
USACE / NAVFAC / AFCEA / NASA UFGS-01 20 00.00 26 (July 2006)

Preparing Activity: NAVFAC Superseding
NAVFAC Southwest UFGS-R-01200N (March 2001)
Use in lieu of
UFGS 01 20 00.00 20

UNIFIED FACILITIES GUIDE SPECIFICATIONS

Use for NAVFAC Southwest projects only

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PRICE AND PAYMENT PROCEDURES

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NOTE: This guide specification includes payment instruction paragraphs required for use in all projects.

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

CORPS OF ENGINEERS (COE)

COE EP-1110-1-8

(1997) Construction Equipment Ownership and Operating Expense Schedule

1.2 SUBMITTALS

NOTE: Where a "G" in submittal tags follows a submittal item, it indicates Government approval for that item. Add "G" in submittal tags following any added or existing submittal items deemed sufficiently critical, complex, or aesthetically significant to merit approval by the Government. Submittal items not designated with a "G" will be approved by the QC organization.

Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES.

SD-01 Preconstruction Submittals

Schedule of prices; G

The field work Section 23 08 00.00 20 HVAC TESTING/ADJUSTING/BALANCING shall be broken down in the Schedule of Prices and in the Construction Progress Documentation by separate line items which reflect measurable deliverables. Specific payment percentages for each line item shall be determined on a case by case basis for each contract. The line items shall be as follows:

- a. Approval of Design Review Report: The TABS Agency is required to conduct a review of the project plans and specifications to identify any feature, or the lack thereof, that would preclude successful testing and balancing of the project HVAC systems. The resulting findings shall be submitted to the Government to allow correction of the design. The progress payment shall be issued after review and approval of the report.
- b. Approval of the pre-field engineering report: The TABS Agency submits a report which outlines the scope of field work. The report shall contain details of what systems will be tested, procedures to be used, sample report forms for reporting test results and a quality control checklist of work items that must be completed before TABS field work commences.
- c. Season I field work: Incremental payments are issued as the TABS field work progresses. The TABS Agency mobilizes to the project site and executes the field work as outlined in the pre-field engineering report. The HVAC water and air systems are balanced and operational data shall be collected for one seasonal condition (either summer or winter depending on project timing).
- d. Approval of Season I report: On completion of the Season I field work, the data is compiled into a report and submitted to the Government. The report is reviewed, and approved, after ensuring compliance with the pre-field engineering report scope of work.
- e. Completion of Season I field QA check: Contract QC and Government representatives meet the TABS Agency at the jobsite to retest portions of the systems reported in the Season I report. The purpose of these tests are to validate the accuracy and completeness of the previously submitted Season I report.
- f. Approval of Season II report: The TABS Agency completes all Season II field work, which is normally comprised mainly of taking heat transfer temperature readings, in the season opposite of that under which Season I performance data was compiled. This data shall be compiled into a report and submitted to the Government. On completion of submittal review to ensure compliance with the pre-field engineering report scope, progress payment is issued. Progress payment is less than that issued for the Season I report since most of the water and air balancing work effort is completed under Season.

]1.4 CONTRACT MODIFICATIONS

In conjunction with the Contract Clause "DFARS 252.236-7000, Modification Proposals-Price Breakdown," and where actual ownership and operating costs of construction equipment cannot be determined from Contractor accounting records, equipment use rates shall be based upon the applicable provisions of the COE EP-1110-1-8.

1.5 CONTRACTOR'S INVOICE AND CONTRACT PERFORMANCE STATEMENT

Requests for payment will be processed in accordance with the Contract Clause "FAR 52.232-27, Prompt Payment Construction Contracts."

1.5.1 Content of Invoice

- a. The Contractor's invoice shall be on the forms furnished by the Government for this purpose, showing in summary form, the basis for arriving at the amount of the invoice. Submit three copies, each with an original signature.
- b. The Contractor's invoice shall be certified in accordance with the Contract Clause "FAR 52.232-27, Payments under Fixed-Price Construction Contracts" and by QC per the Quality Control Requirements.

NOTE: Select appropriate bracketed text. Select schedule of prices when Section 01320 is included in the project. Select network mathematical analysis when Section 01321 is included in the project.

- c. The updated monthly schedule and [network mathematical analysis showing value earned this period and to date] [contractor performance statement showing earned value for each schedule of Price line item] (two copies).
- d. Final invoice shall be accompanied by Final Release Form.

1.5.2 Submission of Invoices

- a. All invoices shall be forwarded with specific marking on the envelope. This marking shall be in the front lower left hand corner, in large letters, "INVOICES - ENCLOSED."
- b. Invoices not completed in accordance with contract requirements will be returned to the Contractor for correction of the deficiencies.
- c. Final invoices not accompanied by Final Release Form will be considered incomplete and will be returned to the Contractor.

1.6 PAYMENTS TO THE CONTRACTOR

Payments will be made on submission of itemized requests by the Contractor and will be subject to reduction for overpayments or increase for underpayments on preceding payments to the Contractor.

1.6.1 Obligation of Government Payments

The obligation of the Government to make payments required under the provisions of this contract will, at the discretion of the Contracting Officer, be subject to the following:

- a. Reasonable deductions due to defects in material or workmanship;
- b. Claims which the Government may have against the Contractor under

or in connection with this contract; and

- c. Unless otherwise adjusted, repayment to the Government upon demand for overpayments made to the Contractor.
- d. Record drawings not current as stated in Clause "FAC 5252.236-9310, Record Drawings."

1.6.2 Payment for Materials Offsite

Payments may be made to the Contractor for materials stored off construction sites under the following conditions:

- a. Conditions described in the paragraph entitled "Payments to the Contractor";
- b. Material within [a distance of [80] [_____] km [50] [_____] miles by streets and roads to] the construction site;
- c. Materials adequately insured and protected from theft and exposure;
- d. Materials not susceptible to deterioration or physical damage in storage or in transit to the job site are acceptable for progress payments. Items such as steel, machinery, pipe and fittings, and electrical cable are acceptable; items such as gypsum wallboard, glass, insulation, and wall coverings are not;
- e. Materials in transit to the job site or storage site are not acceptable for payment.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

NOTE: Suggestions for improvement of this specification will be welcomed using the Navy "Change Request Forms" subdirectory located in SPECSINTACT in Jobs or Masters under "Forms/Documents" directory or DD Form 1426. Suggestions should be forwarded to:

Commanding Officer
Naval Facilities Engineering Command
Southwest Division, Code 0406, Specifications
1220 Pacific Highway
San Diego, CA 92132-5190

-- End of Section --