

**Group Headquarters. FAC: 6102**

CATCODE: 610243

OPR: AFCEC/CFT

OCR: N/A

Updated: 09 NOV 2022

1.1. **Description.** Group Headquarters facilities may accommodate the staff offices of the headquarters for the following types of organizations: operational groups, support groups, logistics groups, or any other group officially designated as such under the Air Force Wing structure.

1.2. **Requirements Determination.** See **Facility Class-6, Category Group-61 Administrative Overview.**

1.3. **Scope Determination.** Some group headquarters contain very few personnel and, to avoid unnecessary refinement in space reporting, their space requirements can be combined with other on-base headquarters. See **Table 1.1**

1.4. **Design Considerations.** See UFC 4-610-01.

**Table1.1**

Offices/Functions	Office Type <sup>1</sup>	
Group Commander	B	
Deputy Commander	B	
Senior Enlisted Leader	C	
First Sergeant	D	
Executive Officer	E	
Section Chief/ Supervisors	E	
Standard/Full Time Staff	F	
Limited Administrative	G	
Task Station	H	
SIPR Cafe <sup>2</sup>	H	
<b>Special Purpose Spaces</b>	<b>m<sup>2</sup></b>	<b>ft<sup>2</sup></b>
Group CC Conference Room	50	535
Administrative supply storage, unit/organization files, safes, copiers, scanners, printers, facsimile machines, shredders, shelter-in-place kits, mail rooms, and lactation support rooms (8 SF per workspace)	See FC-6, CG-61 Admin Overview Tables 4	
Break Room (3 SF per full time staff)	See FC-6, CG-61 Admin Overview Tables 4	
NOTES: 1. See Tables 1.2 through 1.4 in CG 6 Admin Overview. 2. SIPR rooms are shared secure computer SIPR Net rooms (a.k.a., SIPR café) with multiple SIPR stations for unit use. Each SIPR station is authorized 20 sf. A SIPR		

room is sized at the greater of the total number of SIPR stations x 20 sf or 80 sf minimum. If safes are stored in this room, the net SF is increased by the footprint of the safes