diego Garcia projects.
****

Verify rates and available with the Activity.

[1.11.1 Meal Services for Diego Garcia

Available on a cost reimbursable basis. U.S. expatriate (EXPAT) and Third Country Nationals (TCN) personnel may obtain meals from the Navy Support Facility Consolidated Dining Facility, and the BOS Contractor TCN Dining Facility, respectively. Each employee must sign the Meal Signature Record Book (MSRB) before each meal. Submit to the Contracting Officer the Meal Signature Record Book (MSRB) on a daily basis. The Contractor will be charged by the number of personnel on island and not by the number of meals consumed. Cost for three meals per day is $3.85 per person for TCNs and $5.65 per person for EXPATs.

][1.11.2 Dining and Lodging Facilities for Wake Island

Meals and lodging facilities are available on a cost reimbursable basis. This includes furniture, bed, linen, a towel, janitorial services and shower/toilet facilities. Submit dining and lodging requirements at least 60 days prior to actual requirements for approval. Rates and schedule:

MEAL	RATES	SCHEDULE (DAILY)
Breakfast	$4.85	6:30 a.m. - 8:00 a.m.
Lunch	$6.00	11:00 a.m. - 1:00 p.m.
Dinner	$6.00	5:00 p.m. - 7:00 p.m.
Box Lunch	$2.50	
Lodging: $4.00/Person/Day		

][1.11.3 Housing for Diego Garcia

Provide suitable housing for employees using the Splendidville/PWC Camp facilities or other locations as directed. Approval required to upgrade these seahuts through alteration or construction. Develop and maintain a housing plan which reflects the actual use of housing assets under Contractor control. The housing plan and any revisions thereto will be subject to approval. Maintenance and repair of facilities are available on a cost reimbursable basis. TCN housing must not be air-conditioned

unless approved.

][1.11.4 Medical Facilities for Wake and Diego Garcia

Limited medical facilities and services are available on a cost reimbursable basis. Submit a medical plan and medical records of employees prior to transporting them to the Island. The following conditions apply.

a. Medical plan: Include narrative description that delineates the procedures for maintaining medical records; screening physical exams and immunization requirements; testing for contagious disease, such as dengue, malaria, tuberculosis; and other diseases that may be associated with the employee's country of origin.

b. Personnel must receive a thorough dental and physical examination and should bring unique medication/drugs and two pairs of prescription eyeglasses.

c. Rates:

Out-patient Care	$30.00 per visit
In-patient Care	$100.00 per day
Pharmacy	Prevailing cost

****
NOTE: Also include this paragraph for Diego Garcia projects.
****

d. Government medical services are available in emergencies where life may be in danger and for infectious diseases. Treatment for long-term medical problems or those requiring hospitalization not available. When determined by the attending medical authorities, transfer patients to a non-Governmental medical facility as soon as possible. [X-ray services are available for emergencies.]

e. The MEDEVAC point is Kadena, Okinawa. The Contractor is responsible for transferring the patient from the air terminal to a private doctor or hospital. In case of extreme emergency, patients may be transferred to a private hospital in Okinawa at the Contractor's expense.

][1.11.5 Dental Treatment for Diego Garcia

Limited to out-patient dispensary service, at $30.00 per visit, during regular working hours for relief of pain, contagious oral diseases or humanitarian reasons.

][1.11.6 Retail Store

Limited items and quantities such as canned goods, bread, milk, produce, candy, toilet articles, magazines, and other such items, are available at the prevailing rates. Luxury items are not available for purchase.

][1.11.7 Alcohol and Gambling

[The Contractor may operate a combined mess and club where beer may be dispensed at authorized times.]Consumption of alcoholic beverages is only authorized in clubs, designated areas or quarters. Gambling is prohibited.

][1.11.8 Postal Services

Postal services via the U.S. Postal system are available to U.S. personnel. Foreign national employees may send letter mail to non-APO addressees and may receive letter mail. Foreign nationals may neither send nor receive packages or purchase money orders through the U.S. Postal system. Money orders are available.

][1.11.9 Custodial Service for Diego Garcia

Custodial services for personnel housing and other facilities under the Contractor's control are available on a cost reimbursable basis.

][1.11.10 Janitorial Services for Wake Island

Janitorial services, other than those included as part of the dining and lodging facilities, are available on a cost reimbursable basis.

][1.11.11 Recreation Facilities

Existing recreation facilities and special services activities are available. The Government retains the right to limit Contractor use or schedule such use so as not to interfere with Government employees.

][1.11.12 Club Privileges

Club privileges may be granted by invitation from the various clubs on the basis of classification or grade of the employee.

][1.11.13 Swimming and Fishing

Permitted.[However, exercise caution in eating fish caught within the [Midway][Wake] reef area as certain species are poisonous. Inform personnel of known species of poisonous fish.]

][1.11.14 Fuel for Wake Island

[JP-5 and MoGas are available at [$_____] and [$_____], respectively, plus a [_____] and [_____] percent surcharge, respectively. Diesel fuel is not available. The Government will not provide fuel storage facilities and will not be liable for damages and losses due to the use of JP-5 and MoGas purchased from the Government.

]][1.11.15 Fuel for Diego Garcia

[JP-5, MoGas, and diesel are available at $0.71, $0.82, and $0.69 per gallon, respectively. The Government will not provide fuel storage facilities and will not be liable for damages and losses due to the use of JP-5, MoGas, and diesel purchased from the Government.

]]][1.12 TRANSPORTATION OF PERSONNEL, MATERIALS, AND EQUIPMENT FOR WAKE AND DIEGO GARCIA

****
NOTE: Use the following paragraphs as applicable for Wake and Diego Garcia projects.
****

Coordinate arrangements for transporting materials, equipment, and personnel with the Contracting Officer.[Rates shown were the latest available when this specification was prepared, and is furnished for informational purposes only.][The Contractor will be charged rates in effect at the time the services are actually provided.] The Contractor has the option to use commercial or privately-owned transportation.

[1.12.1 Surface Transportation

****
NOTE: Verify the availability and rates with the proper Government office.
****

Use of Government facilities are on a priority basis as determined by the Government. Repair damaged Government property such as docks, buoys, lightering watercraft and equipment due to the Contractor's negligence at the Contractor's own expense.

a. Military Sealift Command (MSC): [The current shipping cycle to Midway is approximately 90 days but is subject to change without notice]. [There is no regularly scheduled MSC service to [DG] [Wake]]. If the Contractor elects to use MSC services, the Contractor is responsible for costs incurred or delays encountered because of late or nondelivery of materials or equipment. MSC services are subject to the following conditions:

(1) Provided on a space available basis or if no commercial service is available.

(2) The Government has the right to reject cargo offered and to limit the quantities of materials accepted.

(3) The Government incurs no responsibility, expressed or implied, for return transportation, continued frequency, timeliness or reliability of the MSC service.

