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ENGINEERING AND CONSTRUCTION BULLETIN

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Subject: ACASS, CCASS, and CPARS Training Opportunities

Applicability: Directive

1. Reference: USACE Memorandum for SAAL-PP and “Get Well Plan”, dated 05 December 2008.
2. The purpose of this ECB is to advise districts of ACASS, CCASS, and CPARS training opportunities.
3. USACE has implemented a “Get Well Plan” to improve the timely input of contractor performance assessment data. This requires ACASS, CCASS, and CPARS government users to complete the “Overview” and “Quality and Narrative Writing” system classes. System Focal Points are also required to complete the “Focal Point Functions” class, and additional training is also available.

All training is free, although the one day seminars may require TDY costs. CEUs are provided to students upon completion of the training. Class schedules are frequently updated, so students should continue to check the web links for the most recent schedules. Training options are:

a. Web-based, interactive training courses. Students pre-register on the CPARS web site and view the training on their computer monitors while also being connected to the instructor and other students via the telephone. The web link is http://www.cpars.csd.disa.mil/allapps/cpartng/webtrain/webtrain_all.htm There is no cost for this training.

b. Courses may be downloaded from Army Knowledge Online. The web link is <http://www.cpars.csd.disa.mil/allapps/cpartng/akoinst.htm>. There is no cost for this training.

c. On-site training is available to districts with a minimum of 12 students. Courses include:

1. ACASS, CCASS, and CPARS System Overview training. Contact Marilyn Kells, Marilyn.B.Kells@USACE.Army.Mil, 503-808-4590 for additional information. Topics addressed in the “Overview” and “Quality and Narrative Writing” courses as well as USACE-specific regulations and upcoming system changes are addressed (6 hours).

2. Focal Point training (2 hours).

3. Contractor Representative training (2 hours) is primarily for government contractors but government users are also welcome to attend (2 hours).

d. One-day seminars are available at various US locations. Seminars are open to all government users as well as government contractors. The seminar covers most topics addressed in the “Overview” and “Quality and Narrative Writing”. A System “Focal Point” training session is provided at the end of the day. Students are responsible for associated TDY costs. Upcoming ACASS/CCASS seminars are listed at:

http://www.cpars.csd.disa.mil/allapps/cpartnrg/usace_seminars/usace_training.htm#usergrp

Upcoming CPARS seminars are listed at:

http://www.cpars.csd.disa.mil/allapps/cpartnrg/cpars_training.htm#usergrp

4. The Point of Contact for this ECB is Mr. Walt Norko, CECW-CE, at (202) 761-4125.

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