

## **Exchange Service Outlet. FAC: 7346**

CATCODE: 740389

OPR: AAFES

OCR: N/A

Updated: 09 NOV 2022

1.1. **Description.** Special sales and service outlets are authorized exchange activities for which distinct space criteria have not been specified herein. Typical examples of these activities are automobile repair garages, toy lands, taxicab and bus service, flower shops, baggage check points, bookstores, furniture stores, medical services (optometrist, dental, pharmacy, etc.), and in overseas areas exclusively, steam bath facilities, new car sales points, and stock investment offices.

1.2. **Requirements Determination.** Contact OPR for latest requirements and guidance. Facilities for exchange special sales and service outlets may be provided when the following conditions are met:

1.2.1. When it has been firmly established that no appropriated funds are to be expended for an AAFES project and that no future obligation of appropriated funds are involved in the maintenance and operation of this facility. Utilities services are provided in overseas areas without reimbursement. Exception to this provision requires prior approval from the Deputy Under Secretary of Defense, Installations and Environment. Reference AFI 32-1022, **Table 3.3**, and **Attachment 2**, for Cat C revenue-generating activities that may qualify for some APF maintenance/repair work.

1.2.2. Where the use of an existing building is involved, the space to be occupied is the minimum needed for efficient operations, and this space is surplus to all other than exchange and recreation facility needs of the same priority.

1.2.3. Where the facility is to be provided through new construction from private funds and the provisions for the use of private funds have been complied with.

1.2.4. Where the facility is to be provided through new construction from non-appropriated funds and the project has been fully authorized.

1.2.5. Space occupied by special sales and service outlets is not deducted from other space allowances provided by these criteria.

1.3. **Scope Determination.** Outlet facilities may be provided for the basic services, normally as adjuncts of the main retail store, including beauty shops. When a service outlet is being installed in an existing building, the space allowances may be increased by 20 percent or 9.3 m<sup>2</sup> (100 ft<sup>2</sup>), whichever is greater, if such increase is necessary to effect economical and efficient use of the existing building.

1.4. **Design Considerations.** Contact OPR for latest requirements and guidance.