(4) Pay in advance by means of a special deposit account to the Fleet and Industrial Supply Center (FISC), administering the services for transportation, stevedoring, handling, securing and local accessorial services. For FISC [Pearl Harbor] rates are:

Transportation, Tonne Ton		
1.1 Cubic Meters Per Measurement 40 cubic feet Per Measurement		
		Stevedoring
General Cargo	$[_____]	$[_____]
Special Cargo	$[_____]	$[_____]
Cargo Trailer	$[_____]	$[_____]

(5) The BOS Contractor's stevedoring/lighterage rates are:

Laborers: [$_____] per hour

Operation Supervisor: [$_____] per hour

Safety Supervisor: [$_____] per hour

LCM-8 Boat Crew (5 Men per LCM-8): [$_____] per hr/man

Crane Operator: [$_____] per hour

Forklift Operator: [$_____] per hour

Administrative Charges: [$_____] per day

(6) Damages or loss due to handling, loading, securing, transporting, failure of, or delay in delivery shall be borne by the Contractor. Obtain adequate insurance against damage, loss or failure of, or delay in delivery, as appropriate, and include the Government as a named insurer.

b. Commercial vessel:

(1) Lighterage operations are [normally 24 hours to avoid turnaround delay at Midway] [restricted to daylight hours unless approved otherwise at [Wake] [DG].]

(2) The Contractor is liable for accidental injury or death of Contractor's personnel and damages to material and equipment during stevedoring operations performed by the Contractor.

(3) Pay demurrage charges for barges and vessels not under Navy sponsorship, or vessels where delay results from the failure of the Contractor to perform specified stevedoring services. When demurrage is assessed to cargo belonging to several agencies, arrange with the agencies concerned in sharing such expenses. No priority will be afforded the Contractor's cargo over others, and cargo will be handled as the ship's cargo master elects to unload, except that food or medical supplies will be given first priority.

****

NOTE: Use the text below for Wake projects.

****

(4) Unload cargo from ships anchored offshore into BOS Contractor controlled watercraft and repair damages to Government lightering watercraft due to Contractor negligence. The movement of the cargo from the dock to the jobsite is the Contractor's responsibility.

(5) The Contractor will not be charged for the use of the watercraft dockside crane and two forklifts for lighterage operations but will be charged for the labor involved at the prevailing labor rates. The Contractor must utilize the BOS Contractor's operators.

(6) Government lightering watercraft consists of two LCM-8's. The LCM-8's are 22.5 m long; 6.4 m wide; 2.8 m side board; 73 feet 8 inches long; 21 feet wide; 9 feet 4 inches side board; one meter 3 feet 3 inches draft light; 1.2 m 4 feet draft loaded; have 53 tonnes 53 1/2 tons load capacity, and 76.8 cubic meters 2742 cubic feet cargo space. The dockside crane capacity is 20,400 kg 45,000 pounds. Cargo that is not adequately crated/packed or cannot be safely handled by the LCMs or crane will not be unloaded by the Government. Materials in bulk, such as aggregate, will not be transported or handled by the BOS Contractor unless bagged or otherwise contained for convenient handling.

][1.12.2 Purchase Orders for Diego Garcia

Submit three copies of purchase orders for materials and equipment purchased from the U.S. prior to actual procurement for approval. Also submit monthly three copies of subsequent revisions or amendments to the purchase orders with the MSR. Purchase orders must refer to and contain the same nomenclature and item number as the corresponding item listed in the BM.

][1.12.3 Air Transportation

****
NOTE: Use the text in "a." below for Wake and Diego Garcia projects. Verify the availability and rates with the proper Government office.
****

a. Air Mobility Command (AMC) [is not scheduled on a regular basis to [Wake] [DG].][Service is subject to the following conditions:]

b. Commercial and private aircraft: If approved, special commercial chartered flights and private aircraft will be permitted to land on [DG] [Wake]. Submit for approval at least 30 days prior to the flight date.

][1.12.4 Agreement

****
NOTE: Use this paragraph AGREEMENT for Wake and Diego Garcia projects.
****

Submit prior to shipment of materials and equipment by Government air and surface transportation, an agreement in the following form:

"In consideration of the carriage of the property described as follows:
_____
_____
(Description and maximum quantity to be shipped--the latter to be stated in both weight and measurement tons.) I, _____ (Acting both individually and as the duly authorized agent of _____, the owner of said property) hereby agrees that neither the carrying vessels, nor the United States, nor an agent or agency incorporated or unincorporated thereof, will be liable for loss of, or damage of any nature whatsoever to, said property or for any failure to deliver above said property in the same quantity and in the same order and condition as when received by the initial carrying vessel, or for any delay in such delivery, whether said loss, damage or failure of or delay in delivery is occasioned by the negligence of the carrying vessel, the United States, or any employee or agency thereof, or by any cause whatsoever. The owner of said property and [_____] hereby further agree to hold harmless and indemnify the United States for any loss or damage arising out of the carriage of the aforesaid property and also agree to pay for freight and terminal service charges as may be determined by the Government loading and discharging terminals."

][1.12.5 Packaging

Package in accordance with "Department of Defense Military, Standard Transportation and Movement Procedures" and the requirements of the Government shipping service.

]]1.13 TRANSPORTATION OF PERSONNEL, MATERIALS, AND EQUIPMENT FOR GUANTANAMO BAY

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NOTE: Use this Article for projects at Guantanamo Bay, Cuba. This Article is tailored for NAVFAC SE.
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1.13.1 Ocean Freight

Provide loading of freight and ocean freight, off-loading, and handling as required, based on the following:

a. Marine Insurance: Marine insurance, to the extent required, must be provided by the Contractor.

b. Ship Arrival

(1) No ships or vessels may enter the Guantanamo Bay Defense Sea Area except as approved by Commander, U.S. Naval Base, Guantanamo Bay, Cuba. Not less than 48 hours prior to departure of vessel from the port of embarkation, the Contractor must provide to the Contracting Officer the following information:

(a) Name of vessel.

(b) Place of registry and registry number.

(c) Name, nationality, and address of owner.

(d) Name, nationality, and address of operator.

(e) Gross tonnage, length, beam, and draft of vessel.

(f) Nationality and numbers of officers and crew (include crew list).

(g) Number of passengers (include passenger list).

(h) Last port of call prior to entry into Guantanamo Bay Naval Defense Sea Area.

(i) Purpose of visit.

(j) Proposed date of entry and estimated duration of stay.

(2) Passengers and crew are subject to Base regulations.

(3) Commercial vessels will be permitted to discharge cargo at cargo docks to the extent that space is available.

(4) Coordinate off-loading of barge materials with the Naval Station Guantanamo Bay port operations contractor.

c. Vessels on Contract to Government

(1) Contract for shipping service, scheduled every other week to and from Guantanamo Bay, Cuba and Jacksonville, Florida, is provided by Schuler Line Navigation Co. LLC., as the Government Carrier. Sailing schedule set at 14 days between Jacksonville, Florida and Guantanamo Bay.

