

DoD Space Planning Criteria for Health Facilities

Preventive Medicine

FUNCTION	ROOM CODES	AUTHORIZED	PLANNING RANGE/COMMENTS
----------	------------	------------	-------------------------

3.19 PURPOSE AND SCOPE: This Chapter provides guidance for space planning for the Preventive Medicine Services in military health care facilities.

3.19.1 DEFINITIONS:

Administrative Personnel: Administrative personnel are all personnel who do not counsel, diagnosis, examine or treat patients, but who do work that is essential for the accomplishment of the missions of a medical treatment facility. This does include military (assigned and borrowed), contract and civilian personnel. It does not include volunteers.

Clinic Visit: A visit is a contact between an eligible beneficiary and a medical care provider. A visit consists of examination, diagnosis, treatment, evaluation, consultation, counseling, or medical advice in a clinic or treatment/observation in quarters. (Source: DoD 6015-M, Glossary of Healthcare Terminology 1999)

Full-Time Equivalent (FTE): A work force equivalent to one individual working full time for a specific period, which may be made up of several part-time individuals or one full-time individual. This will include everyone working in the facility; military, civilian and contractor personnel.

Office: A private office is an enclosed room outfitted with either standard furniture (Room Code OFA01) or systems furniture (Room Code OFA02). An administrative cubicle is within an open room and is constructed out of system furniture (Room Code OFA03).

Provider: An individual, who examines, diagnoses, treats, prescribes medication and manages the care of patients within his or her scope of practice as established by the governing body of a healthcare organization. General providers are physicians, physician's assistants and clinical nurse practitioners. The term 'staff physician' in relation to a Residency Program, does not include physician assistants, nurse practitioners or residents.

3.19.2 POLICIES:

Administrative Offices: The office space required to provide administrative support to operate the clinic services will be provided in accordance with criteria for Chapter 2.1 (General Administration).

Offices, Private: With the exception of the office provided for "Key Personnel," all other private offices will be 120 net square feet as stated in Chapter 2.1 (General Administration), paragraph 2.1.5. Private offices will be provided to following personnel:

- a) Staff who must meet with patients/customers on a regular basis and hold private consultations/discussion.
- b) The senior officer and enlisted member of a department.
- c) Staff who supervise others and must hold frequent, private counseling sessions with their junior staff. This does not include staff who supervise a very small number of people, and who would only occasionally need private counseling space. These staff can use available conference rooms or other private areas for their infrequent counseling needs
- d) Any personnel who interview or counsel patients with patient privacy concerns.

Office, Non-Private or Shared Space: Personnel, who require office space, but not a private office, will be provided space in a shared office. Non-private or shared office space will be programmed at 60 net square feet per occupant.

DoD Space Planning Criteria for Health Facilities
Preventive Medicine

FUNCTION	ROOM CODES	AUTHORIZED	PLANNING RANGE/COMMENTS
----------	------------	------------	-------------------------

	OFA02			
Industrial Hygienist Cubicle	OFA03	5.57	60	One per FTE programmed.
Industrial Hygiene Lab	LBIH1	9.29	100	One per activity.
Water Lab	LBWA1	9.29	100	One per activity.
Entomolgy Lab	LBEN1	23.23	250	One per activity.
Nuclear Medical Science Lab	LBRP1	13.94	150	When Nuclear Medicine Science Officer authorized. W/shield for Walls/ Doors /Ceilings /Floor as appropriate.

Aerospace, Aviation, and Submarine Medicine

Treatment Room (GP)	TRGM1	16.26	175	One per clinic.
Optometrist Eye Exam and Office (GP)	EYEL1	17.19	185	One room per FTE Optometrist projected.
	EYEL3	15.79	170	

Occupational Health/Civilian Employee Health Clinic

Audiobooth (GP)	PEHS1	11.15	120	One-person audio screening booth.
	PEHS2	34.84	375	Four- person audio screening booth.
	PEHS3	34.84	375	Six- person audio screening booth.
Vision Screening Room (GP)	EYVS1	11.15	120	One per clinic.
Patient Records Storage	MRS01	5.57	60	Minimum. See Chapter 2.5 (Medical Administration) for increased sizing.
Secretary w/Visitor Waiting	SEC01	11.15	120	Minimum of 60 nsf per FTE assigned.
Private Office	OFA01	11.15	120	One per FTE projected. Standard furniture.
	OFA02			One per FTE projected. Systems furniture.
Administrative Cubicle	OFA03	5.57	60	One per FTE projected.
Interview Room	OFA01	11.15	120	Number of rooms based on Clinic Concept of Operations.
	OFA02			