

Supply Administration. FAC: 6100

CATCODE: 610122

OPR: AF/A4LE

OCR: N/A

1.1. **Description.** This facility houses the main administrative offices of the Supply organization.

1.2. **Requirements Determination.** Include space for all assigned personnel whose primary duties are performed at a desk, excluding Fuels Management branch personnel, data processing, and section/work centers directly involved in the management and handling of property. Special Purpose Spaces may include a classroom to support supply customer training. The need and justification for a separate classroom and its seating requirements should be established under the general space criteria given in **FC-6, CG-61 Admin Overview paragraph 1.7** and **Table 1.1** below.

1.3. **Scope Determination.**

1.3.1. Included in this category code are offices for the Logistics Readiness Squadron (LRS), Deployment and Distribution Flight, Materiel Management Flight, and Vehicle Management Flight. Specific sections are broken out in USAF PAD 08- 01 1 May 08. This excludes data processing, retail sales, repair cycle support, section/work center personnel, vehicle operations facilities, Cargo Movement/Personal Property/Small Air Terminal and Passenger Movement facilities, and the Fuels Management Flight because they are included in other total space requirements (**CATCODEs 442758, 610121, 610142, and 610711**).

1.3.2. Space requirements exclude the space occupied by supply computers, telecommunications, and operating personnel. This space is reported under **CATCODE 610711**. Operating personnel are defined as computer operators, input/output or production controllers, and customer or field engineers. Remaining computer support offices, such as remote locations, and supply systems office are included in supply administration.

1.4. **Dimensions.** See **Table 1.1** below.

1.5. **Design Considerations.** This facility is usually adjacent to, or an integral part of, Warehouse Supply and Equipment (**CATCODE 442758**).

Table 1.1. Authorized Spaces for Supply Administration.

Offices	Office Type (see FC-6, CG-61 Admin Overview Tables 1.3 and 1.4)
Fuels Management branch personnel, data processing, and section/work centers directly involved in the management and handling of property	E-H
Deployment and Distribution Flight, Materiel Management Flight, and Vehicle Management Flight. (Specific sections are broken out in HQ USAF PAD 08-01 1 May 08.)	D-H
Data processing, retail sales, repair cycle support, section/work center personnel, vehicle operations facilities, Cargo Movement/Personal Property/Small Air Terminal and Passenger Movement facilities, and the Fuels Management Flight because they are included in other total space requirements. (CATCODE 610711, 442758, 610121 and 610142)	E-H
Operating personnel such as computer operators, input/output or production controllers, and customer or field engineers (reported under CATCODE 610711)	F-H
Special Purpose Spaces	
Classroom to support supply customer training	See FC-6, CG-61 Admin Overview Table 1.4