Schuler Line Navigation Co. (SLNC) LLC
130 Severn Ave, Ste 200
Annapolis MD 21403, United States
Office: (410) 216-9281
Fax: (410) 216-6021
Web: http://schulerline.com/cuba-liner-service

SLNC Broker: Dome Chartering & Trading Corp.
Office: (410) 216-6020
Fax: (410) 216-6021
Web: www.domechartering.com
Email: ops@domechartering.com

SLNC Jacksonville Port Agent: CB Agencies
Mr. Chuck Bridges
3565 Cardinal Point Drive
Jacksonville, FL 32257
Office: (904) 449-4714 (24 hrs)
Email: cbagency@aol.com

(2) Since these vessels are under Government contract, priority materials for Government agencies may delay receipt of Contractor's equipment and materials. The cost of containerization, shipping, on-loading, and off-loading is at the Contractor's expense; and arrangements must be made directly with the shipping company.

(3) The Government Carrier is subject to change. If a change in Government Carrier should occur, the Government is not liable for

any additional costs which may be incurred by the Contractor for the construction contract.

(4) The Contractor is under no obligation to use the Government Carrier and may use others subject to the terms and conditions of this contract and U.S. Maritime law.

(5) The Contractor may ship materials and equipment by air or sea provided all clearances are met and approved in advance. The Contractor may make use of the Government Carrier's barge service, if space is available, at the established commercial rates provided by the Government Carrier. The Government's material has priority over Contractor material on the Government Carrier's barge.

1.13.2 On-Base Transportation

Provide necessary personnel, vehicles, and equipment required for on-base vehicular transportation, and bear the cost of required fuel, oil, lubricants, and maintenance there-for. The vehicles must be operated only by Contractor's employees who possess a valid motor vehicle operator's identification card; and vehicular registration will be provided without cost by the Government. Comply with the latest traffic safety program set forth in OPNAV Instruction 5100.12.

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NOTE: Use the bracketed paragraph below for projects within the JTF Area.

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[Expect varying delays, up to 20 minutes, at security checkpoints when entering the JTF Area.

]1.13.3 Transportation of Personnel

a. Air travel to and from the base is limited, with demand often far in excess of supply. Specifically:

(1) Travel to and from Jacksonville, Florida; Norfolk, Virginia; and Kingston, Jamaica is provided by the Air Mobility Command (AMC) at the Contractor's expense, and passage will be in reserved seats.

Plane Fares to Guantanamo Bay, Cuba as of 1 October 2015. Rates are Subject to change.

From Norfolk, Virginia	$736.00 Round Trip
From Jacksonville, Florida	$514.00 Round Trip
From Kingston, Jamaica	$108.00 Round Trip

(2) Emergency leave travel for verified personal emergencies such as death or serious illness of a family member will be authorized to any destination on the next available flight, also chargeable to the Contractor at the international tariff rate.

[1.14 EXTRAORDINARY SECURITY REQUIREMENTS FOR PEARL HARBOR

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NOTE: Do not add information related to Activity regulations which are of a routine nature. Unusual access provisions dictated by the needs of a particular project may be included, as directed.

For Pearl Harbor Naval Shipyard, coordinate with the Activity for security access requirements and add them to the project.

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[1.14.1 Other Sensitive Areas

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NOTE: For areas other than Pearl Harbor Naval Shipyard or Naval Base, verify with the Activity if required for communication buildings or other sensitive areas.

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1.14.1.1 Extraordinary Security Requirements

The Contract Clause entitled "Identification of Employees" and the following apply:

a. Vehicle searches. All construction vehicles will be searched by the Marine sentry.

b. Photographs. Photographs are prohibited in and around the building unless a written request containing specific justification and details is approved by the security officer via the Contracting Officer. Four days' advance notice is required. Photographs, when approved, must only be taken in the presence of an activity escort.

c. Personnel restrictions. Due to sensitivity of building operations, the following apply:

(1) Restrict personnel to the designated work site.

[(2) Contractor's movements within the building will be restricted. Contractor personnel will be escorted to and from designated work areas. Contractor personnel are not permitted outside of designated work areas without being escorted by authorized personnel.[Submit requests for entry into the building 4 days in advance with information required by paragraph PERSONNEL LIST for submission to the "Division Project Officer" through the Contracting Officer.]

]]]1.15 EXTRAORDINARY SECURITY REQUIREMENTS FOR PUGET SOUND NAVAL SHIPYARD & INTERMEDIATE MAINTENANCE FACILITY (PSNS & IMF), NAVAL BASE KITSAP BREMERTON, WASHINGTON

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NOTE: Use the following paragraphs for Puget Sound Naval Shipyard and Intermediate Maintenance Facility located at NBK Bremerton, WA.

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Do not enter into work areas where Shipyard personnel are using protective equipment such as respirator and masks or marked boundary areas without prior approval from the Contracting Officer.

****

NOTE: Do not add information related to Activity regulations which are of a routine nature. Unusual access provisions dictated by the needs of a particular project may be included, as directed.

****

1.15.1 Vehicle Regulations in the Controlled Industrial Area (CIA) of Puget Sound Naval Shipyard & Intermediate Maintenance Facility (PSNS & IMF) Naval Base Kitsap, Bremerton, Washington and Sensitive Areas.

****

NOTE: The provisions of these security requirements are applicable to the following area: Controlled Industrial Area (CIA) within the boundaries of Puget Sound Naval Shipyard & Intermediate Maintenance Facility (PSNS & IMF) at NBK Bremerton, WA.

****

Contractor vehicles requiring admittance into the CIA must be submitted to the Puget Sound Naval Shipyard Security Office via a CIA Vehicle Pass Request (PSNS & IMF 5530/25). Allow five full working days for processing of the request. CIA vehicle passes will not be issued unless a DOD vehicle sticker has been obtained and proof of vehicle registration to the Contractor's company has been submitted to the Pass and ID Office. Only those Contractor vehicles meeting the following criteria will be allowed to enter the CIA with the Shipyard vehicle pass:

a. Vehicles must clearly display an authorized company sign or logo.

b. Vehicles must be a company or commercial vehicles used to transport heavy equipment or material to the job site or to conduct required inspections and surveillance at the job site.

c. Privately owned vehicles will not be used to transport employees to the job site and will not be allowed in the CIA area.

d. Upon approval of the CIA Vehicle Pass Request, the Contractor will bring the vehicle's registration and insurance document, or a photocopy, to the Pass and ID Office where one of two CIA Vehicle Permits will be issued.

(1) A Laydown permit that authorizes the vehicle to be brought into the CIA and parked in the negotiated site/laydown area. Each permit will include the company name, license plate number and expiration date.

