



**US Army Corps
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ENGINEERING AND CONSTRUCTION BULLETIN

No. 2013-28

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Subject: Use of Certified Engineering and Construction (E&C) Community of Practice (CoP) Members for Agency Technical Reviews (ATRs) on Civil Works Projects

Applicability: Directive (Civil Works)

1. E&C has completed the initial vetting and certification of submitted ATR reviewer nominations in accordance with OPORD 2013-35, <https://team.usace.army.mil/sites/HQ-CO/PDT/HQ-G33/Lists/Orders%20Log/365DayOrdersLogActivity.aspx>. Lists of certified ATR reviewers and their areas of expertise can be found on the Corps of Engineers Reviewer Certification and Access Program (CERCAP) at <https://maps.crrel.usace.army.mil/apex/f?p=CERCAP>. Starting 1 October 2013, all ATR team members must be selected from CERCAP.
2. To ensure CERCAP's effectiveness, an After Action Review (AAR) of the initial implementation is being conducted to identify needed process and website enhancements. Input to the AAR should be submitted through the commenter's primary sub-CoP Leader. The AAR will be completed by 11 October 2013. To avoid access problems, lost data and other frustrations, CERCAP will not accept new nominations until the AAR is complete and the recommended enhancements are implemented. CERCAP will resume full functionality on 31 October 2013. After this date, CERCAP will remain an active application for new nominations and recertifications as well as for Review Management Organizations (RMOs) to match certified reviewers and expertise to the features of a project or product needing an ATR.
3. If, prior to 31 October 2013, an RMO requests a reviewer not on the CERCAP list, the RMO may contact the appropriate sub-CoP Leader and request an off-line expedited certification. The off-line certification will follow the standard process of reviewer submitted resume and self-nomination for areas of expertise, supervisor validation, sub-CoP Oversight Committee review, and sub-CoP Leader certification. Names of reviewers certified off-line will be added to the list in CERCAP, as well as their certified areas of expertise. Supporting documentation such as the reviewer's resume, details of experience, and any comments from the sub-CoP's Oversight Committee or sub-CoP Leader will be added to CERCAP after 31 October 2013.
4. While CERCAP is mandatory for staffing Civil Works reviews that are accomplished in accordance with EC 1165-2-214, the lists may also be used to support other mission areas.

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5. The point of contact for this ECB is Mr. Chris Westbrook, P.E., E&C, HQUSACE, 202-761-7584, email Christopher.H.Westbrook@usace.army.mil.

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