



US Army Corps
of Engineers®

ENGINEERING AND CONSTRUCTION BULLETIN

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Subject: Professional Registration of Architect-Engineer Evaluation Board Members

Applicability: Directive

1. Selection of architect-engineer (A-E) firms is a critical function that must be performed by “highly qualified professional employees” in accordance with Federal Acquisition Regulation 36.602-2(a). Professional registration is an important measure of the competency and credibility of an A-E evaluation board. As part of our overall objective of enhancing technical competency in the Corps, we need to raise the standard for membership on A-E evaluation boards.
2. Hence, effectively immediately, all engineering and construction personnel serving on A-E preselection and selection boards must be registered. The registration must be relevant to the contract scope. Until 31 January 2007, the chief of the engineering function in the district or center may waive the requirement for registration on a case-by-case basis if necessary to obtain an adequate number of appropriately qualified board members. Any waiver should be attached to the board report. Also, the board report will indicate which board members are registered.
3. During the three-year transition period, engineering and construction managers will encourage professional registration of eligible personnel to ensure an adequate number of registered and qualified A-E evaluation board members. Make maximum use of the authority to reimburse personnel for expenses to become registered.
4. The registration requirements do not apply to personnel outside the engineer and construction functional areas, such as project managers and customer representatives. However, you should still encourage all organizations participating on A-E evaluation boards to be represented by registered professionals.
5. The above requirements will be incorporated in the update of EP 715-1-7, A-E Contracting, that will be done this summer.
6. Point of contact for this bulletin is Don Evick, CECW-ETE, 202-761-4227.

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