(2) A Load/Unload permit that authorizes the vehicle to be brought into the CIA and parked in the negotiated site/lay down area. Each Permit will include the company name, license plate number and expiration date. Every vehicle entering the CIA will display the pass, visible at all times while in the CIA. Parking is limited to those areas that are specifically identified on the pass. If additional passes are required, present adequate

justification to PSNS Security via the Contracting Officer.

e. Vehicles are required to conform to Shipyard traffic regulations. The speed limit is 20 mph in the CIA. Outside the CIA, the speed limit is as posted or marked. No privately owned vehicles are allowed inside the CIA with the exceptions of handicap, CO/XO/CMC of ships. Parking is prohibited on any piers and dry dock/waterfront areas. Do not park on or block the marked fire lanes or crane rail traveling zones (marked in yellow) at any time. Vehicles may stop on the piers or dry dock/waterfront areas for 15 minutes for loading and unloading. An exception may be made for vehicles which are part of the equipment needed to do the required work and are attached or connected to the pier of ship; for example, a truck which uses a mounted generator or a vehicle with built-in equipment. Vehicles are subject to search while entering, remaining in, or leaving the Shipyard. Government material being transported out of the CIA must be covered by a Property Pass (OP-7), issued and signed by the Security Officer. Material found without a Property Pass will be confiscated and a police officer offense report issued.

1.15.2 Restrictions On Use Of Yellow, Orange-Yellow, Red, And Magenta Materials

Contractor must refrain from use of yellow or orange-yellow materials for the following purposes: sheeting, tarpaulins, polyethylene bottles or other containers, tapes, bags, banding of identification marks on tools, boundary markers such as ribbons. Contractor generated yellow waste materials such as torn foul weather gear must be disposed of by the Contractor off-yard. Shipyard dumpsters and trash cans must not be used for disposal of Contractor generated yellow waste materials. Yellow colored items such as described above are of specific significance within PSNS & IMF and are subject to strict controls.

1.15.3 Tape Recorders

Tape Recorders are not allowed in Naval Base Kitsap (PSNS & IMF), Bremerton unless prior written approval has been obtained from the Contracting Officer.

1.15.4 Laptop Computers

Contractor may bring laptop computers into the CIA provided they are processed through the Visitor Center (Pass & ID) and receive a valid badge for personal entry. They must also complete an AIS SURVEY FORM. The completed form will be processed by the Contracting Officer, and a copy supplied to the Contractor upon approval.

The laptops:

WILL NOT contain a network card and will not be connected to the Shipyard Local Area Network.

WILL NOT process or store Navy Nuclear Propulsion Information – NOFORN data nor will they be used in Controlled Nuclear Information Areas or Nuclear Work Areas.

WILL NOT use a MODEM inside the shipyard. Systems operating in the Shipyard that are not in compliance with this policy will be confiscated.

WILL NOT contain a webcam or other means of image capturing capability.

1.15.5 Prohibited Items

Pursuant to the authority contained in 10 USC 6011 and U.S Navy Regulations, Chapter 8, Article 0826, the following items are prohibited:

a. Personal photographic equipment of any kind, including but not limited to cameras (still and video), film and cellular telephones with cameras.

b. Weapons or other dangerous materials of any kind, including but not limited to firearms, ammunition, knives (with blades longer than 2 inches), explosives, incendiaries, personnel defense aerosols/sprays.

c. Personal reproduction equipment of any kind, including but not limited to photocopying, copying, and recording devices.

d. Alcoholic beverages of any kind.

e. Personally owned portable electronic devices (PEDs) used for storing data, including, but not limited to removable storage devices (e.g., memory sticks, rewriteable CDs and DVDs, Zip and floppy disks).

1.15.6 Personally Owned Portable Electronic Device (PED) Functionality Matrix

PED Functionality/Device Type	**Example Device**	**PSNS & IMF Work Areas**
Any photographic or image capturing capability	Camera, Video Recorder Camera Cell Phone, Scanner	Prohibited
Single-function cell phone		Allowed
Multi-function cell phone		Allowed
Wireless transmitting capabilities	WIFI, 802.xx, Bluetooth	Allowed if turned off
RF receivers	Pager, AM/FM Radio, Satellite Radio	Allowed
RF transmitter	RF Radio Transceiver	Written
Walkie-talkie		Approval Required
Primary function audio recording devices	Digital voice recorders	Prohibited

PED Functionality/Device Type	Example Device	PSNS & IMF Work Areas
Play-Only Devices without removable memory	MP3 players, CD Players, Digital Picture Frames, Digital Books	Allowed
Removable storage media	Memory Sticks, Thumb Drives, Flash Memory, SD Card	Prohibited
PEDs capable of connecting to government-owned systems without interface cables or cradles	Built-in USB Adapter	Prohibited
Cables and cradles for privately owned PEDs connecting to a computer system	MP3 Player to USB Cable	Prohibited

No PED device is allowed within 10 ft of Classified Information/Work

The use of personally owned PEDs to process or store government data/information is prohibited.

Additional Definitions on PED Functionality/Device Types

Single-function cell phones are defined as cellular devices with no additional photographic or network capabilities (can only be used for voice or text message communications over a cellular network, storage of speed dial caller ID information, and limited voice recording). SIM cards/embedded memory for cell phones are permitted.

Multi-function cell phone and PEDs with more than one functionality are controlled based on the most restrictive capability identified in this matrix.

An RF transmitter is defined as any radio frequency transmitter with the exception of single-function cell phones, which are addressed separately.

Amateur Radio Emergency Service (ARES)/Radio Amateur Civil Emergency Service (RACES) members must be approved in writing IAW ref (e) to carry hand-held transceivers.

CD Players capable of playing CD, CD-R, CD-RW, and MP3 formats are permitted. Only commercially produced media is allowed. No personally produced audio CDs are allowed within any PSNS and IMF facility.

1.15.7 Employment Restrictions For PSNS/IMF NBK Bremerton, WA.

The Contractor must not employ any person, for any work required by this contract, who is an alien having a residence in a foreign country.

1.16 CONTRACTED SERVICES FOR NBK BANGOR, SILVERDALE, WA.

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NOTE: Use the following paragraph for escort services into the specific activity location of projects located at NBK, Bangor, WA.

****

1.16.1 Unarmed Escort Services

Unless noted otherwise in the contract, the contractor, vendors and deliveries will be required to have an unarmed escort provided by the Base Operations Support Contract (BOSC) for access to the SWFPAC Waterfront Restriction Area (WRA) and Main Limited Area (MLA). The contractor will be required to contract and coordinate directly with the Base Operations Service Contractor (BOSC) for this service. Contact the EJB Contracts Manager at (360) 396-6352 for escort requirements and to receive detailed information to cost a proposal.

1.17 NAVAL BASE KITSAP BANGOR, WA OPERATIONS AREA/SWFPAC PRODUCTION AREA SECURITY/WATERFRONT RESTRICTED AREA/MAIN LIMITED

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NOTE: Use the following paragraphs for projects located in the SWFPAC Operations Area at NBK Bangor, Silverdale, WA.

****

Contractor personnel will require a B9 Code on their security badge to gain access to the SWFPAC Operation Area.

1.17.1 SWFPAC Safety and Security Brief

A SWFPAC Safety and Security Brief is required for the contractor's complete crew before any work can begin. The brief is approximately 60 minutes and is offered on Monday's at 1000 in Building 6401. It must be coordinated through the SWFPAC POC with a minimum of three days advanced notice.

