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Civil Engineering

**ORGANIZATION OF STAFF
AUGMENTATION TEAMS AND AFFILIATE
UNITS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction expands on the guidance provided by the 32 series of Air Force publications that concern the Air National Guard (ANG). This instruction provides guidance for implementation of operational and procedural policy guidance to implement execution of installation and facility programs of Air National Guard Installations and Mission Support (NGB/A7) under the authority of Air Force Instruction (AFI) 32-10112, *Installation Geospatial Information and Services*. This instruction and referenced documents provide guidance on procedures and relationships between ANG Staff Augmentation Teams and assigned Affiliate units consisting of the 4FPSB, 4FPAW and 4FPAN Unit Type Codes (UTCs). Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afirms/afirms/>.

SUMMARY OF CHANGES

This publication has been updated to reflect changes to include adding three Affiliate Units to the Procedures and changing three units from Flights to Squadrons to line up with the missions.

1. PURPOSE.

1.1. This instruction outlines procedures for Unit enhancement, training and implementation of Affiliated Units with Staff Augmentation Teams (S-Teams).

2. GENERAL.

2.1. This instruction recognizes that the demand for theater engineering assets is high and capitalizes on the opportunity for S-Team and Affiliate Units to train together and be a viable resource to the ANG and the Air Force. By establishing informal relationships at home stations and in training environments, team integrity will be enhanced when deployed together in theater. The S-Team units and Affiliate Units will work together to foster a spirit of cooperation and collaboration to enhance training and increase capabilities. Affiliate Units are still under ADCON and OPCON of their various states, but will train to the same Air Force Instruction 10-210 standards as S-Teams, since they may be mobilized and deployed in support of S-Team missions. This relationship is strictly informal during non mobilization periods but highly encouraged since they will be mobilized into a single unit.

3. RESPONSIBILITIES.

3.1. S-Team units will primarily:

3.1.1. Initiate contact with Affiliate Units as assigned by this instruction.

3.1.2. Conduct quarterly conference calls with Affiliate Units to discuss topics of interest and coordination. Ideally, these will be in the months of March, June, September and December.

3.1.3. Maintain an ongoing annual deployment list and incorporate Affiliate Units into various training opportunities with the S-Team. Affiliate Unit members are strongly encouraged to volunteer for any of the deployments. Commanders will discuss and finalize team composition to ensure training and mission requirements are met. The S-Team full-time staff will be the focal point for all deployment matters.

3.1.4. Be the primary Point of Contact for interface with Combatant Commanders.

3.1.5. Maintain a Team Site within the ANG Enterprise Share Point environment with the following minimum information: mission brief, unit organization chart, annual deployment list, training plan, recruiting brochure, resume book, and calendar showing the unit's drill schedule.

3.2. Affiliate Units will:

3.2.1. Participate in quarterly conference calls initiated by the S-Team.

3.2.2. Respond to requests for deployment augmentation and participate to the greatest extent possible.

3.2.3. Maintain a sub-site on the parent S-Team's Team Site with the following information: unit organization chart, resume book, contact information, and annual drill schedule.

3.2.4. Responsible for ensuring their personnel comply with AFI 10-210 training requirements for 4FPS6 teams.

3.3. NGB/A7X will:

3.3.1. Determine which S-Team and Affiliate Units will be mobilized in support of mission tasking in a Partial Mobilization status.

3.3.2. Support S-Teams and Affiliate Units training and collaboration to foster unit cohesiveness and capabilities.

4. PROCEDURES.

- 4.1. The 235 CES will be affiliated with
 - 4.1.1. 104 CES located at Barnes ANGB, MA
 - 4.1.2. 109 CES located at Schenectady Municipal Airport, NY
 - 4.1.3. 167 CES located at Ewvra-Shepherd Field, WV
 - 4.1.4. 193 CES located at Harrisburg International Airport, PA
- 4.2. The 231CES will be affiliated with
 - 4.2.1. 132 CES located at Des Moines International Airport, IA
 - 4.2.2. 162 CES located at Tucson International Airport, AZ
 - 4.2.3. 179 CES located at Mansfield, OH
 - 4.2.4. 209 CES located at Gulfport-Biloxi Regional Airport, MS
 - 4.2.5. 118 CES located at Nashville, TN
- 4.3. The 240 CES CEF will be affiliated with
 - 4.3.1. 115 CES located at Madison, WI
 - 4.3.2. 120 CES located at from Great Falls, MT
 - 4.3.3. 129 CES located at Moffett Field, CA
 - 4.3.4. 180 CES located at Toledo, OH.
- 4.4. The 245 CEF will be affiliated with
 - 4.4.1. 125 CES located at Jacksonville International Airport, FL
 - 4.4.2. 178 CES located at Springfield-Beckley, OH
 - 4.4.3. 111 CEF located at Horsham, PA
- 4.5. The 248 CEF will be affiliated with
 - 4.5.1. 168 CES located at Eielson, AK
 - 4.5.2. 173 CES located at Kingsley Field, OR
 - 4.5.3. 150 CES located at Kirtland, NM
- 4.6. S-Team Organization and COCOM Assignments:

