



US Army Corps
of Engineers®

ENGINEERING AND CONSTRUCTION BULLETIN

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Subject: Revised USACE Engineer of the Year Awards Program and Request for Nominations

Applicability: Guidance

1. This ECB provides guidance on a new USACE Engineer of the Year Award Program. Nominations will be accepted by HQUSACE until 15 May 2012.
2. Effective immediately, HQUSACE will annually select the USACE Engineer of the Year representing our most outstanding engineer. The winner may be a civilian or military engineer. The winner of this award will be the USACE nominee for NSPE Federal Engineer of the Year Award (FEYA) program the following year. There will no longer be a separate call for nominations for the NSPE-sponsored Federal Engineer of the Year Award.
3. The USACE Engineer of the Year winner will be selected from the nominations submitted by USACE Major Subordinate Commands (MSCs) and Centers. Nominations will be based on the requirements and criteria established in the instructions provided in enclosures 1 and 2 (attached Word file) which are more stringent than the NSPE criteria. Instructions are posted on the following TEN website:
<https://ten.usace.army.mil/TechExNet.aspx?p=s&a=Awards;1>
4. Districts and Labs will forward nominees to their higher headquarters for vetting and selection. Each MSC, ERDC and HNC will then submit one nominee, either civilian or military, to HQUSACE for vetting and selection. Nominations must be received electronically by the HQUSACE POC by **15 May 2012**.
5. HQUSACE will convene a panel and select one USACE Engineer of the Year winner from the nomination packages submitted by the MSCs and Centers. The USACE Engineer of the Year winner will be recognized at the annual awards ceremony at the Summer Senior Leader's Conference. All costs to attend the awards ceremony will be funded by the award recipient's home organization.
6. The USACE point of contact for this ECB is Paul Dicker, CECW-CE, (202) 761-0995; email: paul.f.dicker@usace.army.mil.

A handwritten signature in black ink, appearing to read 'J Dalton'.

JAMES C. DALTON, P.E., SES
Chief, Engineering and Construction
Directorate of Civil Works

USACE Engineer of the Year Award Program

1. The HQUSACE Chief, Engineering and Construction, will convene a HQUSACE panel to select the USACE Engineer of the Year for the most outstanding engineer across the Command. The USACE Engineer of the Year winner will be selected from nominations submitted by each Major Subordinate Command (MSC) and Center. The USACE winner of this award may be either a civilian or military employee.

2. Each District and Lab will forward nomination to its higher headquarters for vetting and selection. The MSC, ERDC and HNC nomination must be approved by its Chief, Business Technical Division or equivalent, and nomination package submitted by email to the HQUSACE POC identified on the Technical Excellence Network by **15 May 2012**.

3. **CRITERIA.** Nominees must meet the following criteria:

- a. Permanent assignment to USACE, including part-time and term positions. Rehired annuitants and temporary employees are not eligible for this award.
- b. Must be a licensed Professional Engineer.
- c. Must have been in the position at least one year.
- e. Principal duties must relate to engineering, construction, or research.
- f. Performance standards or position description must address engineering, construction or research.
- g. Must have accomplished achievements in engineering, construction or research that are significant and noteworthy.

4. **EVALUATION:** Evaluation will be based on the factors listed below, in descending order of importance:

- a. Achievements in Engineering (design, planning, construction management, environmental, research, and other related engineering disciplines). Innovation, technical improvements, professional development, improving engineering competency, engineering leadership, etc. are examples achievements.
- b. Participation in Technical Committees (internal and external)
- c. Offices held or active committees participation in Engineering Societies.
- d. Advanced degrees
- e. Continuing Education
 - 1) Technical papers
 - 2) College courses
 - 3) PDH, CEU, and seminars attended.
- f. Awards and Honors (Do not include annual evaluations or awards based on annual evaluation)
 - 1) Professional
 - 2) Non-professional
- g. Honor Societies
- h. Membership in Professional/Technical Society (not student chapter)
- i. Civil and Humanitarian Activities

5. The nomination package will be limited to the 3 page information sheets and a maximum of 1000 word narrative. The nomination package should focus on the evaluation factors in paragraph 4.

6. The USACE Engineer of the Year award will be presented at the Summer Senior Leaders Conference. HQUSACE will procure a plaque and the Chief, Engineering & Construction, will make the presentation. The cost of travel and per diem for the award winner will be funded by the winner's home organization. Winning this award should result in appropriate local recognition by the nominating District, MSC, Lab and Center with an appropriate monetary award by the winner's organization (civilian winner only).

7. The USACE Engineer of the Year will be our nominee for the NSPE Federal Engineer of the Year Award (FEYA) program for the following year. USACE may submit one civilian and one military nominee for the NSPE FEYA program. The top engineer in the other category, civilian or military, that was not selected as the USACE Engineer of the Year, will also be submitted for the NSPE FEYA in their respective category. The cost of travel and per diem to NSPE awards ceremony, scheduled in February, will be funded by the winner's home organization. There will not be a separate request for nominations for the USACE nominee for the NSPE Federal Engineer of the Year award program.

USACE Engineer of the Year Nomination Form

Part I

- a. Nominating MSC and District:_____.
- b. Regional Business Director or Equivalent _____
- c. Immediate Supervisor and Position:_____.

Part II

- a. Nominee's Full Name:_____.
- b. Preferred Nickname:_____.
- c. Job Series and Grade:_____.
- d. Position Title:_____.
- e. Office Symbol:_____ . Field Office name/Duty Location:_____.
- f. Length of time in present position: _____years, _____months
- g. Length of service in USACE:_____ years, _____months

Part III

Engineering Registration:

PE:_____ . State:_____ Registration No.:_____.

Educational and Collegiate Achievements:

- a) Academic Degrees: *(State date, major, institutions, and identify engineering degree accredited by ECPD or ABET).*

- b) Honor Societies:

Continuing Education During the Past Three Years.

- a) College credit courses, excluding degrees mentioned above: *(State course, dates, and credits or contact hours.)*

- b) Short Courses, PDHs, CEUs, and seminars *(State course, dates, and credits or contact hours):*

- c) Papers Published:

Professional/Technical Society Activities

- a) Membership in:

- b) Offices held and/or committee assignments

- c) Technical Committees assigned to:

Awards and Honors *(State title and date)*

Civic and Humanitarian Activities

Summary of engineering related achievements (5-7 bullets):

Part IV. Engineering Achievements during past three years: (1000 word count maximum)

Provide narrative which demonstrates nominee’s engineering achievements relating to design, construction, environmental, and research, highlighting successes, contributions, innovations, engineering leadership and other notable achievements, during the past three years. Information on nominee’s past experience and unique expertise can help clarify level of competence and may be included. However, the focus of narrative should be on nominee’s technical achievements and impacts in the engineering field during the past three years.