1.17.1.1 Vehicle Access

Only authorized company vehicles will be allowed access to the SWFPAC Production Area. Prior to initial access, the individual driving the vehicle must stop by the SWFPAC Pass and ID Office and present the vehicle registration to obtain a vehicle pass for this area. The location of the SWFPAC Pass and ID Office is next to the NBK Pass & ID office in B1040, Naval Submarine Base Bangor (360-396-2440). Vehicle must be owned and titled to the company and have a company decal displayed.

1.17.1.2 Delays

Contractor operations are subject to reasonable delays, suspensions, and restrictions because of emergencies, alerts, drills, equipment movements and other such activities. Contractor must expect 8 hours per month due to these delays. Incorporate anticipated delay into construction schedule.

1.17.1.3 Searches and Inspections

Persons entering onto Government Property are, as a condition of access, subject to searches of all vehicles and personal belongings. This includes briefcases, handbags, tool chests, boxes, sealed packages, and personal articles. Random Administrative Vehicle Inspections are conducted by Security Police each day at various hours and locations on base. If selected for a vehicle inspection, be prepared to open your glove box, hood, trunk, and other personal items requested by Security.

1.17.1.4 Cell Phones

Cell phones with cameras are not allowed. Cell phones without cameras are allowed with HERO approval. The HERO document must be filled out and returned to SWFPAC Security office in room 118 of Building 6401.

1.17.1.5 Photography

Photography by the contractor is prohibited.

1.17.2 Main Limited Area (MLA) Security

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NOTE: Use the following paragraphs for projects located in the Main Limited Area of NBK Bangor, Silverdale, WA.
****

The following requirements are in addition to those identified in the paragraph SWFPAC PRODUCTION AREA SECURITY

1.17.2.1 Exchange Badges

Exchange Badge requests must be made through the BAVR system. A minimum of three working days notice is required for issuance of a Limited Area Badge. Authorized Contractor personnel will be issued temporary uncleared visitor badges. Badges for the SWFPAC Main Limited Area will be issued by the SWFPAC Pass and ID Office. Hours of Operation are 6:00 am to 2:00 pm, Monday thru Friday, excluding Holidays. Badges must be picked up within 30 calendar days of the date of issue. Badges not picked up within this timeframe will no longer be valid, and the Contractor must resubmit the badge request. Ensure that each badge is returned to the SWFPAC Pass and ID Office or satisfactorily accounted for, upon expiration of the badge or at the completion of the project, whichever occurs first. Failure to do so may affect issuance of future badges. For work inside the Limited Area, only Prime Contractor personnel will be issued Limited Area badges for the contract duration. All other personnel will be issued Limited Area badges only for the period of time that their work is scheduled for. Due to the highly restrictive nature of the Limited Area, MLA badge requests must be kept to the minimum personnel required to accomplish the work.

1.17.2.2 Flammable Materials

Flammable materials can be brought into the Limited Area with a signed Burn Permit. Provide a written request, identifying the individuals who will be performing this work, a minimum of seven calendar days prior to required access, to the Contracting Officer for approval.

1.17.2.3 Vehicle Access

Only government and authorized company vehicles will be allowed access to the SWFPAC Production Area and Main Limited Area. Prior to initial access into these areas, the individual driving the vehicle into the Areas must stop by the SWFPAC Pass and ID Office and present the vehicle registration in order to receive an additional MLA specific vehicle pass. The location of the SWFPAC Pass and ID Office is the first floor of Building 6401, Naval Submarine Base Bangor (360-396-8426).

Every vehicle will be subject to an inspection and search by NBK Security each time access is requested and at any time after access to NBK Bangor is permitted. Navy security personnel will search all vehicles entering and exiting the Main Limited Area. Avoid transporting sealed containers (of a specific size, the real requirement is if the container is large enough to hide a person) into the Limited Area. If such containers must be introduced into the area, prior coordination with the SWFPAC POC and Contracting Officer, is required. Vehicle must be owned and titled to the company and have a company decal displayed.

1.17.2.4 Vehicle Disabling

At the completion of each workday, all vehicles must be left unlocked in a location designated by the SWFPAC POC. Construction equipment must be disabled (e.g., batteries disconnected). Ignition keys for all vehicles left on the work site must be removed from the work site at the end of each workday. Vehicles cannot be left on-site without prior permission from the Contracting Officer. The request to leave vehicles overnight must be requested at least 10 days in advance.

1.17.2.5 Escorts

All personnel entering into the Main Limited Area (MLA) are required to have an exchange badge. All uncleared visitors/contractors (denoted by a yellow or orange exchange badge) are required to be escorted at all times within the MLA. Each escort may escort up to five uncleared personnel. Each group of uncleared personnel must stay within visual range 22.8 m 25 yards of their assigned escort at all times. Each group must remain contiguous throughout each working day.

Uncleared personnel are allowed vehicles inside the MLA; however, there must be one escort per vehicle. The escort must ride inside the vehicle of the personnel they are escorting. The ratio of escort to uncleared personnel must not exceed five and is further limited to the number of personnel that can be safely seated inside the same vehicle. The only exemption to this rule is in the case of heavy construction equipment where only one operator my safely sit in the vehicle. Escorts are allowed to walk along side of, or follow in a separate vehicle, earth moving equipment such as excavators, rollers, loaders. Uncleared personnel must be attentive to and follow the direction of assigned escorts at all times.

Unarmed escort services must be obtained in accordance with the paragraph CONTRACTED SERVICES at the Contractor's expense. Prior coordination with the SWFPAC POC and Contracting Officer is required. A minimum of 5 working days notice is required for Military Escort coordination.

1.17.2.6 Smoking Area

There is no smoking in the Main Limited Area. The closest designated

smoking area is outside of Alpha Gate (Building 6024).

1.17.2.7 Restrooms

Use Building 6594 for restrooms while working in the Main Limited Area.

1.17.2.8 Delays at India Gate

Due to extraordinary security requirements for Main Limited Area access, all vehicles and their contents will be searched by Marine Guard Force personnel on both ingress and egress at India Gate. This often results in vehicle delays of 30 minutes per gate transit, for each vehicle. Expect delays during morning rush hour (0700-0800) up to 60 minutes per gate transit, for each vehicle. Expect personnel delays during morning rush hour up to 30 minutes per gate transit, for each person. The Contractor may leave a cleared company passenger vehicle within the Limited Area to serve as a shuttle to the job site(s). These delays must not be the cause for a claim or change order.

1.17.2.9 Delays Inside Main Limited Area

Because of the extraordinary security requirements in the Main Limited Area, delays due to security drills, alerts, or missile movements in the Limited Area can be expected to be more frequent and longer duration than would be expected elsewhere on the base. There is no predictable pattern, but delays averaging up to 8 hours per month must be expected and must not be the cause for a claim or a change order.

1.17.2.10 Stockpiled Soil

Soil must not be stockpiled greater than 457 mm 18 inches in height in the Main Limited Area. All trenches must be covered and filled at the end of each working day (e.g., trenches covered by a steel or wood plate, with an additional dirt cover).

