

Exchange Administration. FAC: 7387

CATCODE: 740386

OPR: AAFES

OCR: N/A

Updated: 09 NOV 2022

1.1. **Description.** This facility accommodates the main administrative offices of an installation's exchange, area exchange, or regional exchange operations.

1.2. **Requirements Determination.** Space requirements are determined on the basis of the number of occupants under criteria for administrative space in **Facilities Class 6** of this Manual.

1.3. **Scope Determination.** The code does not apply to administrative space required for an individual facility, such as a main or branch exchange. Such space is provided out of the space allowance for the individual facility. The requirement for Exchange Central Administrative Facilities is identified under code **CATCODE 740396**. See related guidance in paragraph 1.3 of the section *Category Group 74 – Exchange Facilities Overview*.

1.4. **Design Considerations.** Contact OPR for latest requirements and guidance.