Table 1. S-Team Organization and COCOM Assignments:

Unit	National Tasking	UTC's
231 CES (MO)	12AF, (AFSOUTH), 8AF, and 18AF (AFTRANS)	3-4FPS6 and 1-4FPS4
235 CES (MD)	3AF (AFEUR), USAFE, Pentagon-HAF	3-4FPS6 and 1-4FPS4

240 CES (CO)	PACAF, 1AF (AF North), and 14AF (AF Space)	3-4FPS6 and 1-4FPS4
245 CEF (NC)	AFRICOM and ANG	2-4FPS6
248 CEF (WA)	PACAF and 14AF (AF Space)	2-4FPS6

5. TRAINING AND EQUIPMENT.

5.1. S-Team and Affiliate Units are required to meet the training requirements of AFI 10-210 for Prime BEEF and the AFI 10-210 S-Team Supplement with the exception of the Contingency Construction listed on the Home Station Training (HST) for Prime BEEF.

5.2. While the majority of S-team training will be done at home station, it is recommended that S-Teams participate in a combined training twice per year with the affiliate units. Joint training among S-Teams is highly encouraged to enhance the ability to learn from each other and share the experiences of other teams for enhanced mission capability. Additionally, consolidated training provides a unique venue for headquarters and invited agencies to provide guidance and information to all S-Teams.

5.3. S-Teams typically have higher than average requirements for mandays associated with training. For planning purposes it is recommended that each S-team submit a budget to NGB/A7X in June each year for additional days and dollars required to support training of the S-Teams and Affiliate Units.

5.4. S-Team and Affiliate Units shall acquire and sustain equipment requirements with the UTC 4F9S6 equipment packages.

6. MOBILIZATION.

6.1. Mobilizations of S-Teams will be done through the NGB/A7X. Primary S-Team and Affiliate Units will be notified separately by NGB/A7X through normal channels. NGB/A7X (FAM) will monitor and track mobilization packages through NGB/A3XW – Mobilization Cell to coordinate with AF.

7. RECOMMENDATIONS.

7.1. S-Teams and the Affiliate Units will make required logistical and programmatic implementations to integrate together.

7.2. Affiliate Units should take required actions to become familiarized with the related S-Teams corresponding MAJCOM's mission.

7.3. S-Team personnel should consider obtaining training that will enhance their contingency engineering, bare base operations, and project management skills. NGB/A7X can assist with avenues to achieve this type of training including Silver Flag participation, Air Force Institute of Technology (AFIT) courses, or other formal courses.

Harry M. Wyatt, III, Lieutenant General, USAF
Director, Air National Guard

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 32-10112, *Installations Geospatial. Information and Services*, 19 October 2007
AFI 33-101, *Commanders Guidance and Responsibilities*, 18 November 2008
AFI 33-322, *Records Management Program*, 7 October 2003
AFI 33-360, *Publications and Forms Management*, 18 May 2006
AFI 10-210, *Prime Base Engineer Emergency Force Program*, 21 March 2008
AFI 10-201, *Status of Resources and Training System*, 13 April 2006
AFI 10-401, *Air Force Operations Planning and Execution*, 7 December 2006
AFH 10-222 V1, *Guide to Bare Base Development*, 1 February 2006

Abbreviations and Acronyms

AFI—Air Force Instruction
AFMAN—Air Force Manual
AFIT—Air Force Institute of Technology
AFPAM—Air Force Pamphlet
AFPD—Air Force Policy Directive
AFRC—Air Force Reserve Command
AFSC—Air Force Specialty Code
ANG—Air National Guard
CE—Civil Engineer
RDS—Records Disposition Schedule
CES—Civil Engineer Squadron
CONUS—Continental United States
COCOM—Combatant Command
COP—Community of Practice
MAJCOM—Major Command
MANFOR—Manpower Force Packaging System
MISCAP—Mission Capability
Prime BEEF—Prime Base Engineer Emergency Force
SORTS—Status of Resources and Training System
UTC—Unit Type Code

Terms

Staff Augmentation Teams (S-Teams)—Units that provide specialized engineering and fire protection management personnel to augment Combatant Command (COCOM), Major Command (MAJCOM), Numbered Air Force (NAF), and combined/joint headquarters staffs. These teams are trained, equipped, and staffed to ensure the capability to mobilize and deploy worldwide in support of theater contingency operations and homeland defense which includes natural disaster or weapons of mass destruction. They provide specialized engineering, command and control, resource management, fire protection and environmental capabilities. There are currently five (5) S-Team units within the ANG. The Air Force Reserve Command (AFRC) also has S-Team units, but there are no active duty UTCs.

Affiliate Units—These are predominately former Prime Beef units, located across the country, who are no longer authorized a full Prime Base Engineer Emergency Force (Prime BEEF) beddown UTC. These units have been restructured into smaller UTCs (to include 4FPSB, 4FPAW and 4FPAN) and typically have a Base Operating Support mission for their base. Affiliate Units have skill sets which compliment an S-Team mission capability.