1.17.2.11 Clear Zone Requirements

The Limited Area Clear Zone is defined by a vertical plane, measured 9.1 m 30 ft from the Limited Area fence, around the entire perimeter of the Limited Area. There are Clear Zones on the interior and exterior of the Limited Area Fence perimeter. Contractors must not enter this area without permission of the Contracting Officer and SWFPAC POC. A minimum of three days noticed is required for this access to be coordinated. Construction equipment (e.g., tower cranes) must not enter into this clear zone. Soil must not be stockpiled greater than 203 mm 8 inches in height in the clear zone of the Limited Area.

1.17.2.12 Containers/Lockboxes

Contractor containers, lock boxes and equipment left overnight in the Production Area or Limited Area will be subject to search by SWFPAC Security Force Personnel. Construction locks may be utilized but during security events Security Forces reserve the right to cut locks for the purposes of inspection without recourse.

1.17.3 Waterfront Restricted Area (WRA) Security

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NOTE: Use the following paragraphs for projects

located in the Waterfront Restricted Are (WRA)
located at NBK Bangor, Silverdale, WA.
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1.17.4 Waterfront Restricted Area (WRA) Security

The following requirements are in addition to those identified in the paragraph SWFPAC PRODUCTION AREA SECURITY.

1.17.5 Vehicle Access

Only authorized company vehicles will be allowed access to the SWFPAC WRA. Prior to initial access into these areas, the individual driving the vehicle into the WRA must stop by the SWFPAC Pass and ID Office and present the vehicle registration in order to receive an additional WRA specific vehicle access pass. The location of the SWFPAC Pass and ID Office is the first floor of Building 6401, Naval Base Kitsap-Bangor (360-396-8426). They will need to obtain a WRA Vehicle pass for this area. The vehicle must be owned and titled to the company and have a company decal displayed.

1.17.6 Escorts

All personnel entering into the Waterfront Restricted Area (WRA) are required to have FAD Clearance and a visitor badge with a W code. All uncleared visitors/contractors are required to be escorted at all times within the WRA. Each escort may escort up to five uncleared personnel. Each group of uncleared personnel must stay within visual range 222.9 m 25 yards of their assigned escort at all times. Each group must remain contiguous throughout each working day.

Uncleared personnel are allowed vehicles inside the WRA; however, there must be one escort per vehicle. The escort must ride inside the vehicle of the personnel they are escorting. The ratio of escort to uncleared personnel must not exceed five and is further limited to the number of personnel that can be safely seated inside the same vehicle. The only exemption to this rule is in the case of heavy construction equipment where only one operator my safely sit in the vehicle. Escorts are allowed to walk along side of, or follow in a separate vehicle, earth moving equipment such as excavators, rollers, and loaders.

Unarmed escort services must be obtained in accordance with the paragraph CONTRACTED SERVICES at the Contractor's expense

A minimum of 5 working days notice is required for Military Escort coordination.

1.17.7 Delays

Because of the extraordinary security requirements in the WRA, delays due to security drills, or alerts can be expected to be more frequent and longer duration than would be expected elsewhere on the base. There is no predictable pattern.

1.17.8 Containers/Lockboxes

Contractor containers, lock boxes and equipment left overnight in the WRA will be subject to search by SWFPAC Security Force Personnel. Construction locks may be utilized but during security events Security

Forces reserve the right to cut locks for the purposes of inspection without recourse.

1.18 MATERIALS, FACILITIES, AND SERVICES FOR GUANTANAMO BAY

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NOTE: This Article is tailored for NAVFAC SE. Use for projects at Guantanamo Bay, Cuba.
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NOTE: Coordinate with Guantanamo Bay FEAD to update the prices for services and items, prior to PreFinal submittal.
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The availability of Government materials, equipment, and services addressed in the following paragraphs may vary subject to local supply priority requirements for operations and maintenance of the base. Non-availability will not be considered as an excusable delay under the General Conditions Clause entitled "Changes." The cost of Government materials, equipment, and services reflected in this specification are subject to fluctuation, revision, and adjustment. Changes in rates or prices for goods and services in this and following paragraphs shall not be used as a basis for a change to the contract. Some materials and equipment may be furnished to the Contractor by the Government at current rates subject to 3 days' advance notice in writing. Request shall be made to the Contracting Officer. Equipment will not be available for long-term rental. Short-term equipment rental (1 to 2 days), one-time hauling service, and one-time crane service may be available if there is no conflict with Government workload. Government equipment will not be provided without Government operators.

1.18.1 Medical and Dental Services

Medical and dental services available to the Contractor's employees are limited in Guantanamo Bay. The Naval Hospital and Dental Clinic are staffed to treat primarily DOD personnel. The Contractor shall screen prospective employees with the objective to exclude those with admitted chronic disorders from traveling to Guantanamo Bay. Advise prospective employees of the limited medical and dental services available in Guantanamo Bay; and explain the Contractor's policy concerning the extent of liability and coverage for required treatment. Every reasonable attempt shall be made to prevent personnel with chronic disorders, which may require treatment, such as cardiovascular defects, tuberculosis, mental health problems, and alcoholism, from being sent to Guantanamo Bay. The Contractor shall provide and have available, both at the job site and in the berthing areas, first aid for minor and emergency treatment. Government ambulance and medical care, when required, will be billed at the then current rates. The Naval Hospital and Dental Clinic use CHAMPUS Maximum Allowable Charge (CMAC) rates. These rates are reviewable at Health.mil.

1.18.2 Post Exchange and Commissary Privilege and Recreation Facilities

Post Exchange and commissary privileges and recreation facilities are available to authorized Contractor personnel and dependents of Contractor personnel in accordance with current base regulations.

1.18.3 Laundry and Dry Cleaning

The Government will make available laundry and dry cleaning facilities for Contractor personnel and dependents of Contractor personnel at current rates as set forth by the Navy Exchange, Guantanamo Bay, Cuba.

1.18.4 Food Facilities

Contractor personnel may eat at the Navy Exchange food outlets, or at other open food service facilities on a cash basis at current prices.

1.18.5 Contractor Debts

The Contractor is liable for debts to the Government incurred by their employees for personal services at Guantanamo Bay, Cuba, including but not limited to private telephone service, medical and dental services, and W.T. Sampson School expenses. If an employee departs the Guantanamo Bay Naval Base without liquidating debts, sufficient funds to cover this type of obligation will be withheld from Contractor payments until the debts are paid. Certify with every progress payment that all debts with the Naval Station are paid, including but not limited to, utility bills, HAZWASTE disposal charges, and Naval Hospital bills.

1.18.6 Energy Conservation

Observe and comply with the Base Energy Conservation Regulation, COMNAVBASEGTMO Instruction 11300.3 series. It is mandatory that the Contractor obtain a copy of this instruction and post it in a conspicuous location for the Contractor's employees to read. Copies of the instructions are available from the ROICC office. Ensure that employees comply with these regulations at all times. It is suggested that an employee be appointed as energy monitor by the Contractor for buildings under the jurisdiction of the Contractor.

