

Plant, Reproduction. FAC: 6103

CATCODE: 610718

OPR: SAF/CIO A6P

OCR: N/A

1.1. **Description.** The duplicating center provides direct duplicating, commercial procurement, and copier program management support to the Air Force mission. Each center supports all base and tenant activity duplicating requirements. It may, as agreed, support other DoD agencies, MWR, or Non-appropriated Fund activities. Each center requires reprographics management office space and a customer service area. The production functions require space for electrostatic plate making, offset press, electrostatic duplicator equipment, collating, stitching, drilling, hand assembling, and job distribution. Each plant requires space for storing paper, inks, developers, toners, cleaners, and bindery supplies.

1.2. **Requirements Determination.** Analyze facility population and provide justification for all spaces.

1.3. **Scope Determination.** See **FC-6 CG-61 Admin Overview paragraph 1.1 and CATCODE 610717.**

1.4. **Dimensions.** See **Table 1.1** for space requirements.

Table 1.1. Authorized Spaces for Printing Plant.

Offices	Office Type (see FC-6 CG-61 Admin Overview Tables 1.2, 1.2.1, 1.3 and 1.4)
Printing Management Officer	D
Section Chiefs	E
All others	F-H
Special Purpose Spaces	
Lithographic camera (including separate darkroom), negative stripping, plate processing, electrostatic plate making, offset press, electrostatic duplicator equipment, paper cutting, collating, folding, stitching, drilling, padding, hand assembling, and job distribution	User justified
Warehouse space for storing paper, inks, chemicals (developers, toners, re-plenishers, fixers, cleaners, etc.), and bindery supplies (switcher wire, padding compound, etc.)	User justified
Computer/Communications	User justified
Printing plant (may also include a micrographics service center which would include a work review/quality assurance area, camera room, and processing area)	User justified

1.5. Design Considerations. Some reproduction equipment generates excessive heat. Therefore, the center requires adequate air conditioning, and paper is to be stored in a dehumidified atmosphere. The center requires OSHA-approved hazardous material storage cabinets as well as a staging area for hazardous waste awaiting removal.

1.5.1. Remote Job Entry Terminal System (RJETS). RJETS are located at small active installations under the jurisdiction of the Air Force, the Air Force Reserve, and the Air National Guard. A RJETS system communicates with host Air Force RPS II at the computer support base. The RPS II is usually located in DPIs (CATCODE 610711). Space requirements for RJETS equipment and operations vary according to equipment configuration type. See **Table 1.2.**

Table 1.2. Authorized Spaces for Job Entry Terminal System (RJETS).

Offices	Office Type (see FC-6 CG-61 Admin Overview Table 1.2.1)	
RJETS Chief's office	E	
All others	F-H	
Special Purpose Spaces	m ²	ft ²
Service engineer and operator files and desks and all equipment configurations	16.7	180
RJETS equipment	37.2	400
Punch card equipment input/output area	4.6	50