1.18.7 Drug Abuse by Contract Employees

The Secretary of the Navy has determined that the illegal possession and use of drugs and paraphernalia by civilian and contract employees in the military setting contributes directly to military drug abuse and undermines command efforts to eliminate drug abuse among military personnel. The policy of the Department of the Navy, including the Marine Corps, is to deter and detect drug offenses by civilian and contract employees on military installations. Measures to be taken to identify drug offenses on military installations, and to prevent introduction of illegal drugs and paraphernalia include routine, random inspections of vehicles and personnel possessions on entry or exit, with drug detection dog teams, when available. Where there is probable cause to believe that a civilian or contract employee on board a Naval or Marine Corps installation has been engaged in use, possession, or trafficking of drugs, that employee may be restricted or detained for the period necessary until that employee can be removed from the installation or can be turned over to local law enforcement authorities having jurisdiction, as appropriate. When illegal drugs are discovered during an inspection or search of a vehicle operated by a civilian or contract employee, the employee and vehicle may be detained for a reasonable period of time necessary to turn the employee and the vehicle over to appropriate civil law enforcement officials; action may be taken to suspend, revoke, or deny installation driving privileges. Implicit with the acceptance of this contract is the Contractor's agreement to comply with Federal statutes, laws, and

regulations, including those regulations issued by the commander of the military installation.

1.18.8 Government Utilities

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NOTE: Coordinate with and add a reference to this paragraph in Section 01 50 00 TEMPORARY CONSTRUCTION FACILITIES AND CONTROLS for utility services.
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1.18.8.1 Rates

The contract Clause "Availability and Use of Utility Services" applies. Water and electricity will be available at designated outlets at the prevailing Government rates. Current rates (01 Oct 2017) are as follows:

Electricity - $ 325.00 per thousand kWh
Water - $ 22.21 per thousand gallons
Sewage - $ 7.66 per thousand gallons

1.18.8.2 Metering

Provide meters for power and water usage in office and shop areas. The meters provided must be sealed and tagged to indicate last calibration date and name of the person performing the calibration. The Government reserves the right to require the recalibration of the meters if erroneous readings are suspected.

1.18.8.3 Backflow Protection

Provide Backflow Protection at the source for temporary water connections used in accomplishment of this contract. Backflow device must be tested and pass certification prior to opening connection. Person installing and certifying device must be trained in accordance with NFESC UG-2029-ENV. Cross-Connection Control and Backflow Prevention Program Certification must be current prior to installation.

1.18.9 Port-a-let, Refuse Collection and Sanitary Sewage Trucking Service

These services are provided by the Base Maintenance Services Contractor, Centerra Group, LLC. For the current rates, call 757-458-3126.

Refuse containers will be furnished and serviced by the Government at living quarters. Refuse collection service is mandatory. Contractors are required to meet base regulations concerning collection and disposal of refuse. Pickup is scheduled and charged based on volume of the dumpster, not necessarily the volume of refuse. Only refuse deposited in the Government-furnished containers will be collected. This service does not include articles left outside of the containers. This service is not available for construction or demolition sites.

1.18.10 Petroleum Products

Sales of petroleum products are made from Naval Station Supply Department Stocks under special deposit procedures based on prevailing stock ledger prices. Prices are adjusted on average two times per year. Fuel may be purchased in accordance with a Fuel Purchase Agreement between DLA Fuels and the Contractor.

Regular filling station pumps at the Navy Exchange (NEX) service station may be utilized by paying the current price at time of purchase.

1.18.11 Purchases From the Government

1.18.11.1 Sale of Government Supplies

Provisions and camp supplies other than petroleum products will be sold to the Contractor from Naval Station Supply Department Stocks under NAVSUP Fleet Logistics Center Jacksonville (NAVSUP FLC) regulations. Miscellaneous construction materials may be sold to the Contractor under the same procedure if such sales are not detrimental to the Naval Station Supply Department stock position as determined by the Naval Station Supply Officer. Materials other than petroleum products may be issued as required, during normal working hours.

1.18.11.2 Payment for Purchases From the Government

Invoices covering sales of equipment and materials specified must be charged to a special deposit account, to be established by the Contractor in advance. Provide a cash deposit (only) to the Naval Station Comptroller prior to incurring charges. Maintain a minimum balance in this account equal to two times the anticipated monthly expenditures or $200, whichever is greater. Comply with directives governing special deposit accounts as established by the Comptroller, U.S. Naval Base, Guantanamo Bay, Cuba. Failure to settle accounts due promptly will jeopardize the availability of goods and services. The Government is entitled to withhold special deposit account arrearages from progress payments.

1.18.12 Electronic Invoices

Submit invoices electronically via e-mail or computer disc.

1.18.13 E-mail and Internet

The Contractor must have e-mail and Internet service for their office on the base.

1.18.14 Available Living Quarters

1.18.14.1 Crew Berthing

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NOTE: Check with the Public Works Office at U.S. Naval Base Guantanamo Bay, Cuba to determine where Contractor employees will be berthed and if berthing is available. Use this paragraph for Crew Berthing requirements.

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Provide temporary housing facilities (man camp) for prime and subcontractor workers. Contractor is responsible to provide all required facilities for Contractor personnel at a site designated by the Contracting Officer's designated representative. Tie into existing utilities at designated locations and maintain these utilities until completion of the project. The Government will bill Contractor for utilities at prevailing rates. Upon completion of the project, restore

site to the original condition.

1.18.14.1.1 Codes

Temporary berthing units must be weather tight house trailers. Design, construct, and erect the trailers in accordance with ICC IBC, the latest edition of the 24 CFR 3280, ASCE 7-16 and as modified herein. Provide air conditioning units conforming to NFPA 90A and ANSI/AHRI 210/240. Electrical work must conform to NFPA 70. Design wind velocity must be in accordance with UFC 3-301-01 for location of NS Guantanamo Bay. Seismic loading criteria must be in accordance with NS Guantanamo Bay, of the referenced UFC.

Minimum furnishings must include a bed (single or bunked) and a wardrobe or dresser for each person. Minimum house furnishings must also include a television, cable box, telephone, and refrigerator that are shared with other assigned housemates. Two house mates may be assigned to one trailer. Provide a house trailer with a minimum of 9.3 square meters 100 square feet of useful floor area up and above the floor area required for the private furnishings and joint furnishings specified and the bathroom.

1.18.14.1.2 Description

The work includes delivery, erection, and removal of temporary berthing including all necessary furnishings adequate to house the Contractor's workforce for the duration of the project, complete and ready for use. The work includes providing a group site with stairs, platforms, railings, walks, parking, lighting and utility connections to existing water supply, sanitary, and electrical systems. Site must be properly drained. Provide refuse collection. Provide temporary berthing and utility connections prior to workforce arriving. Provide furnishings and equipment as required and specified.

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NOTE: Confirm that the referenced documents are included in the project.

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a. Layout and Location: Locate the trailers at a group site indicated on the drawings.

b. Shipping and Delivery: Provide transportation for temporary house trailers and associated accessories to and from the Naval Station and to and from the temporary site location as determined by the Contracting Officer, bearing all costs incurred. Delays in shipping must not cause an extension in the contract completion date, unless Contracting Officer determines otherwise.

c. Anchors, Piers and Tie-Down Components: Provide anchors, piers and tie-down components, used in the installation of temporary housing units, tested, listed and approved by F.A.C. Chapter 15C-1.

d. Stairs and Ramps: Provide stairs, ramps, platforms and railings as required to facilitate access from finished grade to the temporary housing units. Construct stairs, ramps, and railings in accordance with NFPA 101.

e. Utility Connections: The facility must be connected to existing sanitary collection, water distribution, and electrical systems.

Provide backflow protection in accordance with Section 01 50 00 TEMPORARY CONSTRUCTION FACILITIES AND CONTROL. Meter power and water usage for temporary berthing with meters furnished and installed by, and at the expense of, the Contractor. Costs associated with establishing utility connection are the responsibility of the Contractor. Notify Contracting Officer 15 days prior to utility connections.

f. Refuse Collection: Provide refuse collection through the Base Maintenance Service Contractor.

1.18.14.1.3 Installation

a. Erection: Assemble, connect, and finish the facility in accordance with the 24 CFR 3280, the manufacturer's written instructions, and in accordance with applicable codes and ordinances. Provide temporary housing units with anchors, piers, and tie-down components in accordance with the minimum requirements of F.A.C. Chapter 15C-1.

b. Maintenance: Maintain the site and temporary house trailers. Suitably paint and maintain the temporary facilities. Failure to do so is sufficient reason to require their removal. Keep the site free of refuse and unused debris. Provide a custodial service to clean each temporary berthing unit.

c. Removal: Remove temporary housing units and associated sited improvements within 45 days after the contract is completed. Notify Contracting Officer 15 days prior to disconnecting utilities.

d. Acceptance Testing: Upon completion and before final acceptance of work, test each system to demonstrate compliance with the contract requirements, including testing of air conditioning, ventilation, lighting, and plumbing systems. Adjust controls and balance systems prior to final acceptance of completed systems. Test controls through every cycle of operation. Test safety controls to demonstrate performance of required function. Correct defects in work and repeat tests. Furnish instruments, connecting devices, and personnel for tests. Flush and clean piping before placing in operation. Clean equipment, piping, strainers, ducts, and provide new filters.

1.18.14.2 Contractor Management/Supervisory Housing

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NOTE: Check with the Public Works Office at U.S. Naval Base Guantanamo Bay, Cuba to determine where contractor employees will be berthed and if berthing is available. Use this paragraph if Contractor Management/Supervisory Housing is available.

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For this contract, the Government will provide up to two housing units (based on availability) for the Contractor's use. These units are reserved for use by accompanied or unaccompanied personnel in performing management/supervisory functions for the overall MACC contract. The Government may provide up to two additional housing units (based on availability) for use by accompanied or unaccompanied personnel performing in supervisory/management functions associated with this task order.

Housing is assigned as follows: accompanied personnel by family

composition with maximum family size of three dependents; unaccompanied personnel assignment will be made based on a minimum of one person per bedroom. If house sharing, accompaniment by dependents will not be allowed. The Government will provide family housing units with the following appliances: refrigerator, stove, dishwasher, microwave, washer, and dryer. Housing may provide temporary loaner furniture for up to 90 days, depending on availability. No extensions will be granted. All furnishings other than the listed appliances must be provided by the Contractor. Issuance of these housing units and rental rates are controlled by the Housing Department, Building 2295, phone 757-458-4172/4174. Should the Contractor's assigned units not be fully occupied, the Housing Department will cancel the assignment and return the unit to inventory for other use. Personnel must abide by Family Housing instructions, which are not part of the contract but available on request. Rental rates include trash and maintenance costs. Rental rates are normally adjusted annually based on market appraisal, utilities cost adjustment or the annual Consumer Price Index. Family housing units are equipped with electric and water meters. Utilities cost is billed along with monthly rent and is based on established rates and actual consumption. Rent is due in advance. No personal checks accepted. Remit payments via the Department of Treasury's web portal www.pay.gov. The Contractor is responsible for the applicable monthly rent above plus actual utilities. Rates may be adjusted annually. Current Fair Market Rental Rates as of 05 February 2018:

Rental	Rate
1 Bedroom - 1 Bath	$737 Month
2 Bedroom - 1 Bath	$737 Month
2 Bedroom - 1.5 Bath	$788 Month
3 Bedroom - 1 Bath	$883 Month
3 Bedroom - 2 Bath	$976 Month
4 Bedroom - 2.5 Bath	$1,166 Month

1.18.14.3 Extended Stay Berthing Facilities (ESBF)

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NOTE: Check with the Public Works Office at U.S. Naval Base Guantanamo Bay, Cuba to determine where Contractor employees will be berthed and if berthing is available. Use this paragraph for Extended Stay Berthing Facilities (ESBF) requirements.

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For this task order, the Government will supply the number of ESBF beds for the period of time as supported by the Contractor's personnel-loaded CPM schedule provided in Section 01 32 17.00 20 COST-LOADED NETWORK ANALYSIS SCHEDULE (NAS). Except for allowed fair market rental units (Family/Management Quarters) Contractor employees (unaccompanied status) shall be berthing with the Housing Department, Navy Gateway Inns and Suites Division (NGIS) in ESBF located on both sides of the bay; Windward (WW) and Leeward (LW). ESBF primarily consists of multi-occupancy rooms with wither shared or gang head bathrooms. Due to the configuration of most facilities, they are not suitable for mixing genders; therefore, female residents are not accepted by NGIS for occupancy in ESBF. Provide alternate berthing for all female employees.

1.18.14.3.1 Pricing

Costs are based on occupied beds. The current rate is $8.00 per person per bed, regardless of room configurations and subject to change, as well as a utility cost of $8.52 per person per bed. Rates are reviewed each March for implementation each October. Should prices increase, the Contractor will receive, at a minimum, 30 days notification. Bed night costs are not negotiable.

1.18.14.3.2 Billing

Contractors shall be billed monthly for the number of beds assigned to their company. Contractors are charged for beds assigned to employees on leave unless the employee removed all personal property and checks out of the facility. Contractors shall remit payment on or before due dates. Administrative and late fees apply. Failure to promptly pay can result in eviction from the premises regardless of impact to Contractor ability perform the contract specifications. Housing makes no guarantee of bed availability or berthing locations.

1.18.14.3.3 Contractor Berthing Agreement

Prior to berthing any employees, complete a Contractor Berthing Agreement with the NGIS. A copy of this agreement is available at the NGIS management offices located at Building 1670. To determine availability, advance registration and notification of berthing requirements is highly recommended; send information via e-mail to NGIS mail box at ngismail@usnbgtmo.navy.mil.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --